

# PERSONNEL COMMISSION REGULAR MEETING AGENDA



**DATE:** September 16, 2026

**TIME:** Closed Session 4:00 p.m. | Open Session 4:30 p.m.

**LOCATION:** Board Room, Education Service Center

255 W. Stanley Avenue, Ventura, CA 93001

## A. CLOSED SESSION - 4:00 p.m.

Public Employee Performance Evaluation - Government Code §54957(b)

Title: Director, Classified Human Resources

## B. OPENING PROVISIONS - 4:30 p.m.

1. Call to Order: Open session called to order by \_\_\_\_\_ at \_\_\_\_\_ p.m.
2. Pledge of Allegiance
3. Roll Call of Members

| COMMISSIONERS                     | PRESENT                  |
|-----------------------------------|--------------------------|
| Anne Campbell, Chairperson        | <input type="checkbox"/> |
| Cathi Stellings, Vice Chairperson | <input type="checkbox"/> |
| John Walker, Member               | <input type="checkbox"/> |

## C. ADOPTION OF AGENDA

Request for APPROVAL of the agenda for the regular Personnel Commission meeting on September 16, 2026, as submitted or amended.

| MOVED BY | SECOND | VOTE |
|----------|--------|------|
|          |        |      |

## D. REPORT OF ACTION TAKEN IN CLOSED SESSION

Report of action taken in Closed Session, if any.

## E. APPROVAL OF MINUTES

Request for APPROVAL of the minutes for the regular Personnel Commission meeting on August 19, 2026, as submitted or amended.

| MOVED BY | SECOND | VOTE |
|----------|--------|------|
|          |        |      |

## F. PUBLIC COMMENTS

Public comments are welcomed and encouraged by the Personnel Commission, subject to reasonable time limitations necessary to conduct Commission business. Individuals wishing to address the Commission on an item not listed on the agenda should complete a speaker form and submit it to the recording secretary. Speakers are limited to three (3) minutes per agenda item, with a cumulative maximum of five (5) minutes per speaker. Total public comment on any individual item may be limited to twenty (20) minutes. Speakers may not transfer or yield their time to another individual. In accordance with applicable law, the Commission may not take action on items not listed on the posted agenda.

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.

## G. REPORTS AND ANNOUNCEMENTS

### G.1 VESPA Representative

### G.2 Director's Report

- i. Recruitment & Selection: Hiring Update

### G.3 Commissioners

## H. ACTION ITEMS - NEW BUSINESS

### H.1(a) Ratification of Excess Vacation Carryover Approvals

RATIFY the Director of Classified Human Resources' approval of employee requests to carry over vacation balances exceeding the maximum permitted under Personnel Commission Rule 140.1.11.2, based on compelling circumstances, as submitted.

| MOVED BY | SECOND | VOTE |
|----------|--------|------|
|          |        |      |

## I. CONFERENCE ITEMS - DISCUSSION ONLY

No items listed.

## J. CONSENT AGENDA ITEMS

### J.1 Personnel Transactions Report

| MOVED BY | SECOND | VOTE |
|----------|--------|------|
|          |        |      |

## K. ADJOURNMENT

1. Next Regular PC Meeting: October\_\_, 2026
2. Motion to adjourn

| MOVED BY | SECOND | VOTE |
|----------|--------|------|
|          |        |      |

# PERSONNEL COMMISSION

## REGULAR MEETING MINUTES



**DATE:** August 19, 2026

**TIME:** 4:00 p.m.

**LOCATION:** Board Room, Education Service Center  
255 W. Stanley Avenue, Ventura, CA 93001

### A. CLOSED SESSION

The Commission entered Closed Session at 4:00 p.m.  
Topic: Public Employee Performance Evaluation - Government Code §54957(b)  
Title: Director, Classified Human Resources

