

Parent Family Engagement Plan

School: Wintergreen Intermediate

Year: 2026-2027

***Section 1118C – Documentation may include invitations, meeting agendas, sign-in sheets, minutes, calendars, etc.**

***Each school jointly develop with, agree and distribute to parents, a written parental involvement policy must specify how the school address each of the following required components:**

Requirements	Date(s)	Events/Activities	Documentation
Annual Meeting at a convenient time, to inform parents of their school participation in Title I and explain the requirements of the Title I program	Sept. 16, 2026 <i>Session 1</i> (5:30 PM – 6:00 PM) <i>Session 2</i> (6:15 PM – 6:45 PM)	F2F Curriculum Night	- Parent Flyer - Meeting Agenda - Map of Presentation Locations - Parent Sign-in Sheets - Teacher Presentations - Infinite Campus Messenger 2.0
Explain how parents are involved in supporting Parent Involvement Policy and Comprehensive School Plans	Sept. 2026 – June 2027	- Curriculum Night - PTA - Book Bingo - PCS Parent Involvement Training - SIT Meetings w/ Parent Rep	- Invitation - Agendas - Sign-in sheets - SIT meeting minutes - Wintergreen Website/Facebook - Wintergreen Parent Handbook

			Infinite Campus Messenger 2.0
School's responsibility to provide high-quality curriculum in a supportive and effective learning environment. How do you inform parents about the PCS School-Parent Compact	Sept. 2026	- Wintergreen's Title I brochure will be sent to families via Infinite Campus Messenger 2.0 - Wintergreen's Title I brochure will be posted on Wintergreen's School Website - Wintergreen's Title I brochure will be available for parents in our front office - Distribution of Wintergreen School's Parent Handbook	- Samples of revised PCS/Wintergreen School-Parent Compact with signatures - Documentation of Parents scanning QR code to access a digital copy of Wintergreen School's Parent Handbook
Requirements	Date(s)	Events/Activities	Documentation
Communication between teacher and parents on an on-going basis about child's achievement, progress reports or opportunities to volunteer. Explain your school process.	Sept. 2026 - June 2027	- Open House - Parent/Teacher Conferences - Opportunities to volunteer in classrooms, at book fairs, fall carnival etc... - IEP/Tier Meetings - PCS Academic Calendar - Progress reports/report cards	- Sign-in sheets - Parent/teacher contact Logs - Volunteer sign-in logs - Quarterly progress reports - Quarterly Report Cards - Meeting invitations - PST Meeting Minutes

		• 2nd and 4th Qr Award Ceremonies	• Communication Folders • Student Agendas
• Parent engagement training that support parents in helping their child at home * List parent workshops	Sept. 2026 – May 2027	• Curriculum Night (K-5) • Back-to-School Carnival (K-5) • Book Bingo (K-5) • Kindergarten 101 Boot Camp	• Invitations, agendas and hand-outs will be in a different language if needed. • Agendas • Hand-outs • Blackboard reports • Home-School Connection newsletters are sent home monthly in a different language if needed.
• Information related to school and parent programs, How does the school present information to parents in a language that they understand? Provide full opportunities for participation of parent with English proficiency and parents with disabilities	Sept. 2026 – May 2027	• Weekly communication folders • Infinite Campus Messenger 2.0 • Flyers • Use of interpreters as needed • Use of ESL teacher as needed and Systran	• Invitations, agendas, and hand-outs will be in a different language if needed. • Invitations • Agendas • Hand-outs • Home-School Connection newsletters are sent home monthly in a

			different language if needed.
• Parent Communication: Explain how the schools enhance the home-school relationship and keeping them informed about school activities. Educate teachers and other staff how to work with parents	Sept. 2026 – June 2027	• Title I brochure • Parent-teacher conferences • K-5 awards assemblies • K-2 awards in the classroom • Book Fair Family Nights (Fall/Spring) • Battle of the Books • Math Masters • PTA meetings	• Invitations to workshops/events • Newsletters • Weekly communication folders • Parent Contact Logs • Sign-In Sheets • Wintergreen Website • Email correspondence (teacher/parent) • Infinite Campus Messenger 2.0