SNOHOMISH SCHOOL DISTRICT

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Board of Directors:
Josh Seek
Rob Serviss
Shaunna Ballas
Sherri Larkin
Sarah Adams

SCHOOL BOARD MEETING MINUTES

Wednesday, August 26, 2026
Resource Service Center
Exempt Meeting – 5:00pm • Regular Meeting – 6:00pm

The Board meeting on August 26, 2026, was held in-person and also used the Zoom meeting platform.

ZOOM BOARD MEETING INVITE:
Join from PC, Mac, iPad, or Android:
https://snohomishsd.zoom.us/j/92332135747?pwd=Rp9CXfUMxJGpMg5JB6kQWb5PUF5b57.1
Passcode:784890

Phone one-tap:
+12532158782,,92332135747# US (Tacoma)

Join via audio:
+1 253 215 8782 US (Tacoma)
International numbers available: https://snohomishsd.zoom.us/u/aefDahTw3C

EXEMPT MEETING – An exempt meeting opened at 5:03pm to discuss Snohomish Education Association (SEA) negotiations. The meeting was adjourned at 5:55pm.

PLEDGE OF ALLEGIANCE
President Josh Seek called the regular meeting of the Board of Directors of Snohomish School District No. 201 to order at 6:01pm with the Pledge of Allegiance. In attendance were Ms. Ballas, Ms. Larkin and Ms. Adams. Mr. Serviss was excused.

PUBLIC COMMENT – There were no general discussion public comments.

APPROVAL OF MINUTES

A motion to approve minutes from the Regular Board Meeting on August 12, 2026, and the Exempt Session on August 13, 2026, was made by Ms. Larkin and seconded by Ms. Adams. The motion carried 3-0.

AGENDA REVISIONS

Revised Consent Agenda:

(b) Request Approval of the Revised Personnel Report

Add to Consent Agenda:

(c) Request Approval of the Memorandum of Agreement with Everett Community College for CTE Dual Credit for 2026-2027

(d) Request Approval of the Memorandum of Agreement with Shoreline College for CTE Dual Credit for 2026-2027

A motion to approve the agenda revisions was made by Ms. Adams and seconded by Ms. Ballas. The motion carried 3-0.

CONSENT AGENDA

(a) Request Approval of Warrant Issued August 1-15, 2026:

FUND	DIST. DATE	WARRANT FROM	WARRANT TO	DIST. TOTAL
GENERAL				
ACCOUNTS PAYABLE	08/14/26	652855	652918	$714,753.66
	08/14/26	652919	652942	1,083,218.89
	08/14/26	652943	653039	2,241,577.11
Electronic Transfer	08/07/26	250000080	250000080	104,251.62
Electronic Transfer	08/14/26	250000081	250000081	138,977.67
Cancel Warrant	08/03/26	652625	652625	(1,223.94)
TOTAL ACCOUNTS PAYABLE				$4,281,555.01
TOTAL PAYROLL				$0.00
TOTAL ALL FUNDS				$4,281,555.01
	TOTALS BY FUND			
GENERAL FUND	Checks			$2,941,293.30
	Electronic Transfers			233,124.26
TOTAL GENERAL FUND				$3,174,417.56
CAPITAL PROJECTS	Checks			$1,073,741.19
	Electronic Transfers			1,392.79
TOTAL CAPITAL PROJECTS				$1,075,133.98
ASB	Checks			$23,291.23
	Electronic Transfers			8,712.24
TOTAL ASB				$32,003.47
TOTAL PRIVATE PURPOSE TRUST				$0.00
TOTAL TRANSPORTATION VEHICLE				$0.00
TOTAL ALL FUNDS				$4,281,555.01

CONSENT AGENDA (Continued)

