

Shelter Island School Board of Education
Wednesday, September 16, 2026
Regular Meeting 5:30 pm, Conference Room

Kathleen Lynch, President	*	Margaret Colligan, Vice President	
Dawn Hedberg	Karina Montalvo	Anthony Rando	Laurene H. Silvani

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

To ask a question specific to the agenda, please step to the podium, state your name and position in the community. Thank you!

5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

5.1 Approval of Minutes

- a. Regular Meeting of August 31, 2026

6. Correspondence - None

7. Student Liaison Report - None

8. Presentations -- None

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.3

9.1 Non-Aligned Personnel Employment Agreements

- a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreement between the Shelter Island Union Free School District and Michael Dunning; and
BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreements.
- b. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreement between the Shelter Island Union Free School District and Maryann Impastato; and
BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreements.

9.2 Mentor/Mentee for the 2026-2027 School Year, at a rate of \$1,500 per Shelter Island Faculty Association Contract

- a. Danielle Spears (\$750) & Devon Treharne (\$750)/Jamie Doherty
- b. Daniel Williams/Michael Galletta
- c. Janine Mahoney/Kelsey Northcote
- d. Bryan Knipfing/Laura Nivar

9.3 Additional Schedule C Appointment for the 2026-2027 School Year

- a. Appoint James Theinert, 11th Grade Advisor, at \$2,227.83

9.4 Amend Motions

- a. Amend the motion of August 31, 2026 from:

Appoint Francis Regan as Substitute Aide for the 2026-2027 school year at \$110 per day

to:

Appoint Francis Regan as Substitute **Teacher** for the 2026-2027 school year at \$**125** per day

b. Amend the motion of August 31, 2026 from:

Appoint Hayden Rylott as Substitute Aide for the 2026-2027 school year at \$110 per day

to:

Appoint Hayden Rylott as Substitute **Teacher** for the 2026-2027 school year at \$**125** per day

10. Program - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Program Actions: 10.1 – 10.3

10.1 CPSE Recommendations for the 2026-2027 School Year

a. Committee on Preschool Special Education

10.2 Building Level Safety Plan

a. Approve the September 2026 Building Level Safety Plan

10.3 First Reading and Adoption of New Required Policy

a. #7134 – Safeguarding the Rights of Immigrant Students

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.3

11.1 Financial Reports

a. Treasurer's Report – August 2026

b. Extra Class Report – August 2026

c. Appropriation Report

d. Revenue Status Report

e. Claim Auditor's Report – August 2026

f. Payroll Audit Report – August 2026

11.2 Budget Transfers & Journal Entries

a. Accept and approve the Budget Transfers and Journal Entries for the period of August 26, 2026 through September 9, 2026, that in accordance with Board Policy, the Superintendent has approved as well as the transfers that need specific Board approval.

11.3 Corrective Action Plan

a. Revised, that having received an audit from the IDEA Grant Program of the New York State Education Department entitled, "Standards for Financial and Program Management IDEA Grant Maintenance of Effort (MOE) compliance Calculator Reported MOE Exceptions (34 CFR §300.204, 2 CFR §200.302, §200.303)", the Board of Education of the Shelter Island Union Free School District hereby approves the Corrective Action Plan as prepared by the District administration and authorizes that said plan be submitted to the New York State Education Department.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1 – 12.2

12.1 Contracts

a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southold Union Free School District, for student services, at an estimated rate of \$112,256.00. The term of said agreement shall be July 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.

12.2 Amend Motion

a. Amend the motion of June 9, 2026 from:

Approval to transport twenty-six (26) students to the following private schools for the 2026-2027 school year:

Our Lady of the Hamptons – 6 students

Hayground School – 9 students

Ross Upper School – 3 students

Peconic Community School – 8 students

to:

Approval to transport **twenty-seven (27)** students to the following private schools for the 2026-2027 school year:

Our Lady of the Hamptons – 6 students

Hayground School – 9 students

Ross Upper School – **4 students**

Peconic Community School – 8 students

13. Facility – None

14. Items for Consideration – None

15. Old Business – None

16. Assistant Principal Report

17. Assistant Superintendent Report

18. Superintendent Report

19. Board Member Reports

20. Visitor Comments

To make a comment, please step to the podium, state your name and position in the community. Thank you!

