"Empower and equip every learner with skills, curiosity, character, and purpose to thrive and live fulfilling lives in an ever changing world"

Tom Gray, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Mandy Lewis, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Facilities and Operations Committee
Wednesday, September 9,2026 5:00 P.M.
Freeport High School
Minutes

Committee Members Present**:** Michelle Ritcheson, Melissia Jordon, Kelly Sink
Committee Members Absent:
Administrators in Attendance: Tom Gray, Superintendent; Glen Reynolds, Director of Facilities; Kelly Wentworth, Director of Finance & HR
Guests: Molly Mayer; Becky Costa, FHS Assistant Tennis Coach, Two Members of the public.

Meeting called to order: 5:10 P.M.

Agenda Items and Discussion:

1. Energy Audit Phase one/two Project Update- Director Reynolds shared with the committee on the Energy Audit phase one/two projects. Director Reynolds informed the committee about the new roofs at Freeport High School as well as an unfortunate incident when some concrete mortar fell from the ridge plate. No injuries occurred as well as no damage to the gym floor. Director Reynolds shared that there will be no activity until an approved recommendation to close off the gym for two weeks. At the end of the two week Director Reynolds would assess the progress of the new roof installation. Director Reynolds also shared that the lighting projects are just about completed with MSS being the last school to complete.
2. Summer Project Update-Director Reynolds shared with the committee some additional projects that were completed this past summer. Those projects were inter/exterior painting, new floors at the Central Office as well as new carpet in one of the classrooms in the modular at Durham Community School. The maintenance department built two rooms in a classroom. These rooms allow students who need a moment an opportunity to do so.
3. Tennis Courts Update- Director Reynolds informed the committee on 9/3/26 the tennis courts bids went out to selected vendors. Director Rerynolds also shared a copy of the estimated timeline for the tennis courts. Director Reynolds also shared there is a virtual pre-bid tour Friday 9/11/26 AT 2PM. The committee confirmed a pre meeting on 9/30/26 at 4pm at the Morse Street School location is needed so the committee can go over the bids for the tennis courts that are due to Director Reynolds on 9/24/26 by 2pm. Molly Mayers updated the committee regarding the USDA grant finding. Molly mentioned she is waiting for the grant committee response from CHA. Michelle Ritcheson, Board chair asked Molly if she could get any information on the possible amount the grant might be which Molly will look into.

4. Director Reynolds shared with the committee at Pownal Elementary school the water was tested by Yarmouth Water District. The results of that test came back positive for coliform. This information went to the Maine Drinking Water Program which determined that the water remains safe to use and drink due to the levels being so low. Director Reynolds is meeting with the Yarmouth Water District on 9/16/26 at 11 am to complete a level 1 assessment. On 9/25/26-9/26/26 Yarmouth water will shock the well and return the next day to flush the system. Once the system is flushed Yarmouth Water will retest the system.

Meeting Adjourned: 5:53 P.M.

Next meeting date:
September 30, 2026 - at Morse street school 4pm.
October 7, 2026
November 4,2026
December 9, 2026- Possible joint meeting with Finance
January 13, 2027
February 10, 2027
March 10, 2027
April 7, 2027
May 5, 2027
June 2, 2027