(b) Request Approval of the Revised Personnel Report

EMPLOYEE	ASSIGNMENT	LOCATION	EFFECTIVE DATE
CERTIFIED			
Appointment (Non-Continuing)			
Travis Black	0.42FTE PE Overload	Emerson/Cathcart	09-01-26
Beth Kendall	0.263FTE PE Overload	Riverview Elem.	09-01-26
Serene Robeson	0.316FTE Music Overload	Cathcart Elem.	09-01-26
Brooks Scribner	1.0FTE Kindergarten	Seattle Hill Elem.	09-01-26
Karen Stephenson	0.368FTE Music Overload	Riverview Elem.	09-01-26
Karen Stephenson	0.210FTE Music Overload	Totem Falls Elem.	09-01-26
Alexis Thomas	1.0FTE Grade 5	Emerson Elem.	09-01-26
Appointment (Continuing)			
Tara Zinn	0.6FTE Math	Snohomish High	09-01-26
Request for Leave of Absence			
Andrea Rossall	1.0FTE Grade 5	Emerson Elem.	08-25-26 through 01-22-27
Janea Schuh	1.0FTE Grade 2	Emerson Elem.	10-07-26 through 05-03-27
Matthew VanWinkle	1.0FTE PT	Special Education	01-04-27 through 04-09-27
Resignation			
Erika Robbins	1.0FTE Science	Valley View Middle	06-15-26
Brian Schwer	1.0FTE Life Skills	Valley View Middle	06-15-26
Retirement			
Camela Cole	1.0FTE SSC/PBS	Snohomish High	06-15-26
CLASSIFIED SUPERVISORY			
Request for Leave of Absence			
Britta Grass	8hr ECEAP Supervisor	ECEAP	07-23-26 through 08-21-26
CLASSIFIED			
Appointment (Temporary)			
Lisa Bowden	6.5hr Para B	Dutch Hill Elem.	07-30-26
Farley Woodbury	6.5hr Para B	Machias Elem.	09-01-26
Appointment			
Cassana Collins	6.5hr Para A	Little Cedars Elem.	09-01-26
Courtney Ellenbrook	7hr Para A	Emerson Elem.	09-01-26
Amy Girard	4hr Para A	Riverview Elem.	09-01-26
Elizabeth Leps	7hr Para B	Riverview Elem.	09-01-26
Daniel McIntosh	8hr Custodian	Centennial Middle	08-24-26
Lisa Nelson	3hr Para B	Glacier Peak High	09-01-26
Abigail Renteria-Vazquez	6.5hr Para A	Dutch Hill Elem.	09-01-26
Jessica Sears	4.75hr Para A	Machias Elem.	09-01-26
Kendall Wheeler	6.5hr Para B	Glacier Peak	09-01-26
Request for Leave of Absence			
Jonathan Bauer	8hr Maintenance	Operations	11-13-26 through 02-09-27
Kandi Henson	6.75hr Para B	AIM High	09-01-26 through 10-30-26
Resignation			
Amanda Davis-Stevenson	7hr Para A	Little Cedars Elem.	06-15-26

CONSENT AGENDA (Continued)

EMPLOYEE	ASSIGNMENT	LOCATION	EFFECTIVE DATE
Elissa Lind	6.75hr Para B	Cascade View Elem.	06-15-26
Aubrey Miller	6.5hr Para B	Snohomish High	06-15-26
Misty Waugh	3.75hr Para B	Cascade View Elem.	06-15-26
Retirement			
Dana Stoneburner	6hr Bus Driver	Transportation	09-01-26

(c) Request Approval of the Memorandum of Agreement with Everett Community College for CTE Dual Credit for 2026-2027

(d) Request Approval of the Memorandum of Agreement with Shoreline College for CTE Dual Credit for 2026-2027

A motion to approve the revised consent agenda was made by Ms. Adams and seconded by Ms. Larkin. The motion carried 3-0.

PUBLIC HEARING – Budget 2026-2027

The public hearing opened at 6:03pm. Mr. Laufmann stated that there were no changes from the draft budget that was presented at the August 12, 2026, meeting. Revenue is estimated at $218,245,278 and expenditures at $218,481,286 with an expected deficit of ($236,008). A motion was made at 6:06pm to close the Public Hearing by Ms. Larkin and Ms. Adams seconded the motion. The motion carried 3-0.

