West Canada Valley Central School District
Board Of Education
Reorganizational Meeting
Monday, July 13, 2026 ~ 6:00 PM

Members Present	**Others Present**
David Amendolare	Jeremy Siddon, Superintendent
Shannon Crocker	Kelley Crossett, Business Manager
Shauna Harrington	Daphne Raymo, District Clerk
Roger Kemler	Glenn Broadbent, MS/HS Principal
Janine Lynch	Christine Nofri, Elementary Principal
Sara Northup-Lynch	Shane Bonney
Edwin Schatzel	Robert Batson

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Superintendent, Jeremy Siddon, called the meeting to order at 6:06 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

REORGANIZATIONAL ACTIVITIES

ADMINISTRATION OF OATHS TO BOARD MEMBERS AND SUPERINTENDENT

District Clerk, Mrs. Raymo, administered the Oath of Office to all Board members and the Superintendent.

ELECTION OF BOARD PRESIDENT

District Clerk, Mrs. Raymo, called for nominations from the Board for the Office of President of the West Canada Valley Central School District Board of Education for the 2026-2027 school year.

Motion was made by Mr. Kemler and seconded by Mrs. Crocker to nominate Ms. Shauna Harrington for Board President; there were no other nominations.

All voted in favor, 7:0 motion carried.

OATH OF OFFICE ADMINISTERED TO PRESIDENT

District Clerk, Mrs. Raymo, administered the Oath of Office to Board President, Ms. Harrington. The meeting was then turned over to Ms. Harrington.

ELECTION OF BOARD VICE-PRESIDENT

Ms. Harrington called for nominations from the Board for the Office of Vice-President of the West Canada Valley Central School District Board of Education for the 2026-2027 school year.

Motion was made by Mrs. Northup-Lynch and seconded by Mrs. Crocker to nominate Ms. Janine Lynch for Vice-President for the 2026-2027 school year. There were no other nominations for Vice-President.

All voted in favor; 7:0 motion carried

OATH OF OFFICE ADMINISTERED TO VICE-PRESIDENT

District Clerk, Mrs. Raymo, administered the Oath of Office to Board Vice President, Ms. Lynch.

APPOINTMENT OF OFFICERS

Motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following appointments and designations:

RESOLVED, that the Board of Education appoint each of the individuals listed below to the designated service area for the 2026-2027 school year:
All voted in favor; motion carried 7:0

- Clerk of the Board: Daphne Raymo
- Acting Superintendent: Glenn Broadbent
- District Treasurer: Kelley Crossett
- Tax Collector: Jill Macri, stipend $9,000
- Internal Claims Auditor: Barbara Smith, stipend $5,562

OTHER BOARD APPOINTMENTS

Motion was made by Mrs. Crocker and seconded by Mr. Schatzel to approve the following board appointments:
RESOLVED, that the Board of Education appoint each of the individuals listed below to the designated service area for the 2026-2027 school year:
All voted in favor; motion carried 7:0

- **School Physician Services:** Bassett Healthcare Network, Primary Urgent Care
- **School Attorney(s):** Girvin and Ferlazzo, PC; Barclay Damon, LLC
- **School District Auditor:** Reaffirm the appointment of West and Company
- **Central Treasurer Auditor:** Barbara Smith
- **Fiscal Advisor:** Dr. Richard G. Timbs
- **District Data Management:** Daphne Raymo, stipend $3,629
- **CSE/CPSE Chairperson:** Emily Looman
- **Official(s) for Bid Opening:** Superintendent and Business Manager
- **Data Protection Officer:** Superintendent
- **Affirmative Action & Title IX Officer:** Superintendent
- **LEA Asbestos Designee:** Dennis Lynch
- **Pesticide Representative:** Shelley Maxwell, stipend $1,853
- **Medicare Part D Management:** Kelley Crossett
- **Dignity Act Coordinators:** Rebecca Wood, Ritamarie Juteau, Janelle D'Aoust Glenn Broadbent, Christine Nofri
- **Arts in Education Coordinator:** Shane Bonney, stipend $1,000
- **Chief Emergency Officer:** Superintendent
- **Workplace Violence Designated Official:** Superintendent
- **Workplace Violence Designated Alternate:** Glenn Broadbent
- **Chemical Hygiene Officer:** Victoria Petro