### B. OPENING PROVISIONS

**Call to Order:** Anne Campbell, Chairperson, called the meeting to order at 4:35 p.m.

**Pledge of Allegiance**

**Roll Call of Members**

| COMMISSIONERS                     | PRESENT                             | STAFF PRESENT                                              | PRESENT                             |
|-----------------------------------|-------------------------------------|------------------------------------------------------------|-------------------------------------|
| Anne Campbell, Chairperson        | <input checked="" type="checkbox"/> | Marina Mihalevsky, Director,<br>Classified Human Resources | <input checked="" type="checkbox"/> |
| Cathi Stallings, Vice Chairperson | <input checked="" type="checkbox"/> | Reina Murillo, Human Resources<br>Analyst, Confidential    | <input checked="" type="checkbox"/> |
| John Walker, Member               | <input type="checkbox"/>            | Belen Gonzalez, Human Resources<br>Supervisor              | <input checked="" type="checkbox"/> |

### C. ADOPTION OF AGENDA

The agenda was approved as amended, with the removal of Item H.2..

| MOTION         | MOVED BY                             | SECOND                        | VOTE         | RESULT                                                                                                           |
|----------------|--------------------------------------|-------------------------------|--------------|------------------------------------------------------------------------------------------------------------------|
| Approve Agenda | Cathi Stallings, Vice<br>Chairperson | Anne Campbell,<br>Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied<br><input type="checkbox"/> Abstain |

### D. REPORT OF ACTION TAKEN IN CLOSED SESSION

☒ No action was taken

### E. APPROVAL OF MINUTES

The minutes of the regular Personnel Commission meeting of June 17, 2026 were approved as submitted.

| MOTION          | MOVED BY                             | SECOND                        | VOTE         | RESULT                                                                                                           |
|-----------------|--------------------------------------|-------------------------------|--------------|------------------------------------------------------------------------------------------------------------------|
| Approve Minutes | Cathi Stallings, Vice<br>Chairperson | Anne Campbell,<br>Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied<br><input type="checkbox"/> Abstain |

### F. PUBLIC COMMENTS

☒ No public comments were received.

# REGULAR MEETING MINUTES

## G. REPORTS AND ANNOUNCEMENTS

### G.1 VESPA Representative

**Ms. Carol Peek, VESPA President**, reported on summer planning and organizing activities, including an August 3 organizing meeting and an upcoming member open house. It was reported that VESPA continues to participate in ongoing negotiations and mediation. Three mediation sessions had been held without reaching an agreement, with a fourth session scheduled for September 4. It was also reported that CTA representatives would visit District sites August 24–27 to meet with members, discuss the bargaining process, and explain possible next steps. Ms. Peek stated: “So that’s part of the reason also CTA is coming to help educate the members on this is what’s going on and this is the next step moving forward to a legal strike. So we’ll also be taking another strike vote during those site visits.” It was also reported that VESPA continued its organizational activities and outreach to members. Ms. Peek expressed concerns regarding current employee morale.

**No action taken.**

### G.2 Director’s Report

Director Mihalevsky recognized Classified Human Resources staff for their work and support during the summer. It was reported that **69 new employees** were hired in preparation for the 2026–2027 school year, excluding promotional and lateral transactions. Updates were provided regarding the August 4 back-to-work meeting for school administrative assistants and the August 11 mandatory training for classified employees. The Director also reported on upcoming required employee trainings. In response to Commissioner questions, the Director provided an update regarding temporary front-lobby coverage and ongoing efforts to develop a longer-term solution.

