

OAKLAND K-8 PUBLIC SCHOOLS BOARD OF EDUCATION

OAKLAND, NEW JERSEY

Regular Monthly Meeting

Valley Middle School Cafetorium

Tuesday, September 15, 2026

7:00 PM

MEMBERS OF THE BOARD: Ms. Cooper, Ms. Kilday, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin

SUPERINTENDENT OF SCHOOLS: Dr. Gina M. Coffaro

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY: Ms. Annette M. Wells

MEETING CALLED TO ORDER: Presiding Officer: _____ Time: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

(Read by the Presiding Officer)

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 11, 2026, and September 1, 2026 in the Municipal Building, the Board Offices, all school offices, on the district website <https://www.oaklandschoolsnj.org/board-of-education/legal-notice>. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools,
Ms. Annette M. Wells, School Business Administrator/ /Board Secretary,
Ms. Michelle Andrawis, Assistant Business Administrator/Assistant Board Secretary,
and approximately _____ members of the public.

I. MINUTES

- A. Approve the Regular Monthly Meeting minutes from July 7, 2026.
- B. Approve the Executive Session minutes from July 7, 2026.

MINUTES ITEMS A and B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

II. BUILDINGS AND GROUNDS

Board Liaison: Ms. Shelkin

- A. Approve the safety drill report for the month of July 2026.
- B. Approve the Health and Safety Evaluation of School Buildings Facilities Checklists and the Annual Statement of Assurance for the 2026-2027 school year as mandated by New Jersey Department of Education and its submission to the Bergen County Office of Education.
- C. Approve the monthly schedule of Safety Drills in all District Schools for the 2026-2027 school year as follows. These safety drills are in addition to one fire drill per month at each school.

September	Tornado and Lockdown
October	Evacuation - Non-Fire
November	Active Shooter
December	Lockdown
January	Bomb Threat
February	Active Shooter
March	Lockdown
April	Evacuation - Non-Fire
May	Bomb Threat
June	Shelter on Site
July*	Tornado (*Suggested drill for any Summer Programs, as required.)

BUILDINGS AND GROUNDS ITEMS A through C

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

III. PERSONNEL

Board Liaison: Ms. Cooper

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

PERSONNEL ITEMS A through O

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

IV. REGULAR EDUCATION

Board Liaison: Ms. Shelkin

- A. Approve the following number of affirmed HIB Incidents as presented to the Board at the July 7, 2026 meeting:

Number of HIB Investigations	8
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- B. Approve the use of Highly-Effective evaluation options released in the July 2026 Educator Evaluation Flexibilities and Best Practices Document.
- C. Approve the submission of the Student Safety Data System (SSDS) Report to the Executive County Superintendent of Schools for period 2, January 1, 2026 through June 30, 2026.
- D. Approve the submission of the required New Jersey Department of Education (NJDOE) Professional Development Plan and Mentoring Plan Statement of Assurance for the 2026-2027 school year.
- E. Approve the attached list of Valley Middle School afterschool clubs and advisors for the 2026-2027 school year.
- F. Approve the Valley Middle School 2026 Fall Sports Schedules as per the attached.
- G. Approve Keith Breznovits as the Soccer Official Assignor at a rate of \$160 for the Fall 2026 season upon submission of an approved voucher.
- H. Approve the attached list of Bergen County Soccer Chapter Officials for the 2026-2027 school year at a rate of \$73 per game upon submission of an approved voucher.

REGULAR EDUCATION ITEMS A through H

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

V. SPECIAL EDUCATION**Board Liaison: Ms. Kilday**

- A. Approve the elimination and establishment of classes at Manito Elementary School in Grade 4 and Grade 5 LLD, to be replaced by Grades 1 through 4 LLD.
- B. Approve the elimination and establishment of classes at Manito Elementary School, Grades 1 through Grade 3, ERI, to be replaced by Kindergarten through Grade 2, ERI.
- C. Approve the elimination and establishment of classes at Heights Elementary School in Grades 1 through Grade 3, Multiple Disabilities, to be replaced by Grades 2 through 4, Multiple Disabilities.
- D. Approve the contract between the district and Dr. Eric Rozenblat, BCBA to render Applied Behavior Analysis Services including student evaluation, consultation and treatment, for the 2026-2027 school year.
- E. Approve the following out of district placements for the 2026-2027 school year:

#	ESY	RSY	Grade	Out-of-District School Name	Public / Private
27	No	Yes	K	Reed Academy - Franklin Lakes	Private
28	No	Yes	6	Barnstable Academy	Private-Naples
29	No	Yes	7	Paradigm Therapeutic Day Middle School	Private

