



SEPTEMBER WORK SESSION

09/14/2026 [07:00 PM-09:00 PM] @ 418 S. 24th Street Camp Hill PA 17011

SEPTEMBER WORK SESSION

1. Call to Order

2. Remarks

2.a. President (Mrs. Buchs)

2.b. Superintendent (Mr. Serfass)

3. Pledge of Allegiance

4. Roll Call

Ms. Meredith Bowen (Interim Treasurer)

Mrs. Josceylon Buchs (President)

Mr. Neil Connelly (Vice President)

Mr. Randall Gale

Mrs. Melissa Howard (Assistant Secretary/CPACTC JOC Liaison)

Mr. Geoffrey McInroy

Mr. Adrian Murray

Mr. Sean Quinlan

Dr. Linda Rhen

5. Information Only

5.a. SiteLogiq Services

Synopsis: Mr. Serfass will introduce representatives from SiteLogIQ Services to discuss a plan for grant writing and advocacy in support of the District's long-range strategic facilities plan, including a demonstration of the MySiteIQ tool.

Attachments

CHSD_Facility_9.14.26_FINAL SITELOGIQ SEPT PPT.pptx

5.b. Lion Foundation Sutliff Capital Needs Campaign

Synopsis: Mr. Serfass will introduce the Executive Director of The Lion Foundation. Mrs. Falck will discuss The Lion Foundation's efforts to raise funds for much needed improvement to Sutliff Auditorium at the Middle/High School.

Presentation: [The Lion Foundation Sutliff Capital Needs Campaign](#)

5.c. PCCD Grant Award

Synopsis: Mr. Serfass will discuss the District's application for \$150,795 in PCCD Safety & Security Grants for the 2027-2028 school year.

6. Report of Committees

6.a. Athletic (Mr. Gale)

Minutes from the August 13, 2026 meeting are attached. The next meeting is scheduled for November 12, 2026 at 12PM in the District Office Boardroom.

Attachments

Athletic Committee Agenda, 8_13_2026-8-13.pdf

6.b. Business and Operations (Ms. Bowen)

Minutes from the August 25, 2026 Business and Operations Committee meeting are attached. The next meeting is scheduled for September 29, 2026 at 8AM.

Attachments

Business & Operations Committee_2026-8-25.pdf

6.c. Community Engagement/Governmental Relations (Mrs. Howard)

There was no Community Engagement/Governmental Relations Committee meeting in August. The next meeting is scheduled for September 18, 2026 at 12PM.

6.d. Curriculum and Extracurricular Activities (Mr. Connelly)

Minutes from the August 13, 2026 Curriculum and Extracurricular Activities Committee are attached. The next meeting is scheduled for September 17, 2026 at 9AM.

Attachments

Curriculum and Extracurricular Activities Committee Meeting_2026-8-13-3.pdf

6.e. Policy (Mr. McInroy)

Minutes from the August 10, 2026 Policy Committee meeting are attached. The next meeting is scheduled for September 21, 2026 at 6PM.

Attachments

August Policy _2026-8-10.pdf

7. Policies

7.a. First Read

Synopsis: Mrs. Ivey will discuss. The following policies were discussed at the August Policy Committee and were brought forward to September Work Session as a first read: 616 Payment of Bills and 619 District Audit. To date, there have been no public comments.

Attachments

616 Payment of Bills.pdf

619 District Audit.pdf

7.b. Second Read

Synopsis: There were no policies brought forward to the August Work Session as a first read; therefore, there are no policies being brought forward tonight as a second read.

8. Student Services Agreement

Synopsis: Ms. Reely will discuss a student settlement. Due to confidentiality, the agreement is not attached.

Budget Impact: \$7500

9. CAC for DEI Bylaws Update

Synopsis: Mr. Serfass will discuss. Attached are the revised Community Advisory Committee for Diversity, Equity, and Inclusion (CAC for DEI) bylaws from the May 2026 Community Engagement Community/Governmental Relations Committee discussion.

Budget Impact: None

Attachments

CAC for DEI Bylaws Revision 062026.pdf

10. 2026-2027 Rohrer Bus Agreement

Synopsis: Mr. Serfass will discuss the attached agreement with Rohrer Bus Service for the 2026-2027 school year. Rohrer provides transportation for students attending Cumberland Perry Area Career and Technical Center.

Budget Impact: \$265.23 per day for 180 days totaling \$47,741.40 This represents an increase of about 3% for the year compared to the 2025-2026 school year and was included in the 2026-2027 budget.

Attachments

ROHRER BUS 2627.pdf

11. Giant Funds for Hoover Kitchen Upgrade

Synopsis: Mr. Serfass will discuss the Giant Funds for Hoover Kitchen Upgrade. Administration is recommending using up to \$6,500 of the Giant Food Insecurity Funds for the required updates to the Hoover Kitchen.