**No action taken.**

### G.3 Commissioners’ Reports

**No action taken.**

## H. ACTION ITEMS - NEW BUSINESS

### H.1a Establishment of Classification: Instructional Specialist – Family Literacy

**Summary:** The Commission considered establishing the new classification of **Instructional Specialist – Family Literacy**. Following discussion, the Commission requested that the reporting relationship be added to the job specification and approved the classification **as amended**.

| MOTION                                                                                                                      | MOVED BY                          | SECOND                     | VOTE         | RESULT                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------|--------------|--------------------------------------------------------------------------------------------------------------------|
| ESTABLISH the new classification, Instructional Specialist – Family Literacy, and APPROVE the job specification as amended. | Cathi Stallings, Vice Chairperson | Anne Campbell, Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Tabled |

### H.1b Salary Allocation for Instructional Specialist – Family Literacy

**Summary:** The Commission considered the recommended salary allocation based upon the level and scope of responsibilities assigned to the new classification.

| MOTION                                                                                                                                                  | MOVED BY                   | SECOND                            | VOTE         | RESULT                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------|
| APPROVE allocation of the new classification, Instructional Specialist – Family Literacy, to <b>Salary Range 230</b> on the Classified Salary Schedule. | Anne Campbell, Chairperson | Cathi Stallings, Vice Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Tabled |

### H.2 Establishment/Allocation of Classification: Afterschool Activities Specialist

Removed from the agenda

# PERSONNEL COMMISSION

## REGULAR MEETING MINUTES



### H.3a Reclassification – Student Data Specialist Position

**Summary:** The Commission considered reclassifying Student Data Specialist I position **PC #4721** to Student Data Specialist II. Staff explained that the position had gradually assumed broader and higher-level responsibilities associated with supporting the District's student data information system.

| MOTION                                                                                | MOVED BY                          | SECOND                     | VOTE         | RESULT                                                                                                             |
|---------------------------------------------------------------------------------------|-----------------------------------|----------------------------|--------------|--------------------------------------------------------------------------------------------------------------------|
| RECLASSIFY Student Data Specialist I position PC #4721 to Student Data Specialist II. | Cathi Stallings, Vice Chairperson | Anne Campbell, Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Tabled |

### H.3a Reclassification of Incumbent

**Summary:** The Commission considered reclassifying incumbent **Jennifer Trone** with the position based upon the gradual accretion of higher-level duties pursuant to Personnel Commission Rules and Regulations Sections 30.3.5 and 30.3.6.

During discussion, the Commission considered the proposed September 1, 2026 effective date and compensation for higher-level duties performed prior to the reclassification. The Commission determined that the reclassification should instead become effective **August 20, 2026**.

| MOTION                                                                                                                                                                       | MOVED BY                          | SECOND                     | VOTE         | RESULT                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------|--------------|--------------------------------------------------------------------------------------------------------------------|
| RECLASSIFY incumbent Jennifer Trone with the position based on gradual accretion of duties as defined in PCRR Sections 30.3.5 and 30.3.6, effective <b>August 20, 2026</b> . | Cathi Stallings, Vice Chairperson | Anne Campbell, Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Tabled |

## I. CONFERENCE ITEMS - DISCUSSION ONLY

☒ No Conference items.

## J. CONSENT AGENDA

### I.1 Personnel Transactions Report

The Commission reviewed the Personnel Transactions Report dated August 19, 2026.

| MOTION                                | MOVED BY                   | SECOND                            | VOTE         | RESULT                                                                                                             |
|---------------------------------------|----------------------------|-----------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------|
| Approve Personnel Transactions Report | Anne Campbell, Chairperson | Cathi Stallings, Vice Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br><input type="checkbox"/> Tabled |

## K. ADJOURNMENT

Next Regular PC Meeting: September 16, 2026 at 4:30 p.m. | ESC Board Room

| MOTION          | MOVED BY                          | SECOND                     | VOTE         | RESULT                                                                                                           |
|-----------------|-----------------------------------|----------------------------|--------------|------------------------------------------------------------------------------------------------------------------|
| Adjourn Meeting | Cathi Stallings, Vice Chairperson | Anne Campbell, Chairperson | <u>2 - 0</u> | <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied<br><input type="checkbox"/> Abstain |

Meeting adjourned at 5:15 p.m.

