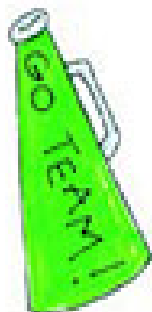


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LAGRANGE ELEMENTARY



STUDENT HANDBOOK



2026-2027



INTRODUCTION

This handbook is designed to assist you, the parent of a child enrolled in LaGrange School. Being an introduction to our school's policies and procedures, its purpose is to promote a better understanding of our school and strengthen communications between the home and school.

We are pleased to have you as a parent associated with our school. It is our desire to do things to ensure a positive educational experience for your child.

You should expect:

- * Staff that stresses good discipline, high expectations and encourages respect and Caring for others;
- * To know what your student is expected to learn at each grade level and be provided with regular progress reports;
- * Curriculum that is of excellent quality, taught in a way your student can be successful;
- * Staff that is positive and goes out of its way to help your student;
- * Prompt and fair handling of problems and needs by our staff.

Please tell us whether or not we have been successful in meeting your expectations. Your opinions are valuable. We want to know what we've done right and what we need to improve.

*LAGRANGE ELEMENTARY
STAFF AND ADMINISTRATION*



LAGRANGE SCHOOL STAFF

2025-2026

Matt Daily	Principal
Rebekah Kauffman	Secretary
Matt Daily	Kindergarten through First Grade
Chelsea DeWitt	Second through Third Grade
Katrina Gifford	Fourth through Sixth Grade
Cheslea DeWitt	Special Education
Dana Yetter	Paraprofessional/Sped Paraprofessional
Lori Weyrich	Nurse
Amanda Fogle	Guidance Counselor
Keith Maser	Custodian
	Bus Driver



**GOSHEN COUNTY SCHOOL
DISTRICT NUMBER ONE
STATE OF WYOMING**

CENTRAL ADMINISTRATION OFFICE
626 West 25th Avenue
TORRINGTON, WYOMING 82240

The following phone numbers are for your convenience:

Mr. Ryan Kramer, Superintendent	532-2171
LaGrange Elementary School	834-2311
LaGrange Elementary Fax #	683-9954
Matt Daily, Principal	834-2311
Bus Garage	532-3332
Mrs. Trina Nichol, Director of Office of Special Services	532-4076
Goshen County School District #1 Website, http://www.goshen1.org	
PowerSchool Website, https://ps1.goshen.k12.wy.us/public	

ADMISSION

In conformance with State Law, a pupil must be five years of age on or before August 2nd to be enrolled in Kindergarten; similarly, six years of age on or before August 2nd of the year in question to be enrolled in First Grade. Students entering the LaGrange Elementary School for the first time must present a birth certificate, and an up-to-date immunization record. The Wyoming Health Department immunization law requires all Kindergarten through Twelfth Grade children entering school for the first time in Wyoming to be fully immunized against the seven vaccine preventable diseases. After the necessary information has been recorded, the documents will be returned. Physical examinations for pupils entering Kindergarten or First Grade are encouraged.



STUDENT CONDUCT

These regulations are presented to the LaGrange Elementary student body and parents to give direction to the individual student, to set the limits of individual freedom, and to establish minimum control necessary to achieve a productive student body. A productive student is one who takes maximum advantage of the learning opportunities the school provides and who does so without detracting from the efforts of his fellow students.

COURTESY

Students at all times will be courteous to teachers and substitute teachers, administrators, office staff, aides, bus drivers, custodians, and cafeteria workers and will comply with any reasonable request made of them. Students will also be courteous to fellow students. Profanity or fighting will not be tolerated.

HONESTY

Truthfulness is an absolute essential in relations between students and the faculty. The concept of truthfulness covers tests, daily assignments, and all work a student submits as a requirement of a course or activity.

DRESS AND GROOMING

While the school does not wish to impose a "dress code" on the student body, it does expect that the student will use good judgment in these matters and not dress in a manner that could be conducive to an accident, violate simple standards of decency, or detract from orderly class procedure. The school administration may also counsel with students who show poor judgment in these matters. For matters of health, shoes and proper foot coverings must be worn in the school building. As a matter of courtesy, hats are not to be worn inside the school building.

RESPECT FOR SCHOOL PROPERTY

Good citizenship in schools is based on respect and consideration for the rights of others.

EVERYONE AND EVERYTHING IN OUR SCHOOL WILL BE TREATED WITH RESPECT!