- F. Approve the Annual Contract for Services with Bergen County Special Services for School-Based Consultation to be provided to one student, whose name is on file in the Superintendent's office, for the 2026-2027 school year at a rate not to exceed \$26,576.
- G. Approve the Annual Contract for Services with Bergen County Special Services for Educational Audiology Services for the 2026-2027 school year to be provided to five students, whose names are on file in the Superintendent's office, at a rate not to exceed \$5,460.
- H. Approve the Annual Contract for Services with Bergen County Special Services for the Teacher of the Deaf and Hard of Hearing for the 2026-2027 school year to be provided to five students, whose names are on file in the Superintendent's office, as detailed below:

Student Resident School	Rate Not to Exceed
Heights Elementary	\$13,600
Heights Elementary	\$3,400
Valley Middle School	\$6,800
Valley Middle School	\$3,400
Valley Middle School	\$3,400

- I. Approve the Settlement Agreement and Release from September 1, 2026, to June 30, 2027, between the District and one student, whose name is on file in the Superintendent's office.

SPECIAL EDUCATION

- J. Approve the Partnership Agreement with West Bergen Mental Healthcare to provide one licensed clinician to work as an additional counselor for the District, three days per week, for the period September 1, 2026 to June 30, 2027 at the total cost of \$56,250.

SPECIAL EDUCATION ITEM A through J

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

VI. FINANCE**Board Liaison: Mr. Mazzilli**

- A. Approve the July 2026 certified gross (net & agency) payroll in the amount of \$391,055.55.
- B. Approve the August 2026 certified gross (net & agency) payroll in the amount of \$456,772.84.
- C. Approve the payment of the attached list of July/August bills in the amount of \$3,767,037.97 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the payment of the attached list of September bills in the amount of \$2,230,767.01 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- E. Approve the Board Secretary's certification to the Oakland Board of Education that, as of July 31, 2026 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- F. Approve the Board Secretary's certification to the Oakland Board of Education that, as of August 31, 2026 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- G. Approve the school year 2026-2027 Budget appropriation transfers for the month ending July 31, 2026.
- H. Approve the school year 2026-2027 Budget appropriation transfers for the month ending August 31, 2026.
- I. Approve the Board Secretary's Financial Report for the month ending July 31, 2026.
- J. Approve the Board Secretary's Financial Report for the month ending August 31, 2026.
- K. Approve the Treasurer of School Monies Report for the month ending July 31, 2026.

FINANCE (cont.)

- L. Approve the Treasurer of School Monies Report for the month ending August 31, 2026.
- M. Approve the Final Board Secretary's Financial Report for the year ending June 30, 2026.
- N. Approve the Final Treasurer of School Monies Report for the year ending June 30, 2026.
- O. Approve the school year 2025-2026 Budget final appropriation transfers for the year ending June 30, 2026.
- P. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- Q. Approve wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$13,371.85.
- R. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation for \$19,852.90 for the Second Quarter of 2026.
- S. Approve the contract for IDEA Services between the Bergen County Special Services School District and the Oakland School District for the 2026-2027 school year.
- T. Approve the acceptance of Nonpublic technology, textbook, nursing, and security aid for the 2026-2027 school year as follows:

Technology	\$ 3,019
Textbook	\$ 4,278
Nursing	\$11,357
Security	\$31,465

- U. Approve the Shared Services Agreement with Ramapo Indian Hills for District Security Coordinator Services for the 2026-2027 school year.
- V. Approve Change Order #2 for Academy Construction Inc. for the asbestos abatement discovered within the existing chase wall in the amount of \$5,685.28. The change order will be deducted from the project allowance.
- W. Approve Change Order #3 for Academy Construction Inc. for radiant heating panels in the amount of \$1,495. The change order will be deducted from the project allowance.
- X. Approve Change Order #3 for Drill Construction for additional self-leveling in the amount of \$16,263. The change order will be deducted from the project allowance.
- Y. Approve Change Order #4 for Drill Construction for two soffits in the amount of \$3,980. The change order will be deducted from the project allowance.
- Z. Approve the amended contract for 192-193 Nonpublic Services between the Bergen County Special Services School District and the Oakland School District for the 2026-2027 school year.
- AA. Approve the agreement with PSE&G in the amount of \$24,558.47 for the increased gas supply for the Valley Middle School generator replacement project.

FINANCE (cont.)