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TO: Personnel Commission  
FROM: Director, Classified Human Resources  
DATE: September 16, 2026 (Discussion/Action)  
AGENDA ITEM: H.1.a  
SUBJECT: Ratification of Excess Vacation Carryover Approvals

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**BACKGROUND:**

As part of the year-end closing process, vacation balances remaining on the books for classified employees are reviewed and processed in accordance with the applicable collective bargaining agreement and Personnel Commission Rules and Regulations.

Personnel Commission Rule 140.1.11.2 provides that twelve (12) month employees may carry over accumulated vacation equal to the employee's current year's vacation entitlement plus seven (7) days. Accumulations exceeding this amount are generally not permitted and excess vacation is subject to payout. However, upon approval of the Director of Classified Human Resources, vacation carryover may exceed the established limit when compelling reasons exist, subject to ratification by the Personnel Commission.

Employees with excess vacation balances are notified and, when appropriate, may submit a request to carry over excess vacation based on compelling circumstances. Requests include a reasonable timeframe within which the employee anticipates using the excess vacation. Each request is reviewed by the Director of Classified Human Resources, and approved requests are subsequently presented to the Personnel Commission for ratification.

For the current review period, the Director of Classified Human Resources approved five [5] requests for excess vacation carryover. A list of the approved requests is provided to the Personnel Commission for review and ratification.

| Employee(s) | Carryover Hours |
|-------------|-----------------|
| • #8803     | • 20.56         |
| • #9526     | • 7.92          |
| • #7280     | • 32.00         |
| • #8364     | • 33.68         |
| • #6154     | • 72.21         |

**STAFF RECOMMENDATION(S)**

Ratify the Director of Classified Human Resources' approval of five [5] employee requests to carry over vacation balances exceeding the maximum permitted under Personnel Commission Rule 140.1.11.2, based on compelling circumstances, as presented.

Respectfully submitted,

Marina Mihalevsky  
Director, Classified Human Resources

# Personnel Transaction Report

Consent Agenda Items

To Personnel Commission for Approval



Meeting Date 09/16/2026

## New Employment - Probationary

| Last Name    | First Name | Job Class Description | Job Code | Effective Date |
|--------------|------------|-----------------------|----------|----------------|
| Majeno       | Alexus     | Associate             | M42      | 09/08/26       |
| Reyes        | Lupita     | Child Devel Teacher   | E38      | 09/01/26       |
| Bennett      | Marcia     | Health Technician     | B60      | 09/01/26       |
| Rodriguez    | Vanessa    | Health Technician     | B60      | 09/01/26       |
| Das          | Avidan     | Para- After School    | E50      | 08/18/26       |
| Vega Camacho | Jaelynne   | Para- After School    | E50      | 08/13/26       |
| Willis       | Morris     | Paraeducator I - TK   | E67TK    | 08/19/26       |
| Tiscareno    | Ashley     | Paraeducator II       | E68      | 09/01/26       |
| Aguilar      | Valeria    | Paraeducator II       | E68      | 08/14/26       |
| Higgins      | Cierra     | Paraeducator II       | E68      | 08/17/26       |
| Terronez     | Destinee   | Paraeducator II       | E68      | 09/09/26       |
| Monzon       | Noel       | Paraeducator III      | E69      | 09/04/26       |

## Permanent to Probationary in Class

| Last Name   | First Name | Job Class Description         | Job Code | Effective Date |
|-------------|------------|-------------------------------|----------|----------------|
| Miranda     | Angel      | Behavior Support Assistant    | E43      | 08/17/26       |
| Cabral      | Raquel     | Certified Spch/Lang Path Asst | M32      | 08/24/26       |
| Sanchez     | Jose       | Grounds Maintenance Worker II | F64      | 08/04/26       |
| Guardado    | Jennifer   | Licensed Clinician            | M41      | 09/01/26       |
| Torres      | Gloria     | Licensed Clinician            | M41      | 08/01/26       |
| AyalaGarcia | Yesme      | Paraeducator II               | E68      | 09/10/26       |

