

Get on ParentSquare

It takes about five minutes — please do it today

This is how the ALC reaches you, and how you reach us



ALC
— Area Learning Center —
Resilience ♦ Readiness ♦ Excellence

ParentSquare is where everything comes to you — messages from your student's teachers, attendance notices, schedule changes, and school announcements. If you are not registered, you are not getting any of it. Please take five minutes and set it up.

HOW TO REGISTER

- 1 Go to parentsquare.com/signin
- 2 Choose **Register** — **not** Sign In. This is the step most people miss.
- 3 Use **the email address or phone number the school already has on file for you**. That is what connects you to your student automatically.
- 4 Download the **ParentSquare** app on your phone and **turn notifications on**, so nothing waits in an inbox you don't check.

If registering doesn't work

It almost always means the email or phone number you tried is not the one we have on file. **Call the ALC office at 218-327-5750** and we will check your contact information and get you in. Please don't just give up on it — this is the one thing that keeps you connected all year.

WHAT YOU'LL USE IT FOR

- Messages from your student's teachers and from the school
- **Replying back** — you can answer right in ParentSquare
- **Reporting an absence** without having to call
- Attendance notices and schedule information
- School announcements, reminders, and dates

Students have their own app **ALC STUDENTS**

ALC students get **StudentSquare** — their own version of the same thing. Teachers send assignment reminders and check-ins there.

Please make sure your student downloads it and turns notifications on. Messages sent to a student go to StudentSquare, so it is on them to look.

GOOD TO KNOW

You can choose **how often** notifications reach you — as they happen, or once a day as a summary. Change it any time in your settings.

More than one parent or guardian can be registered for the same student. Everyone on file with the school can have their own account.

Both the website and the app show the same messages, so you can use whichever is easier.

We would rather help than have you miss something

If any part of this is confusing, call us. We will walk through it with you on the phone. It is a five-minute fix and it matters for the whole year.