

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, August 13, 2026

8:00 A.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

ABSENT

Leigh Minsky	
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education

8:00 a.m. – Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded by Mr. Levine and carried by a vote of 6-0, (Mr. Minsky absent), that the Board of Education adjourns to Executive Session at 8:00 a.m., to discuss Personnel matters. Ms. Ben-Levy moved, seconded by Mr. Koonin to adjourn executive session at 8:28 a.m.

Ms. Ben-Levy called the business meeting to order at 8:31 a.m.

Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

8:00 a.m. – Public Hearing – District Wide Safety Plan

Ms. Ben-Levy opened the public hearing to discuss the District Safety Plan at 8:32 a.m.
There was no public comments.

Ms. Ben-Levy closed the public hearing at 8:33 a.m.

Recommendation to accept the Claims Auditor's Report for July 2026

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0 (Mr. Minsky absent), to accept the Claims Auditor's Report for July 2026.

Recommendation to accept the minutes from the following meeting:
July 22, 2026

Ms. Ben-Levy moved, seconded by Mr. Koonin carried by a vote of 6-0 (Mr. Minsky absent), to accept the July 22, 2026 minutes.

Board President's Comments

Ms. Ben-Levy thanked everyone for attending the meeting.
She hoped everyone was enjoying their summer and shared that she is ready for the school year to begin.

Superintendent's Comments

Ms. Brown commented on how she is ready for the school year to start. The Administrators have been working throughout the summer in preparation of the new school year. Teachers have started to come in and we are ready for school to start.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).
Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda, seconded by Mr. Koonin carried by a vote of 6-0, (Mr. Minsky absent).

Ms. Ben-Levy made a motion to move each and every item on the consent agenda and agenda addendum by unanimous consent, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Minsky absent).

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

- P.3** Recommendation to approve a salary increase for Substitute Typist Clerks (Sub Clerical) to \$21.00 per hour effective August 24, 2026.

Addendum

PERSONNEL:

P.1 Professional

Item	Name	Action	Position/ Replacing	Location	From	To	Tenure Area	Certification/ Class/Step/ Salary
		DELETE #84 On Orig. P1						
116	Kristy Faulkner	Resignation	Department Chairperson Social Studies			8/13/26 (last day of employment)		
117	Joseph Van Wie	Probationary Appointment	Department Chairperson Social Studies		On or about 8/14/26	Probation ends on or about 8/13/30	Department Chairperson Social Studies	SDL,SBL & Social Studies 7-12, \$147,000, Per RASA Contract
118	Kara Gerbosi	Appointment	Regular Substitute/Leave Replacement (T.Schlessel)	EH	On or about 12/11/26	6/30/27		Early Childhood Ed Birth-Gr 2, Childhood Ed Gr 1- 6, and Students w/Disabilities All Grades, BA/Step 1**, Per RTA Contract
119	Kara Gerbosi	Substitute Appointment	Per Diem Substitute Teacher	EH	9/1/26	06/30/27		\$150/day

120	Allyssa Welsh	Resignation	Teaching Assistant	MS		8/7/26 (last day of employment)		
121	Patricia Frohnhofer	Appointment	Teacher Center Director		8/13/26	6/30/27		\$10,000 annual salary (paid by Teacher Center Grant)
122	Gina Polak	Appointment	Teacher Center Secretary		8/13/26	6/30/27		\$5,700 annual salary (paid by Teacher Center grant)
123	Elizabeth Kiernan	Substitute Appointment	Per Diem Substitute Teacher	HH	9/1/26	6/30/27		\$150/day
124	Heather Fisher	Probationary Appointment	Teaching Assistant (A.Johanson)	EH	On or about 8/31/26	Probation ends on or about 8/30/30*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

**Placement subject to change based on verification of education and employment.

Ms. Ben-Levy acknowledged the appointments and welcomed the following new employees: William Steed, Colleen Kahn, Kara Gerbosi and Joe Van Wie.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

B.1. BE IT RESOLVED that the Board of Education hereby approves the **amendment*** to the following contract as noted below, (i) which was approved by the Board of Education on June 4, 2026 (item B.1. (viii)):

- (i) *Contractor: Extraordinary Pediatrics, P.C.
Services: Special Ed ABA Services for the summer and school year 2026-27 as specified in the agreement
Fees: Total estimated to be \$510,000.00 (\$40,000.00 for the summer program; \$470,000.00 for the school year) *The \$150,000.00 previously approved to be paid via the 611 grant will now be paid via the General Fund so that the grant funds can be used for another vendor