## Probationary to Permanent

| Last Name  | First Name | Job Class Description          | Job Code | Effective Date |
|------------|------------|--------------------------------|----------|----------------|
| Pereda     | Josselyne  | Behavior Support Assistant     | E43      | 09/12/26       |
| Fox        | Ruby       | Campus Support Assistant       | S49      | 08/18/26       |
| Alhadad    | Hadeel     | Child Nutr Assist I            | D63      | 09/01/26       |
| Betancourt | Elizabeth  | Child Nutr Assist I            | D63      | 08/25/26       |
| Guzman     | Susan      | Child Nutr Mgr-Elementary      | D38      | 08/19/26       |
| Alhadad    | Hadeel     | Child Nutrition Asst I         | D63      | 09/01/26       |
| Asahan     | Nick       | Network and Systems Specialist | C22      | 08/21/26       |
| De La Paz  | Valerie    | Office Assistant               | B61      | 08/27/26       |
| Bowen      | Bailee     | Paraeducator II                | E68      | 09/03/26       |
| Camacho    | Leonardo   | Paraeducator II                | E68      | 08/29/26       |
| McBreen    | Megan      | Paraeducator II                | E68      | 09/11/26       |
| Mendez     | Marco      | Paraeducator II                | E68      | 09/01/26       |
| Ayala      | Alicia     | Paraeducator III               | E69      | 08/19/26       |
| Martinez   | Lisette    | Paraeducator III               | E69      | 09/11/26       |
| Martinez   | Lisette    | Paraeducator III               | E69      | 09/11/26       |
| Montano    | Itzel      | Paraeducator III               | E69      | 08/27/26       |
| Payan      | Trevor     | Paraeducator III               | E69      | 08/22/26       |
| Herrera    | Dora       | School Adm. Assistant II       | B36      | 08/26/26       |

## Limited Term, Provisional & Exempt

| Last Name     | First Name | Job Class Description     | Job Code | Effective Date |
|---------------|------------|---------------------------|----------|----------------|
| Jimenez       | Rebecca    | Campus Supervisor         | S52      | 08/24/26       |
| Prouse        | Andrea     | Campus Supervisor         | S52      | 08/24/26       |
| Prouse        | Andrea     | Campus Support Asst       | S49      | 08/24/26       |
| Mendez-Olague | Herlinda   | Child Nutr Asst I         | D63      | 08/12/26       |
| Centeno       | Judy       | Health Technician         | B60      | 08/18/26       |
| Haeringer     | Ludwig     | HVAC - Refrigeration Tech | F54      | 09/01/26       |
| Morales       | Raymond    | Painter                   | F51      | 09/01/26       |
| Guzman        | Andrea     | Paraeducator II           | E68      | 09/01/26       |
| Duran         | Virginia   | PE Equip Attendant        | S46      | 09/01/26       |
| Schechter     | Melisa     | Senior Office Asst        | B41      | 09/01/26       |

## Appointment to Additional Probationary Position

| Last Name | First Name | Job Class Description | Job Code | Effective Date |
|-----------|------------|-----------------------|----------|----------------|
| Cardozo   | Paulina    | Office Assistant      | B61      | 09/09/26       |

## Appointment to Additional Permanent Position

| Last Name | First Name | Job Class Description | Job Code | Effective Date |
|-----------|------------|-----------------------|----------|----------------|
|           |            |                       |          |                |
|           |            |                       |          |                |