BOARD DESIGNATIONS

Motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following designations:
RESOLVED, that the Board of Education designate the following for the fiscal 2026-2027 school year:
All voted in favor; motion carried 7:0

- **Official Bank Depositories:** NBT Bank, NA and M&T Bank
- **Official Newspaper:** Observer Dispatch
- **Regular Board of Education Meeting Dates/Time:** Meetings will be held on the second Monday of each month in the high school library at 6:00 PM. Should a holiday or emergency day fall on that day, the meeting will be held on the following day. Special meetings are designated in bold below.

July 13 (Reorganization & Regular)	February 8
August 12 (Wednesday)	March 8
August 24 (if needed)	April 14 (Wednesday)
September 14	**April 27** (Tuesday-BOCES Budget Vote & BOE Election)
October 13 (Tuesday)	**May 10** (WCV Budget Hearing & Regular)
November 9	**May 18** (WCV Budget Vote/BOE Election)
December 14	June 14
January 11, 2027	July 12 (2027-2028 Reorganization & Regular)

- **Records Management and Access Officer:** Superintendent
- **Records Appeal Designee:** To be determined by the Board on a case-by-case basis
- **Residency Determination Official:** Superintendent
- **504 Coordinator:** Chairperson on Special Education

- **District Holidays:**

Independence Day	Friday after Thanksgiving	Martin Luther King, Jr. Day
Labor Day	Christmas Eve Day	President's Day
Columbus Day	Christmas Day	Good Friday
Veteran's Day	New Year's Day	Memorial Day
Thanksgiving Day	Lunar New Year (when school in session)	Juneteenth

COMMITTEE ON SPECIAL EDUCATION

Motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following membership:
RESOLVED, that the Board of Education authorizes the following membership for the fiscal 2026-2027 school year:
All voted in favor; motion carried 7:0

- CSE Chairperson
- School Psychologist
- Building Administrators
- Regular Education Teachers
- Special Education Teachers
- Related Service Providers (Persons having knowledge or special expertise regarding the student)
- Guidance Counselors (Persons having knowledge or special expertise regarding the student)
- Parents or persons in parental relationship to the student

- Student (If appropriate)
- School Physician (If requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting)
- Parent Member (Additional parent of a student with a disability residing in the school district or a neighboring school district)

COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

Motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following membership:
RESOLVED, that the Board of Education designate the following for the fiscal 2026-2027 school year:
All voted in favor; motion carried 7:0

- CPSE Chairperson
- School Psychologist
- Building Administrators
- Regular Education Teachers (Whenever the child is or may be participating in the regular education environment)
- Special Education Teachers/Providers
- Related Service Providers (Persons having knowledge or special expertise regarding the student)
- Parents or persons in parental relationship to the child
- Professionals designated by early intervention agencies charged with the responsibility of the preschool child (in transition)
- School Physician (If requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting)
- Parent Member (Additional parent of a preschool or elementary level student with a disability residing in the school district or a neighboring school district)
- Municipality Representative

