Hillview Middle School PTO
Executive Board Meeting
Friday, March 27, 2026

Executive Board Members Present: Melitta Stevents, Julie Hartstein, Katherine Bicer, Lisa Rakowski, Lindsay Nalevanko, Si Wilbur, Allison Jagtiani, Jen Baskin, Joyce Wong, Aimee Mathenia, Josie Cheung, Rachel Maclay, Danielle O'Brien

Executive Board Members Absent: Barbara Nguyen Vu, Neelu Akkannapragada, Maria Lehmkuhl, Danielle Zienka, Katie Rottier, Andrea Henry

Agenda

8:30am	Call to Order / Presidents' Report	Melitta Stevens
8:35am	Approval of Minutes (February 27, 2026) - **VOTE**	Lisa Rakowski
8:37am	Treasurer's Report	Melitta Stevens for Barbara Nguyen Vu
8:42am	Nominating Committee Update - Slate Preview	Katherine Bicer
8:48am	MPAEF Update	Jen Baskin & Lindsay Nalevanko
8:58am	Teacher Rep Report	Aimee Mathenia & Heiko Ritter
9:10am	Principal's Report - Field Trip!	Danielle O'Brien
9:30am	Meeting Adjourned	Meeting Adjourned

8:32 - Call to Order / President's Report - Melitta

- Did parent walkthrough for rising 6th graders - great success, parents loved it. Visited specialist classrooms.
- 6th grade course catalog videos done - Includes sample of wheel classes, core classroom, language classes. Kids can get a glimpse of classes when they're making their selections
- New speakers will be installed over Spring Break -we'll test them and see if we want to vote for an addition at upcoming General Meeting
- Next week is Crossing Guard Appreciation Week (Ling Ling and Fenita) - PTO will be doing things to show appreciation over a few days
- Free Market this weekend at Encinal: drop off Friday 5-7pm, Saturday 8-10am

8:35 - Approval of Minutes (February 27, 2026) - VOTE - Lisa

- Motion to approve: Melitta
- 2nd: Julie
- Approved

8:36 - Treasurer's Report - Melitta for Barbara

- Income - no update. On track to receive $151,000.
- Passthru: Increasing stipends for coaches to spend down surplus

8:38 - Nominating Committee Update - Slate Preview - Katherine

- Opening for President - currently talking to a couple people. One year role.
- Opening for Vice President
- Need to announce slate 14 days before general meeting (April 10)

8:48 - MPAEF Update - Jen & Lindsay

- Auction last weekend a great success; hit goals
- Registration for Run will come out after Spring Break

8:40 - Teacher Rep Report - Amy

- 6th graders - learning about Chinese philosophies
- Jeanie Ritchie Grants in progress
    - French class participating in national contest
    - 7th grade ELA - Humanity Remembrance and Experience - read *Anne Frank Remembered*. Reading a novel exploring human rights throughout history. Making memorial for final project
- Library getting ready for book fair & Summer reading

8:45 - Principal's Report - Field Trip - Danielle

- Mr Stapp returning; Mrs Kogan returning after Spring Break
- Next year: Assistant Principal opening next year (Mr. Dinh leaving). Will start interviews after Spring Break. Parents invited to participate; let Danielle know if interested.
- Charlo muralist is here today
- Musical Preview - Brings community together - 30 kids behind the scenes helping with production, parent volunteers, etc
- Mural - 2nd of 3 today
    - Jessica Martin - 1st artist
    - Charlo - here today
        - From Mexico - introduced himself on HawkTalk. Been in US for 12 years
        - Builds words and symbols into art - received over 200 submissions from students
        - Camera setup so he'll have a timelapse of the progress over the day
- Discussion - Donor appreciation event
    - Last year had signage and something to pick up (candy) - optional if people want to swing by and pick up.
    - Have handout (ex popsicles) at Carnival after run - could do Mr. Softee. If you're wearing a sticker, you get a free Mr Softee
        - Make sure we limit choice so there isn't a long ling, line managers, etc.
        - Could do cookies or It's its
    - Or something OCC related at open house - small handout. Signage 'OCC funded this.' Stickers 'i donated to the OCC'
    - Discussion of Hillview car magnets

- **8:55: Headed out to see Charlo & Meeting Adjourned**

PTO Executive Board Members 2025-2026

Co-Presidents	Melitta Stevens & OPEN	Volunteer Coordinator	Maria Lehmkuhl
Co-Vice Presidents	Andrea Henry & Katie Rottier	Parent Engagement Coordinator	Si Wilber
Treasurer	Neelu Akkannapragada	Student Community Coordinator	Allison Jagtiani
Vice Treasurer	Barbara Nguyen-Vu	After-School Athletics Coordinator	Joyce Wong Kanemitsu
Financial Secretary/ Data Tracker	Rachel Maclay	Parliamentarian	Katherine Bicer
Recording Secretary	Lisa Rakowski	Staff Appreciation Coordinator	Danielle Zienka
Communications Chair	Julie Hartstein	Teacher Representative	Aimee Mathenia Heiko Ritter
Auditor	Josie Cheung	Principal	Danielle O'Brien
MPCSD Board Member Liaison (non-voting)	Jed Scolnick	MPAEF Liaisons (non-voting)	Jen Baskin Lindsay Nalevanko

Bylaws:
https://resources.finalsite.net/images/v1731451023/districtmpcsdorg/yssysb323aznlvxos63h/REVISED_2024-2025HillviewPTOBylaws.pdf