NEW BUSINESS

(a) Request Approval of Resolution 06-26 to Adopt the 2026-2027 Budget

A motion to approve Resolution 06-26 to adopt the 2026-2027 budget was made by Ms. Ballas and seconded by Ms. Adams. The motioned carried 3-0.

b) Request Approval to Ratify the Certificated Staff Labor Contract

A motion to approve ratifying the Certificated Staff Labor Contract was made by Ms. Adams and seconded by Ms. Ballas. The motion carried 3-0.

c) Request Approval of Resolution 07-26 Emerson Deed Transfer

A motion to approve Resolution 07-26 for the Emerson Deed Tranfer was made by Ms. Adams and seconded by Ms. Ballas. The motion carried 3-0.

(d) Dutch Hill Under Cover Area & Bus Lane Addition

Mr. Sage, Executive Director of Operations, said that work has progressed over the summer for the new bus lane addition at Dutch Hill. Paving is scheduled tomorrow, and the fencing and block wall will be completed this week. Striping and pavement markings will be completed on Monday

NEW BUSINESS (Continued)

morning just in time for the start of school. The new bus lane will provide an area for the buses that is separate from the parent pick-up and drop-off area. The parent pick-up and drop-off will be in the furthest north entrance with one car in and out and then the parking lot itself will be double stacked. Ms. Adams asked about how many cars would fit in the parking lot. Mr. Sage estimated about 32 or so. As cars exit the parking lot it is a right hand turn lane only. Communication has gone out to the community. Ms. Larkin asked if additional help would be available at the school on the first day? Mr. Sage said that they would have extra people out there.

The district has also hired a contractor through KCDA to install a 76ft x 26ft cold-formed steel building. The undercover area will provide the students with cover during recess on the playground and while waiting for the buses. Permit has been submitted to the county and is under review. We are anticipating the project to be complete by the end of October. The contract amount is just over $196,000. Ms. Ballas asked if any of the playground equipment space will be sacrificed for this project. Mr. Sage said they do have to remove one piece of equipment, and it will be replaced with a new playground piece.

OLD BUSINESS

(a) Lead Remediation Update

Mr. Sage said that one year ago he provided information on the required lead testing the Department of Health mandated for any school built before 2016 which includes all of our schools. The district took advantage of the free testing the Department of Health provided. A total of 880 fixtures were tested and 114 of them tested above the 5ppb limit. Each of those fixtures was remediated. Remediation varied between removing and capping a fixture, replacing the fixture, or putting up a hand wash only sign on the fixture. The district installed water bottle fillers at various schools throughout the district using state grant money received in the amount of $220,183. The district will continue to follow the state requirements which require us to test fixtures every five years.

SUPERINTENDENT'S REPORT

- Today was the 2nd day our teachers were back from their summer break. He saw some great Professional Development happening.
- First day of school for 1st-6th, 7th and 9th is Tuesday, September 1.
- First Day of School for 8th and 10-12th is Wednesday, September 2.
- First day of Kindergarten and Transition to Kindergarten is Monday, September 8.

SCHOOL BOARD COMMENTS

- Ms. Ballas thanked the bargaining teams for all of their hard work on the labor contract. It is nice to see the teachers back getting ready for school.
- Ms. Adams also thanked everyone for their hard work in getting ready to come back to school.

- Ms. Larkin is also thankful the teachers are back to school. She met Mr. Kelly who brought the Watchdog program to Snohomish. She learned more about the program, and she thinks it is a good program and a great opportunity to collaborate with the community.
- Mr. Seek said he has been out in the community, and our buildings are looking great. He thanked the staff for all their hard work.

The regular meeting was adjourned 6:20pm.

Verified by:

_____	_____
Kent Kultgen, Ed.D.	Josh Seek
Secretary to the Board of Directors	President of the Board of Directors