#### Separation from Service

| Last Name  | First Name | Job Class Description             | Job Code | Effective Date |
|------------|------------|-----------------------------------|----------|----------------|
| Cardozo    | Paulina    | Health Technician - ELOP          | B60E     | 08/28/26       |
| Cargnino   | Diane      | Child Nutrition Manager - Elem    | D38      | 08/21/26       |
| Carrillo   | Stephanie  | Paraeducator II                   | E68      | 08/17/26       |
| Cerda      | Denise     | Office Assistant                  | B61      | 08/03/26       |
| Cetino     | Andrea     | Paraeducator III                  | E68      | 06/05/26       |
| Contreras  | Fernando   | Transportation Assistant          | F66      | 09/15/26       |
| Gandy      | Lauren     | Campus Support Assistant          | S49      | 08/19/26       |
| Grajeda    | Jessica    | Cert Speech & Lang Pathology Asst | M32      | 08/24/26       |
| Guzman     | Andrea     | Paraeducator II                   | E68      | 08/24/26       |
| Iannolo    | Bailey     | Board Certified Behavior Analyst  | M25      | 08/28/26       |
| Sandler    | Karen      | Educational Sign Lang Interpreter | E31      | 08/31/26       |
| Strickland | Gary       | Custodian                         | F67      | 07/31/26       |
| Wills      | Morris     | Paraeducator I - TK               | E67TK    | 09/07/26       |

#### Leave of Absence

| Last Name        | First Name | Job Class Description             | Job Code | Effective Date                                |
|------------------|------------|-----------------------------------|----------|-----------------------------------------------|
| Ayala            | Karla      | Purchasing Specialist             | J30      | 09/14/26-10/02/26 Paid Parental/Bonding Leave |
| Galindo          | Ruben      | Technology Projects Specialist    | C26      | 07/01/26-08/11/26 Unpaid Leave                |
| Herrera          | Adam       | FNS Operation Manager             | D03      | 08/17/26-09/04/26 Paid Parental/Bonding Leave |
| Limon Porter     | Marina     | Paraeducator II                   | E68      | 08/12/26-09/30/26 Unpaid Leave                |
| Medina           | Jorge      | Trades Maint. Worker II           | F59      | 08/24/26-09/18/26 Paid Parental/Bonding Leave |
| Mendoza          | Claudia    | School Admin Asst III             | B35      | 09/14/26-12/31/26 Unpaid Leave                |
| MirelesRodriguez | Lisa       | School Occupational Therapist     | M21      | 09/16/26-12/15/26 Paid Parental/Bonding Leave |
| Moss             | Ian        | Custodian                         | F67      | 07/16/26-08/19/26 Unpaid Leave                |
| Ornelas          | Donald     | Paraeducator II                   | E68      | 08/17/26-09/30/26 Unpaid Leave                |
| Pulido           | Letty      | Paraeducator I-TK                 | E67TK    | 08/18/26-09/11/26 Unpaid Leave                |
| Rodriguez        | Janice     | Paraeducator II                   | E68      | 09/01/26-10/31/26 Partial Unpaid Leave        |
| Sandler          | Karen      | Educational Sign Lang Interpreter | E31      | 08/12/26-08/31/26 Unpaid Leave                |
| Skrzypek         | Alyanna    | Child Nutrition Asst III          | D61      | 08/12/26-09/08/26 Unpaid Leave                |
| VacaMedina       | Adela      | Bus Driver                        | K62      | 07/01/26-10/23/26 Unpaid Leave                |
| Vargas           | Alexandra  | Paraeducator I-TK                 | E67TK    | 08/27/26-09/11/26 Unpaid Leave                |
| Wiloughby        | Alexandria | Human Resources Specialist        | G22      | 08/24/26-11/13/26 Paid Parental/Bonding Leave |

#### Change of Status

| Last Name          | First Name | Job Class Description | Job Code | Effective Date                                                       |
|--------------------|------------|-----------------------|----------|----------------------------------------------------------------------|
| Allen              | Adriana    | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Arriaza            | Abner      | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Brown              | Norbert    | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Covarrubias Valdez | Esmeralda  | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Delgado            | Miguel     | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Delgado            | Monica     | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Felkins            | Lisa       | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Ford               | Yreka      | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Hernandez          | Gabriela   | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Hernandez          | Gerald     | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Jimenez            | Rocio      | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Lopez              | Elisabeth  | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |
| Lopez Ramirez      | Cesar      | Bus Driver            | K62      | 8/11/26: Route Change ONLY, 2026-2027 Route Bidding --Same Time Base |



