

Facilities Committee Meeting

September 8, 2026 | 6:00 PM | Facilities Office, Stanton Middle School & Zoom

Attendees

- **In-Person:** Marcin Michalski, Committee Chair; Jose Matthews, Board Member
- **Via Zoom:** Jennifer Howard, Board Member; Janine Clarke, RCEA; Matthew Robinson, Principal, Stanton Middle School

Meeting Call to Order

- The meeting was called to order at 6:10 PM.

Public Comments

None.

Meeting Follow-Up Items

None.

New Business

Major Capital Update

Phase I Projects

- **A.I. du Pont Middle School:** Interior renovations include bathrooms, casework, basement wheelchair lifts, and roof work.
 - **Brandywine Springs School:** Work includes middle school locker rooms, two classrooms converted from storage, auditorium improvements, and phased roof work.
 - The committee discussed the continued use of the Brandywine Springs trailers and the proposed enclosed walkway. Because the school is near capacity and serves specialized programs, the trailers will remain for now. Marcin will be available to answer Board questions before any final decision on the walkway.
 - **Heritage Elementary School:** Work includes accessible bathrooms, ceiling and wall improvements, and moisture-control measures.
 - **Stanton Middle School:** Work includes accessible doors, locker room renovations, and additional classroom swing space.
- Five additional renovation projects were delayed during the approval process. Interior work on these as well as the ones above is now expected to continue through summer 2027.

Summer Construction Review

- The committee reviewed summer work across the District, including playgrounds, flooring, parking lots, sidewalks, bathrooms, roofing, and other building improvements.
- McKean High School students constructed a new storage shed.
- Selected yellow-painted curbs are being replaced with sandblasted concrete and adjacent yellow striping for improved durability.
- The maintenance department has approximately 20 employees serving 28 buildings. The department received 1,193 work orders during the prior three months, with plumbing representing the largest category.

Committee Membership and Vacancies

- Janine Clarke will follow up about serving as a permanent committee member and help identify an AFSCME representative.

- The committee discussed vacancies for AFSCME, paraprofessional, nutrition worker, and secretary representatives. The Facilities Committee webpage will be updated with the vacancies and an application link or form.
- The committee also reviewed the requirement for two community representatives from each nominating district.

Action Items

- Marcin will arrange monthly custodial checks of wheelchair lifts.
- Marcin will answer Board questions about the Brandywine Springs trailers and enclosed walkway.
- Marcin will update the Facilities Committee webpage with current vacancies and an application link or form.
- Jose will provide Marcin with the Google Drive link. Marcin will use the secure link to share Major Capital photographs and supporting documents with the Board. Floor plans will not be posted publicly.
- Jennifer will share meeting notes with Steve and the Board, excluding confidential project costs and floor plans.

Next Meeting

- The next Facilities Committee meeting is scheduled for December 1, 2026, at 6:00 PM.

Adjournment

- The meeting adjourned at 8:12 PM.

Note: Approved meeting minutes will be posted on the district's website, redclayschools.com, within three business days following the meeting at which they are approved.