

Facilities and Real Property

The Superintendent shall maintain a system of school facilities that serves the long-term interests of students that is educationally effective, financially sustainable, and operationally efficient.

Accordingly, the Superintendent shall not:

1. Fail to establish a procedure for the development of long-range facilities plans to address changes in student enrollment.
2. Build new facilities without Board approval.
3. Authorize change orders to building projects that increase the square footage by more than 10% and/or alters the initial scope and purpose of the project.
4. Fail to develop a school naming process which includes final approval by the School Board.
5. Fail to take reasonable steps to ensure that facilities and equipment are clean, sanitary, safe and are not subject to improper wear and tear or insufficient maintenance.
6. Fail to establish administrative policies that address capital project planning and routine maintenance needs.
7. Fail to implement procedures to protect the District from loss or significant damage due to negligence.
8. Fail to develop and consistently administer detailed community use guidelines and fees which allow access to District facilities.
9. Close school facilities without Board approval.

10. Fail to recommend the replacement or closure of a school facility without consideration of:

- a. Equitable proximity of schools to the students and families they serve;
- b. Disproportionate adverse impacts on any student population, especially the impact on historically marginalized and underserved student populations and neighborhoods;
- c. Community input, including opportunities for affected students, families, staff, and community members to provide feedback and the potential impacts associated with significant school site recommendations and attendance boundary changes;
- d. Educational adequacy, including the facility's ability to support current and future educational needs;
- e. Enrollment trends and facility utilization, including the school's ability to support a comprehensive educational program;
- f. Facility condition and capital investment needs, including significant deficiencies and anticipated reinvestment requirements;
- g. Facility or site characteristics that limit equitable access and the ability to offer student programs, experiences, and opportunities;
- h. Transportation and geographic access, including travel impacts and proximity to students served;
- i. Operational efficiency and financial sustainability, including the effective use of District resources;
- j. Site limitations, including constraints that may affect the site's long-term educational use;
- k. Transition planning for all impacted schools, students and families.

11. Acquire, encumber, or dispose of land without approval of the Board as required by EL-9, Asset Protection.

- a. Routine encumbrances, identified as not significantly affecting the continued use of the real property by the District, and related to easements for utilities and/or easements for right-of-way do not require Board approval and are exempt from this Executive Limitation.

Monitoring Method: Internal Report

Monitoring Frequency: Annually

Policy Type: Executive Limitation

Approved: September 8, 2026