- BB. Approve First Student to transport Cross Country and Girls/Boys Soccer Teams for away games and meets at an estimated cost of \$ 6,796.96 (23 trips at \$295.52 per trip 3hour max) with an additional charge of \$27.50 for each 15 min over the allotted 3 hours per trip.
- CC. Approve Amplify to provide Professional Development on September 3, 2026, in the amount of \$2,500 to be paid with Title IIA funds.
- DD. Approve Reichman Educational Consulting LLC to provide Professional Development for Differentiation/Multi-Tiered Support for Gifted & Talented for the 2026-2027 school year in an amount not to exceed \$7,500 using Title IIA Funds.
- EE. Approve Conquer Math to provide Professional Development for the 2026-2027 school year, in the amount of \$5,670 to be paid with Title IIA funds.
- FF. Approve the following staff members to use their personal automobiles for the Valley Middle School Grade 7 Frost Valley trip from September 23, 2026 to September 25, 2026. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility, for lodge inspections, to transport medication and records, to deliver misplaced luggage, and other tasks requiring automobile use.
- Gregg Desiderio
 - Mark Sinclair
 - Ryan Gilligan
- GG. Accept the Wellness Grant from SHIF Health Benefits provider in the amount of \$15,150 for the 2026-2027 school year.

FINANCE ITEMS A through GG

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

VII. ADMINISTRATION

Board Liaison: Ms. Kilday

- A. Approve the following revised job descriptions:

District Coordinator of Technology

District Coordinator of Mathematics

Mathematics Program Coordinator

- B. Whereas, the Oakland Borough has retained a grant through Safe Routes to Schools Project; and
- Whereas, the proposed project includes a section of sidewalk to be installed on Valley Middle School property;
- Therefore Be It Resolved that the Oakland Board of Education accepts the ownership of this section of sidewalk on Board property and accepts responsibility to maintain that section of sidewalk after it is constructed.

ADMINISTRATION ITEMS A and B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

VIII. **TRANSPORTATION**

Board Liaison: **Ms. Kilday**

- A. Approve the list of field trips for students in the Oakland School District for the 2026-2027 school year as per the attached.

TRANSPORTATION ITEM A

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ___ Ms. Kilday ___ Mr. Mazzilli ___ Ms. Shelkin ___ Mr. Scerbo ___

IX. **POLICY**

Board Liaison: **Ms. Cooper**

- A. Move the Board suspend Bylaw 0131 that requires two readings and adopt Policy and Regulation 5516 with one reading to have the Policy and Regulation in place for September 2026; the action suspending Bylaw 0131 shall only be in effect for the adoption of Policy and Regulation 5516.
- B. Move the Board suspend Bylaw 0131 that requires two readings and adopt Policy 8662 with one reading to have the Policy in place for September 2026; the action suspending Bylaw 0131 shall only be in effect for the adoption of Policy 8662.

- C. Approve the *Abolishment* of the following Board Policy:
- P 2363 Student Use of Privately-Owned Technology

POLICY ITEMS A through C

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

X. AUDIENCE PARTICIPATION

XI. **EXECUTIVE SESSION (If requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time entered Executive Session: _____

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

Topics: _____

Time Executive Session closed: _____

Motion: _____ Second: _____ to close Executive Session and return to Open Session

ADJOURNMENT:

Motion: _____ Second: _____ Time of Adjournment: _____

NEXT BOARD MEETING: October 13, 2026, 7:00PM

<u>ATTACHMENTS:</u> Minutes:	Work Session- July 7, 2026	
	Regular Monthly Meeting- July 7, 2026	
Buildings & Grounds:	July 2026 Security Drill Report	
Personnel:	Personnel Agenda Items	
Regular Education:	Monthly Enrollment	
	VMS Fall Sports Schedules	
	VMS After School Clubs	
	2026 Soccer Officials	
Special Education:	None	
Finance:	July 2026 Treasurer Report	
	August 2026 Treasurer Report	
	July 2026 Board Secretary Report	
	August 2026 Board Secretary Report	
	July 2026 Transfers	
	August 2026 Transfers	
	June 2026 Final Treasurer Report	
	June 2026 Final Board Secretary Report	
	2025-2026 Transfers	
	Bills list- July/August	
	Bills list-September	
	Conferences/Workshops	
Administration:	District Coordinator of Technology Job Description	
	District Coordinator of Mathematics Job Description	
	Building Mathematics Coordinator Job Description	
Transportation:	Field Trips	
Policy:	P 2363	Student Use of Privately-Owned Technology
	P&R 5516	Student Use of Internet-Enabled Devices
	P 8862	Transportation by Private or District-Owned Vehicles- To and From School