## Working Out of Class Assignment Report

### Working Out of Class for Vacant Position

| Last Name         | First Name     | Job Class                 | Job Code | Month  | Dates of Coverage    |
|-------------------|----------------|---------------------------|----------|--------|----------------------|
| Salazar Gutierrez | Carmen Juliana | Child Nutr Mgr-Elementary | D38      | August | 12-14;17-21;24-28;31 |

### Coverage for Absent Employee Due to Employee Working Out of Class

| Last Name | First Name | Job Class                     | Job Code | Month  | Dates of Coverage          |
|-----------|------------|-------------------------------|----------|--------|----------------------------|
| Hernandez | Maria      | Child Nutr Assist III         | D61      | August | 12-14;17-21;24-28;31       |
| Crites    | Regina     | Child Nutr Mgr-Elementary     | D38      | August | 21                         |
| Casarez   | Nora       | Child Nutr Assist III         | D61      | August | 24                         |
| Centeno   | Grace      | Child Nutr Assist II          | D62      | August | 14-Dec                     |
| Morales   | Raymond    | Painter                       | F51      | August | 4-5;7;10-14;17-21;24-28;31 |
| Leventhal | James      | Grounds Maintenance Worker-HS | F68      | July   | 9-10;13-17;20-24;27-31     |

### Coverage for Employee on Leave of Absence

| Last Name | First Name | Job Class                   | Job Code | Month  | Dates of Coverage      |
|-----------|------------|-----------------------------|----------|--------|------------------------|
| Marquez   | Cira       | Child Developmt Site Leader | E25      | August | 7;10-14;17-21;24-28;31 |
| Neel      | Ariadna    | Child Developmt Site Leader | E25      | August | 7;10-14;17-21;24-28;31 |
| Kaikaina  | Sarah      | School Adm. Assistant III   | B35      | August | 7;10-14;17-21;24-27;31 |

### Limited Term Assignment/Extra Help

| Last Name | First Name | Job Class | Job Code | Month | Dates of Coverage |
|-----------|------------|-----------|----------|-------|-------------------|
|-----------|------------|-----------|----------|-------|-------------------|

### Other Reasons

| Last Name       | First Name | Job Class                 | Job Code | Month  | Dates of Coverage        |
|-----------------|------------|---------------------------|----------|--------|--------------------------|
| Carrillo        | Amanda     | Child Nutr Assist II      | D62      | August | 12-14;17-21;24-28;31     |
| Leventhal       | Crystal    | Child Nutr Mgr-Secondary  | D36      | August | 24                       |
| Longines        | Carmen     | Child Nutr Mgr-Elementary | D38      | August | 31                       |
| Diaz- Hernandez | Susana     | Child Nutr Mgr-Elementary | D38      | August | 14-Dec                   |
| Bell            | Yukari     | Child Nutr Assist III     | D61      | August | 21;24-28;31              |
| Gomez           | Susana     | Child Nutr Assist II      | D62      | August | 21;24-28;31              |
| Gomez           | Susana     | Child Nutr Assist III     | D61      | August | 12-14;17-20              |
| lassich         | shari      | Head Custodian I          | F38      | August | 12-14;17-21;24-28;31     |
| Walker          | Casey      | Head Custodian II         | F37      | August | 3-7;10-14;17-21;24-28;31 |
| Davis           | Michael    | Warehouse Supervisor      | J06      | August | 14-Oct                   |
| Cortez          | Victoria   | Executive Assistant       | B20      | August | 31                       |