BARNESVILLE PUBLIC SCHOOLS
PRINTER SETUP
IPAD INSTALLATION GUIDE

1 Be at School

You must be connected to the Barnesville school network for this to work. This process only works inside the school.

This will not work from home or outside of the school.

2 Open the Useful Links Page

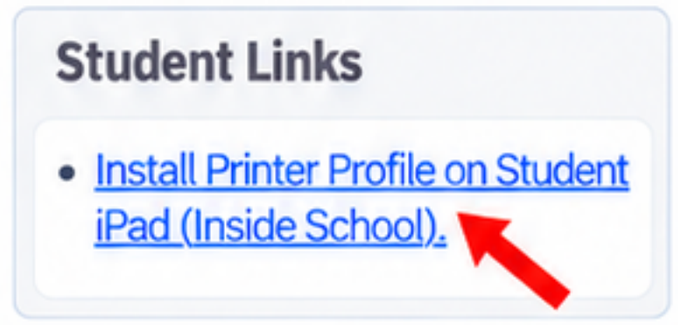
Open Safari on your iPad and go to:

barnesville.k12.mn.us/useful-links

OR scan the QR code:

3 Tap the Printer Link

If you scanned the QR code in Step 2, skip this step.



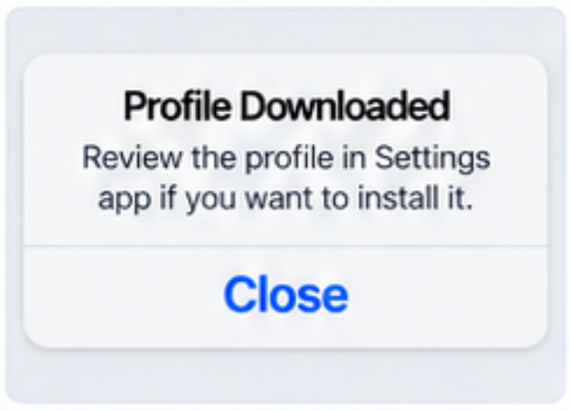
4 Download the Profile

A page will open with a large green download button. Tap **Download** on the page.



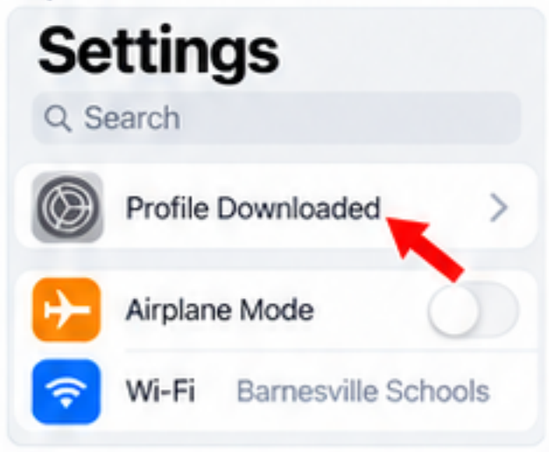
5 Install the Profile

A message will appear asking if you want to install a profile. Tap **Install**.



6 Open Settings

Open the **Settings** app on your iPad. At the top, you will see a **Profile Downloaded** section. Tap it.



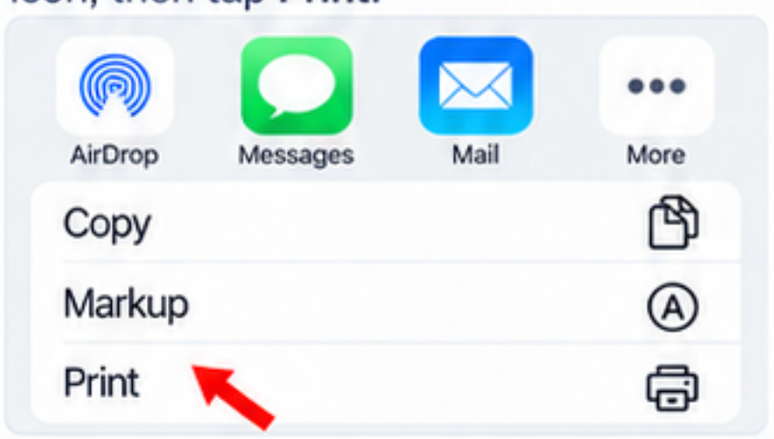
7 Install the Profile

Tap **Install** in the top right corner. You may need to enter your iPad passcode. Tap **Install** again to confirm.



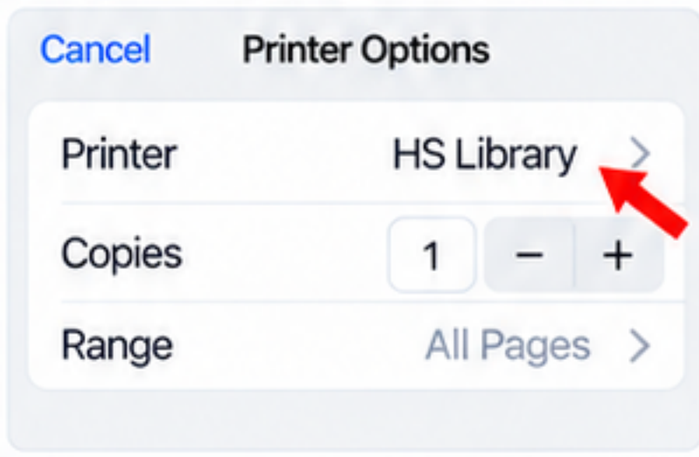
8 Print a Document

Open a document (like a Google Doc, PDF, or other file) and tap the **Share** icon, then tap **Print**.



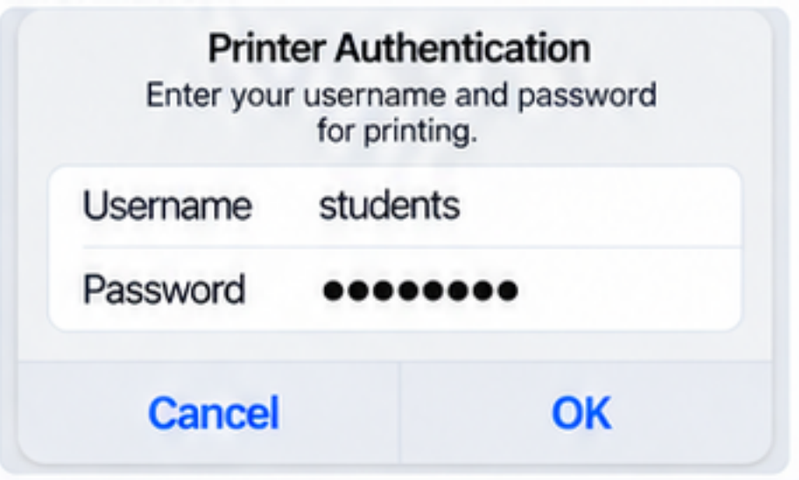
9 Select the Printer

A list of printers will appear. Choose **HS Library** from the list.



10 Enter Username and Password

When prompted, enter the following information:



You're All Set!

Your printer is now installed. You can print to the HS Library printer from any app on your iPad while connected to the school network.

Need Help?

If you have any issues, see a teacher or Mr. Ehlert for assistance.

Remember: You must be inside the school and connected to **the school network** for this to work.