Budget Impact: Up to \$6,500 of Giant Funds.

12. Lunch Debt Donation - Ethos Technology

Synopsis: Mr. Serfass will discuss the Lunch Debt Donation. Ethos Technology, is a mission-driven company, that gives back to the communities where they work. They reached out to the District offering to help with any lunch debt our students may have. Administration is recommending the Board approval of their \$2,194.30 donation to the Cafeteria Fund. This along with a \$500 grant from the Besch Fund allows the District to start the new school year, with a \$0 balance in lunch debt.

Budget Impact: \$2,194.30 donation to the Camp Hill School District Cafeteria Fund.

13. PAC Instructor Fees

Synopsis: Mr. Serfass will discuss the Grace Milliman Pollock Performing Arts Center Instructor Fees. Administration is recommending a proposed increase from \$2.50 to \$5 per lesson fee for personal instruction at The Pollock Center.

Budget Impact: Increase fee from \$2.50 to \$5 per lesson.

14. Title I Nonpublic Programs & Services Agreement

Synopsis: Dr. Borrelli will discuss the attached Title I Nonpublic Programs & Services Agreement. CHSD, through this agreement with the CAIU, provides mandated Title I services to nonpublic schools. The attached agreement sets forth the terms and conditions for the provision of this service.

Budget Impact: None. This is part of the Federal Program Grant requirements and the total is accounted for in the allotment of funds assigned to CHSD.

Attachments

Camp Hill SD Title I Agreement 2026-2027.pdf

15. Title III Memorandum of Understanding

Synopsis: Dr. Borrelli will discuss the attached Title III Memorandum of Understanding. The District is allocated Title III funds as a part of federal programs. We have participated in a consortium with the Capital Area Intermediate Unit that allows for us to have access to resources that support our English Language Learners that we might not have on the same scale because our allotment is so small.

Budget Impact: None to the District.

Attachments

Title III Consortium Agreement 2026-27.pdf

16. Overnight Field Trip - Band

Synopsis: Dr. Borrelli will discuss the request for the overnight CHHS Band trip to Pittsburgh, PA. The trip will take place April 27-28, 2027. Students will miss two delayed start instructional days. More details are attached.

Budget Impact: None to the District. Estimated cost per student ranges from \$365-\$500. There are fundraising opportunities.

Attachments

HS Band Trip to Pittsburgh 2027 .pdf

17. High School Exchange Student

Synopsis: Dr. Borrelli will discuss. There is a family in the Camp Hill School District who is interested in hosting a J-1 visa exchange student from the Czech Republic, for the 2026-2027 school year, and wants to move forward in the placement process. This would be a placement of an Exchange Student at Camp Hill High School, pending all paperwork and documentation. AFS-USA operates as a nationally recognized exchange program approved by the U.S. Department of State and listed with the Council on Standards for International Educational Travel (CSIET).

Budget Impact: None

Attachments

AFS USA Exchange Student Placement Acceptance Form.pdf

18. Dual Enrollment Agreement - Elizabethtown College

Synopsis: Dr. Borrelli will discuss. The District is updating our Dual Enrollment Articulation Agreement with Elizabethtown College. This agreement runs indefinitely, subject to annual review and may be revised and/or discontinued at any time.

Budget Impact: None

Attachments

Camp Hill School District Etown College Dual Enrollment MOU.pdf

19. Disposal of Items - Eisenhower and Hoover Library

Synopsis: Dr. Borrelli will discuss. The attached library books are out of date, never get checked out, and/or are damaged. Per Policy 706.1 - administration recommends disposal of the titles attached by discarding or recycling if applicable.

Budget Impact: None

Attachments

2627 Eisenhower Library Discard.pdf

2627 Hoover Library Discard.pdf

20. 2026-2027 Handbook

Synopsis: Dr. Borrelli will discuss changes made to the 2026-2027 Student Handbook. These minor changes include updated personnel listing, lunch prices, and increased consistency in the language.

Budget Impact: None

Attachments

2026-2027 CHSD Student Handbook.pdf

21. 2026-2027 Additional New Clubs

Synopsis: Dr. Borrelli will discuss additions to the extra-duty stipend and club list approved in June. New high school clubs include: "She's the First", "Pickleball Club", "International Rotary Club", and "Camp Hill Crazies". Descriptions are attached.

Budget Impact: Any related costs are included in the 2026-2027 budget.

Attachments

New HS Clubs.pdf

22. Personnel Report

Synopsis: Mrs. Russell will review the attached Personnel Report.

Attachments

Personnel Report 9-2026 WS.pdf

23. Public Session for Comment

24. Adjournment