B.2. BE IT RESOLVED that the Board of Education hereby approves the **extension** to the following contract as noted below, (i) which was approved by the Board of

Education on September 12, 2024 (item B.5, Bid# 24/25-46) and previously extended on August 14, 2025 (item B.1. (v)), in order to renew:

- (i) *Contractor: Hercules Achievement, LLC dba Varsity Yearbook
Services: Printing of 2026-27 Roslyn Middle School yearbooks
Fees: Total estimated to be \$12,275.00

B.3. BE IT RESOLVED that the Board of Education hereby approves Capital Budget Appropriation Transfers as per attached. **(Attachment B.3.)**

B.4. BE IT RESOLVED that the Board of Education hereby approves the General Fund Appropriation Transfers on the attached document in order to satisfy audit requirements at the ST-3 level. **(Attachment B.4.)**

B.5. BE IT RESOLVED that the Board of Education hereby approves the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$14,070.00	DW Prof. Svcs.	2110-245-03-26GE	H26-00141	P05

B.6. WHEREAS, the School District has applied for, been awarded, and received a State and Municipalities (“SAM”) grant by the Dormitory Authority of the State of New York (“DASNY”) in the amount of \$250,000.00 for improvements to the High School baseball/multipurpose field, stadium lighting and tennis courts (hereinafter the “SAM Grant”);

WHEREAS, in order to complete the process for the SAM Grant in conjunction with the completion of the aforementioned improvements, the School District needs permission from the Board of Education to move said funds back to the 2017 Capital Reserve as the original project funding source;

NOW THEREFORE, BE IT RESOLVED, the Board of Education hereby authorizes the School District to return the monies received from the SAM Grant back to the 2017 Capital Reserve.

B.7. BE IT RESOLVED that the Board of Education hereby approves the 2025-2026 Final AS-7 Contract with Nassau BOCES in the amount of \$5,417,246.33, and further authorizes the President of the Board of Education to execute said Agreement in accordance with **(Attachment B.7.)**

B.8. BE IT RESOLVED that the Board of Education hereby approves the 2026-2027 Initial AS-7 Contract with Nassau BOCES in the amount of \$4,721,490.29, and

further authorizes the President of the Board of Education to execute said Agreement in accordance with **(Attachment B.8.)**

- B.9. BE IT RESOLVED** that the Board of Education hereby sets the standard mileage rate for the business use of employee-owned vehicles at 76 cents per mile (IRS rate) effective July 1, 2026 through December 31, 2026, in accordance with IRS announcement 2026-11 and Board of Education Policy.

[Note: This is an increase from the previously set 2026 rate of 72.5 cents per mile] **(Attachment B.9.)**

- B.10. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement with the North Shore Central School District; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said Agreement on behalf of the Board of Education.

CURRICULUM AND INSTRUCTION:

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

- C&I.1 BE IT RESOLVED** that the Board of Education hereby accepts the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on June 17, 24, 2026, July 1, 8, 13, and 23, 2026.

- C&I.2 BE IT RESOVLED** that the Board of Education hereby accepts the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 12, 13, 2026, May 19, 2026, June 9, 10, 11, 12, 15, 16, 18, 22, 23, 24, 27, 29, 2026, July 13, 14, 15, 16, 21, 22, 23, 24, 28, and 29, 2026.

- C&I.3 BE IT RESOLVED** that the Board of Education hereby approves the creation of five (5) new High School clubs for the 2026-2027 school year – Psychology Journal, Ethics and Government/Ethics Bowl, Science Bowl (semester), Envirothon (semester) and HOSA.

BOARD OF EDUCATION:

- BOE.1 WHEREAS**, Education Law 2801-a and the Commissioner's Regulation 155.17 require that districts develop and implement a District-Wide School Safety Plan and Building-Level Emergency Response Plan; and

WHEREAS, The Board of Education is required to adopt a District-Wide School

Safety Plan and Building-Level Emergency Response Plan,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby adopts the Roslyn Union Free School District District-Wide School Safety for the 2026-2027 school year (**Attachment BOE.1**) and the Building-Level Emergency Plan.

BOE.2 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby ratifies and approves a certain Agreement dated August 13, 2026 between the School District and Roslyn Custodial-Bus Drivers and Maintenance Association concerning the health insurance waiting period; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute the Agreement on behalf of the Board of Education.

Public Comments #2

No comments.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Minsky absent), to adjourn at 8:38 a.m.

Respectfully submitted,

Nancy Carney Jones
District Clerk