

RTR Public Schools ISD # 2902
School Board Minutes
August 12, 2026
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Hess, Johansen, Kerkaert, Lensing, Matzner

Administration Attendance: Marlette, Baartman, Gossen, Paulson

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

M/S/C Matzner, Johansen to approve the agenda. (5-0 vote)

M/S/C Lensing, Kerkaert to approve the consent agenda. (5-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on July 8, 2026
- b. Approval of Summer Custodial Helper – Morgan Appel
- c. Approval of Special Education Evaluation Teacher – Megan Stratmoen
- d. Approval of 3rd Section Kindergarten Teacher – Morgan Guza-Larsen
- e. Approval of High School Social Studies Teacher – Nick Kline
- f. Approval of Fall, Winter & Spring Strength Training Coach – Ted Kern
- g. Approval of Resignation of High School Social Studies Teacher – Jared Buysse
- h. Approval of Resignation of District Custodial Manager on 8/20/2026 – Christeen Groenhoff
- i. Approval of Resignation of Head Golf Coach – Timothy O’Leary
- j. Approval of Concession Stand Manager & Event Supervisor – Jordan Lichtsinn
- k. Approval of Youth Football & Junior Hoopsters Coordinator – Josh Hook

M/S/C Johansen, Kerkaert to approve the bills. – Schedule A (5-0 vote)

- a. Expenditures Report - \$344,829.28
 - b. Manual Checks - \$ 33,887.77
 - c. Payroll Report - \$450,750.47
- \$ 829,467.52**

M/S/C Matzner, Lensing to approve the Treasurer’s Report. – Schedule B (5-0 vote)

Administrative reports were presented.

M/S/C Kerkaert, Matzner to approve setting the Truth in Taxation hearing date to December 9, 2026, at 7:00 PM at RTR Public School, Boardroom #100C, 111 County Road 8, Tyler, MN 56178. (5-0 vote)

M/S/C Lensing, Johansen to approve the 2026-2027 Elementary Student Handbook as presented. (5-0 vote)

M/S/C Lensing, Kerkaert to approve the 2026-2027 Secondary Student Handbook as presented. (5-0 vote)

M/S/C Kerkaert, Matzner to approve the transfer of \$4.95 of non-deliverable lunch refunds from the 2025-2026 school year to the delinquent lunch account. (5-0 vote)

M/S/C Lensing, Kerkaert to approve to write off \$3.50 for one (1) delinquent lunch account for families who no longer attend RTR. (5-0 vote)

M/S/C Kerkaert, Johansen to set the 2026-2027 adult lunch price at \$5.30 per meal as required by the Minnesota Department of Education. (5-0 vote)

M/S/C Matzner, Johansen to approve the 2026-2027 fundraisers as presented. Schedule C (5-0 vote)

M/S/C Matzner, Johansen to approve to move into closed session as permitted by Section 13D.05. Subdivision 3(a) of the 2025 Minnesota Statutes Open Meeting Laws, for the purpose to consider strategy for labor negotiations and personnel issues. (5-0 vote) Time In: 7:41 p.m. Time Out: 8:06 p.m.

M/S/C Johansen, Matzner to adjourn at 8:06 p.m. (5-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.