According to Goshen County School District No. 1 Board Policy, the students of LaGrange Elementary School will be expected to conduct themselves in such a way that the rights and privileges of others are not violated. They shall be required to respect constituted authority, to conform to school rules and regulations, and to those provisions of law which apply to the conduct of minors.





HOMEWORK POLICY

When teachers, parents, and students work together, homework can be a positive experience. Unless otherwise specified, homework should be completed the night it is assigned and returned to class the following school day. Failure to do so will result in reduction of grade on that particular assignment. Occasionally activities do interfere with homework. Should that occur, please inform the classroom teacher at the time the homework is assigned.

The following are recommended consequences to help motivate students to complete daily homework:

- * Complete at recess.
- * Phone call or note to parents.
- * Disciplinary slip.
- * Parent-student-teacher conferences.





SCHOOL SUPPLIES

The school district provides for textbooks, workbooks, and many materials used in the classrooms at LaGrange Elementary School. Each student will be responsible for the care of school properties assigned to them during the school year. All school properties should be returned in good condition, or a charge will be assessed to cover damages or loss.

Students are asked to provide and replace their own materials as needed throughout the year.

Required materials are listed below.

KINDERGARTEN THROUGH FIRST GRADE

- Backpack or tote bag to carry papers back and forth
- One pair of tennis shoes (**non-marking soles**) and two pair of clean socks to be left at school for P.E.
- One box #2 Pencils
- Crayola Markers
- Two boxes of Kleenex
- Two canisters of Disinfecting Wipes

SECOND THROUGH THIRD GRADE

- Backpack or tote bag to carry papers
- One pair of tennis shoes (**non-marking soles**) and two pair of clean socks to be left at school for P.E.
- One small rug or pillow for use during Silent Reading (optional)
- Two boxes of Kleenex
- One canister of Disinfecting Wipes
- Two Spiral Notebooks
- One package of EXPO markers (acceptable colors black, blue, red, green)
- One package of 12 Pencils
- One pen (black or blue) and one red pen
- One box of Crayons
- One box of Colored Pencils
- One Package of Highlighters
- Headphones (Optional)



FOURTH THROUGH SIXTH GRADE

- Backpack or tote to carry papers
- One pair of tennis shoes **(non-marking soles)** and two pair of clean socks to be left at school for P.E.
- Three boxes of Kleenex
- One Package of EXPO Markers (acceptable colors black, blue, red, green)
- One package of Mechanical or regular Pencils
- One box of Colored Pencils
- One writing notebook
- Headphones (no Bluetooth or microphone)
- 2 Plastic folders (any color)



PLEASE LABEL YOUR CHILD'S PROPERTY WHENEVER POSSIBLE



PLAYTIME SUPERVISION AND RULES

TEACHERS

The LaGrange Elementary staff will provide playtime supervision:

1. From 7:45 a.m. until the first bell rings
2. At morning recesses
3. Before lunch
4. Until the afternoon buses leave at 3:35 p.m. Monday through Thursday and 12:15 p.m. on Bonus Fridays

During the five times mentioned above, no students are to stay in the school building unless specifically requested to do so by their parents or teacher. Students who do stay inside are to remain in their classroom, not in the halls, bathrooms, gym, etc.

In the case of extremely bad weather, the playground supervisor will decide where recess will be held.

If injuries occur, the supervisor is to see that the child receives proper attention. There are accident reports in the nurse's office that are to be filled out by the supervising adult. A student needs to report any injury immediately to the playground supervisor.

STUDENTS

General good manners will be practiced at all times.

Safety rules will be observed at all times.

At all times the children will be expected to be **appropriately dressed** for the weather. **Students are expected to wear snow pants if they want to play in the snow. When snow boots are worn to school, an extra pair of shoes should be brought to wear in the building.**

There will be no running, loud talking, ball bouncing, roughhousing, etc., in the halls at any time.

Getting drinks and using the restroom should be done during recess, not after the bell rings.

When the bell rings ending recess, the students are to line up immediately to enter the building.



Students will play where teachers can see them.

Ask permission to get items from the street or when things go out of safe boundaries.

Students may play on the grass when it's not being watered.

Any equipment brought from home must be cleared by the playground supervisor first and must be clearly marked with the child's name.

All equipment will be used safely upon discretion on supervising staff member!