21. Adjournment

Students

SUBJECT: SAFEGUARDING THE RIGHTS OF IMMIGRANT STUDENTS

The District is committed to ensuring that all students have equal and uninterrupted access to a free public education and are able to learn in a safe, welcoming, and inclusive school environment regardless of their actual or perceived immigration status, citizenship, nationality, or country of origin, or that of their parents or guardians.

The District recognizes the rights afforded to all students under federal and state law, including New York Education Law Section 3201-b, and will maintain practices designed to protect students and families from unlawful discrimination, unauthorized disclosure of information, and unnecessary disruptions to a student's educational program based on immigration status. The District will work collaboratively with students, families, legal counsel, and governmental agencies, as appropriate, to ensure compliance with applicable law.

Definitions

For purposes of this policy, the following definitions apply:

- a) "Civil immigration warrant" means any warrant for a violation of civil immigration law that is not issued by a judge or federal magistrate judge.
- b) "Immigration authority" means an agency that primarily enforces immigration law including, but not limited to, United States Immigration and Customs Enforcement or United States Customs and Border Protection, and any successor agencies having similar duties; or a federal agency making a request or taking an enforcement action pursuant to the civil enforcement provisions of the Federal Immigration and Nationality Act.
- c) "Immigration detainer" means any document, form, or other communication requesting or directing that a school or school personnel detain or maintain custody of an individual, for any period of time, for pickup by or transfer to immigration authorities.
- d) "Immigration enforcement" means the enforcement of any civil provision of the Federal Immigration and Nationality Act for the purpose of determining a person's lawful presence or status in the United States, or for the purpose of apprehending, detaining, transferring, or removing a person solely for civil immigration purposes because of such person's immigration status.
- e) "Personally identifiable information" means personally identifiable information as defined in 34 CFR Section 99.3 implementing the Family Educational Rights and Privacy Act, 20 USC Section 1232g.
- f) "School personnel" means any employee, agent, officer, or school resource officer of a school or any volunteer or employee of any firm, corporation, institution, or governmental agency who works on school property.

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Students

SUBJECT: SAFEGUARDING THE RIGHTS OF IMMIGRANT STUDENTS (Cont'd.)**Immigrant Student Rights Liaison**

The District's Immigrant Student Rights Liaison is responsible reviewing immigration authorities' requests to enter school property or take custody of a student, as well as notifying parents or legal guardians of their legal rights and protections. The District has designated the following person to act as its Immigrant Student Rights Liaisons:

Dr. Brian Doelger, Superintendent
33 North Ferry Road, POB 2015
Shelter Island, NY, 11964
(631) 749-0302, extension 101
brian.doelger@shelterisland.k12.ny.us

Mrs. Jennifer Rylott
33 North Ferry Road, POB 2015
Shelter Island, NY 11964
(631) 749-0302, extension 143
jennifer.rylott@shelterisland.k12.ny.us

Mr. Sean Brennan
33 North Ferry Road, POB 2015
Shelter Island, NY 11964
(631) 749-0302, extension 115 or 107
sean.brennan@shelterisland.k12.ny.us

Protection of Student Information and Educational Access**Restricting the Use of School Resources and Sharing Information**

School personnel are prohibited from:

- a) Using school resources for immigration enforcement purposes;
- b) Disclosing, or threatening to disclose, information or records about actual or perceived citizenship or immigration status of a student or student's family, subject to the exceptions listed below;
- c) Inquiring, or collecting information, about a student or student's family's citizenship, immigration status, nationality, or country of origin, subject to the exceptions listed below;
- d) Disclosing to employees of an immigration authority personally identifiable information, including name, social security number, physical description, associated addresses, phone number, financial/medical info, place of employment of a student or family, subject to the exceptions listed below;
- e) Designating immigration status, citizenship, nationality, or national origin as "directory information";
- f) Using registration and enrollment requirements or procedures that have the intent or effect of delaying or denying the enrollment of non-citizen students, including delaying the enrollment and attendance in class of students if they cannot immediately provide all documents required for registration, including proofs of residency and age;
- g) Implementing policies, procedures, practices, or actions that have the intent or effect of deterring a student from participating in or denying a student the benefits of programs or activities, or that exclude parents or guardians from participating in parental engagement activities, on account of perceived or actual citizenship or immigration status.

(Continued)

Students

SUBJECT: SAFEGUARDING THE RIGHTS OF IMMIGRANT STUDENTS (Cont'd.)

Exceptions to these prohibitions exist where disclosure is required by law, including, but not limited to:

- a) Complying with a federal judicial warrant or court order signed by a Federal U.S. District Court or magistrate judge;
- b) Administering a public program or benefit requested by the family;
- c) Exchanging information regarding an individual's citizenship or immigration status with the United States Department of Homeland Security or any other federal, state, or local governmental entity, in compliance with law.

Restricting Access to School Property

School personnel must not grant or facilitate access to non-public areas of school property or facilities to any immigration authority unless presented with a valid federal judicial search or arrest warrant signed by a federal U.S. District Court or magistrate judge.

Civil immigration warrants, administrative detainers, notices to appear, and other non-judicial documents do not grant sufficient authority to access non-public areas of school property.

Restricting Access to Students

School personnel are prohibited from:

- a) Granting permission for or facilitating the release, transfer, surrender, escort of or delivery of a student into the custody of an immigration authority solely because a parent or legal guardian has been arrested, detained, or taken into federal custody, subject to the exceptions listed below;
- b) Releasing, transferring, surrendering, escorting, or otherwise delivering a student into the custody of an immigration authority based on a civil immigration warrant, immigration detainer, notice to appear, or other nonjudicial document;
- c) Assisting immigration authorities in locating, questioning, or detaining a student, subject to the exceptions listed below;
- d) Using an immigration authority as interpreters or translators for any law enforcement matters involving individuals they interact with during the course of their employment duties.

(Continued)

SUBJECT: SAFEGUARDING THE RIGHTS OF IMMIGRANT STUDENTS (Cont'd.)

The following exceptions to these prohibitions apply when complying with applicable legal requirements, including:

- a) A judicial warrant or court order from a competent state or federal court explicitly authorizing the removal, detention, or assumption of custody of that student by an immigration authority; to exchange information regarding an individual's citizenship or immigration status with the United States Department of Homeland Security or any other federal, state, or local governmental entity, in compliance with law.
- b) Valid court orders or judicial warrants issued by an Article III federal judge or a federal magistrate judge (e.g., to locate, question or detain a student);
- c) A judicial warrant, court order, or lawful criminal investigation conducted in accordance with applicable New York State criminal law and procedure.

Reviewing Immigration Authorities' Requests

In the event the District receives a request from an immigration authority to enter school property or take custody of a student, the Immigration Student Rights Liaison will:

- a) Seek guidance from an attorney for the District before responding to any requests from immigration authorities;
- b) Review the request to determine whether they are accompanied by a valid judicial warrant or court order issued by a federal U.S. District Court;
- c) Notify the New York State Education Department when the request is made.

District Response in the Event a Parent or Guardian is Detained

In the event a parent or guardian of a district student is detained by immigration authorities or fails to pick up a student as scheduled, the District will:

- a) Keep the student safely on school premises;
- b) Not contact the statewide central register for child abuse and maltreatment unless school personnel have made every reasonable effort to reach all other authorized emergency contacts.