- **Impartial Hearing Officers**

1. Ajello, Daniel M.	14. Deleon, Edgar	27. Gronbach, Vanessa	40. Regenbogen, Mitchell
2. Alexander, Allana	15. Denis, Marcel P.	28. Keefe, Jeanne	41. Ritzenberg, Kenneth S.
3. Almeleh, Lynn Botwinik	16. Dimeo, Maryanne	29. Kramer, Judith T.	42. Rodriguez, Robert
4. Bains, Guljit Kaur	17. Ebenstein, Barbara J.	30. Lassinger, Dora	43. Rosken, Brad H.
5. Barbour, Susan M.	18. Feinberg, Rona	31. Lazan, Michael	44 Schiro, Jeffrey
6. Cappelllino, Angelica	19. Finkelstein, Sharyn	32. Litvin, Lisa Eggert	45. Schneider, Judith
7. Carbone, Marisa	20. Flame, Lana S.	33. Louis, Ramy	46. Seto, Stephanie
8. Cervoni, Roberto	21. Forbes, Steven P.	34. Lynch, Kenneth B.	47. Tennent, Keila
9. Cohen, Andrea	22. Gewirtz, Harriet	35. Marquez, Ann	48. Wahrman, Israel S.
10. Cohen, Diane	23. Gibbons, Rachel K.	36. Millman, Tina	49. Walsh, James P.
11. Cutler-Igoe, Ellen	24. Glasser, Randy	37. Murphy, Leah L.	50. Walsh, Marion
12. Daniel, Audrey	25. Goldsmith, Craig	38. Murell, Patricia L.	
13. Day, Wanda Sanchez	26. Gronbach, David	39. Rahman, Hashim	

- **Surrogate Parent**
  - Barbara Gaston 7460 N. Main Street, Newport, NY 13416 ~ 315-794-3469

- **Central Drop Points:** For students attending parochial school and who live outside the 15-mile maximum distance allowed by law for district transportation, the central pick up points are as follows:
  - West Canada Valley Campus, High School entrance

BOARD AUTHORIZATIONS

Motion made by Mrs. Crocker and seconded by Mrs. Northup-Lynch to approve the following designations:
RESOLVED, that the Board of Education designate the following for the fiscal 2026-2027 school year:
All voted in favor; motion carried 7:0

- **Payroll Certification:** Superintendent
- **Establish Petty Cash Funds:** $100.00 each, one (1) for the District Office and two (2) at $100.00 for each cafeteria for School Lunch Fund.
- **Designation of Authorized Signatures on Checks:** School District Treasurer
- **Purchasing Agent:** Superintendent
- **Mileage Allowance**: As per Internal Revenue Service mileage rates to staff members who use their personal vehicle for school business with authorization by the Superintendent of Schools.
- **Transfer of funds**: The Board of Education authorizes the Superintendent of Schools to make budget transfers. Such authorization would include responsibility that the Superintendent of Schools make full disclosure of all transfers at the next regularly scheduled Board of Education meeting. All transfers will be made in accordance with Education Law and Board policy.
- **Signature for National School Food Services Program:** The Board of Education authorizes the Cook/Manager, District Treasurer, and the Superintendent of Schools as the official signature(s) for the renewal and monthly reports for participation in the National School Food Services Program, and that they be authorized to sign all forms relevant to any federal funds related to the school food services program.
  - Certification: Authorization Verification Officer – OHM BOCES (TBA)
  - Hearing Officer: School Business Manager

- **District Rates of Pay:** The Board of Education authorizes the rates of pay as presented in the District Rate Reference Chart as follows:

WEST CANADA VALLEY CENTRAL SCHOOL
2026-2027 RATE REFERENCE CHART

PER DIEM SUBSTITUTE RATES	**NYS CERTIFIED TEACHER** $130.00 **NON-CERTIFIED** $110.00 **IN SCHOOL SUSPENSION** $105.00 **LONG-TERM SUB RATE** -- TEACHER SALARY--STEP 1* -- WCV RETIRED TEACHER SALARY--STEP 10* ***AFTER 20 CONSECUTIVE DAYS, RETROACTIVE TO DAY ONE** **TEACHER ASSISTANT** $105.00 **NURSES, MONITORS/AIDES** ARE PAID BY TIME CARD AT THE BASE RATE OF THE CSEA CONTRACT (IF REGULARLY EMPLOYED AT WCV THEY ARE PAID ON THE MONITOR SCHEDULE AT THEIR REGULAR RATE)
DISTRICT HOURLY RATES OF PAY (FOR EXTRA / AFTER HOURS DUTIES)	**ACCOMPANIST** $50.00 **ORCHESTRA MEMBER** $50.00 (All other rates are per contract)
CHAPERONES Including Extra & Co-Curricular	**HOME EVENTS $50.00 (All events lasting over 5 hours $100.00)** **AWAY EVENTS $60.00 (All events lasting over 5 hours $120.00)**
EVENT ANNOUNCER	**$50.00 per night ($25.00 per game)**
SCOREKEEPERS	**$50.00 per night ($25.00 per game)**
TIMERS	**$50.00 per night ($25.00 per game)**
FINGERPRINT POLICY	The district pays for fingerprinting of full-time employees, coaches & regularly employed part-time employees. Substitute employees must pay for their own fingerprinting. The district will reimburse (with proof of payment) after the substitute has completed 5 per-diem days or 40 hours of service to the district.
COACHING COURSES	No Reimbursement
BUS DRIVER TRAINING	Following completion of the course, employees will be paid for taking the 30-hour course after 30 hours of service to the district have been rendered.
BUILDING USE RATE	$45.00 per hour for reimbursement of Operations and Maintenance staff expenditures incurred during non-school related functions with the exception of youth sports.
INSTRUCTOR RATES FOR AMERICAN RED CROSS COURSES	**CPR-PR/AED** – Renewal $20 (4 hrs.); New $30 (8 hrs.) **Community CPR** – Renewal $15 (5 hrs.); New $25 (6 hrs.) **First Aid** – Renewal $15 (5 hrs.); New $25 (6.5 hrs.) **Responding to Emergencies** – Renewal $35 (15 hrs.); New $65 (25 hrs.) **Community CPR & First Aid** – Renewal $25 (6 hrs.); New $40 (8 hrs.) **Lifeguarding** – Renewal $30 (15 hrs.); w/waterfront $40 **Lifeguarding** – New $50 (30 hrs.); w/waterfront $60 **Lifeguarding & CPR-PR** – Renewal $40 (20 hrs.); w/waterfront $50 **Lifeguarding & CPR-PR** – New $60 (35 hrs.); w/waterfront $70

BONDING OF PERSONNEL

Motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following bonding of personnel;
RESOLVED, that the Board of Education bond the following personnel for the fiscal 2026-2027 school year:
All voted in favor; motion carried 7:0

- District Treasurer in the amount of $1,000,000
- District Tax Collector in the amount of $1,000,000
- Audit Committee in the amount of $100,000
- All other employees (including Internal Claims Auditor) in the amount of $100,000

RECORDS ACCESS COPY FEE, CONFERENCE APPROVALS, ADOPTION OF POLICIES IN EFFECT DURING THE PREVIOUS YEAR APPROVAL OF SCHOOL ELECTION TELLERS

Motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following items;
RESOLVED, that the Board of Education approve the following for the fiscal 2026-2027 school year:
All voted in favor; motion carried 7:0

- Records Access Copying Fee - Establish the records access copying fee at $.25 per copy (to include labor) as per Board policy
- Authorization to Approve Conferences **-** The Superintendent is hereby authorized to approve all regular day and overnight conference attendance in keeping with Board of Education policy, contractual obligations, and budgetary considerations.

- Adoption of Policies in Effect During Previous Fiscal Year - The Board of Education approves the adoption of the Board of Education Policy Manual as currently constituted.
- Approval of Tellers for School Vote and Elections - The Board of Education appoints each of the individuals listed below as tellers for school elections and votes;

Ackley, Lisa	Nancy Harris	Joyce Patti	Tina Sternberg
Monica Edwards	Debby Kaiding	Nanette Roesler	
Rosemary FitzSimons	Susan Kerr	Jaclyn Santmier	
MaryLou Flansburg	Lila Palmer	Karen Sheets	

ADJOURN

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned at 6:21 PM

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President, Board of Education

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Clerk, Board of Education