Everyone must stay within the playground boundaries unless they are with an adult. Students must ask the playground supervisor if they need to enter the building to get a drink or use the rest room.

Equipment, toys, and appropriate clothing (boots, gloves, etc.) must be brought out at the start of recess time.

Touch football and soccer will be allowed (at the supervisor's discretion) as long as they are played in a safe, cooperative manner.

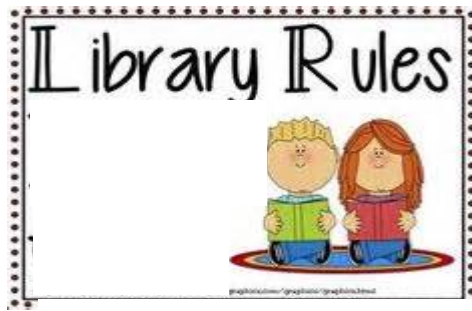
Students are not allowed to go into the classrooms during lunch or recess unless they have permission from the teacher.

The purpose of having playground rules is to ensure that **ALL** students can enjoy their recess time in a safe, comfortable manner.

CONSEQUENCES FOR NOT FOLLOWING PLAYGROUND RULES

1. Verbal warning.
2. Loss of recess privileges for a period of time.
3. Conference with student, parent, playground supervisor and principal/head teacher.





Students may check out up to 3 books. If a student hasn't finished an AR book during that week, he/she may renew the book. A book can be renewed for two weeks. There is a three-week total on any book.

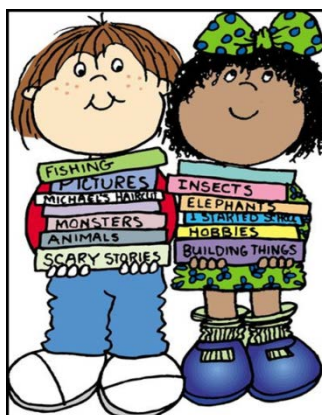
Students will be given overdue notices the week after their library day on books not returned.

If a student sees damage in a book he/she is about to check out, he/she should show it to the librarian. Otherwise, the librarian will assume that the damage was done by the last student to check out the book, and that student will be held responsible for said book. The student may have to pay a fine for the damage. If a student loses a book, he/she will be asked to pay for the lost book. Money received for book replacement will be available for refund for two months from the date the payment was made.

The librarian may choose **not** to check out a book to a student if the student has abused library books, or has not returned a book.

The library will have limited circulation **two weeks** before school is officially out for the summer. This will give the librarian time to get all library books checked in, and will give all students time to return books they have checked out. **If books are not returned, a replacement cost will be charged to the student.**

According to Wyoming Education code, diploma or credit shall not be deemed earned until payment has been made for all indebtedness due to the school district.





- Wash hands before lining up
- Walk to the cafeteria quietly
- Do not play in line
- Be courteous to the staff
- Eat food from your own lunch only
- Speak in a soft voice
- Do not throw anything
- Leave your lunch area clean
- Walk out quietly and orderly

****Due to possible liability issues, the LaGrange School staff is not allowed to heat up food in the kitchen microwave for students.**



MISCELLANEOUS INFORMATION

TELEPHONE

Please limit your use of the telephone to making school related appointments and to emergencies.

LEAVING THE SCHOOL AREA

When picking up children during the school day for appointments and early dismissal, **PLEASE NOTIFY IN WRITING, THE OFFICE AND CLASSROOM TEACHERS.** Students are not permitted to leave the building or grounds without permission from the teacher.

RETENTION

A pupil may be retained if the pupil has not reached a standard of achievement that would indicate satisfactory progress in the next grade. Retention may be utilized for a child who is not sufficiently mature socially, emotionally, or mentally. The final decision will be made by the professional staff in consultation with parents and will be considered for the following reasons:

1. Lack of progress in basic levels
2. Emotional maturity
3. Academic progress
4. Excessive absenteeism

LENDING A HELPING HAND

. We collect Main Street Market grocery receipts and receive money from the store. Please send your receipts to the school.

CHANGE OF ADDRESS OR PHONE NUMBER

It is very important for us to know how to get in touch with the parents of our students. If your home or mailing address changes, please notify the office as soon as possible. Please notify the office if your emergency contact person has a change of address or phone number.

HOLIDAY PARTIES

Holiday Parties do not exceed 1 hour at the end of the day, 2:30-3:30 pm.