

Parent Right to Know – Teacher and Paraprofessional Qualifications

Romulus Central School District is committed to providing students with highly qualified educators and to keeping families informed about the professionals who support their children.

Parents and guardians have the right to request information regarding the professional qualifications of their child's classroom teachers. Upon request, the District will provide information about:

- Whether the teacher has met New York State certification and licensing requirements for the grade level and subject area they are teaching;
- Whether the teacher is teaching under an emergency, temporary, or provisional status through which certain New York State certification requirements have been waived;
- Whether the teacher is teaching within the subject area or discipline for which they are certified; and
- Whether the student receives services from an instructional aide, teaching assistant, or other paraprofessional and, if so, information regarding that individual's qualifications.

Parents and guardians may request this information at any time by contacting the Romulus Central School District.

In addition, the District will notify parents and guardians if their child has been assigned to, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable New York State certification or licensing requirements for the grade level and subject area being taught.

This notification is provided annually to ensure that families are aware of their right to receive information about the qualifications of the educators providing instruction and support to their children.

Parental Request for Teacher or Principal Composite Scores

New York State Education Law provides that teacher and principal composite scores may only be released to the parent or legal guardian of a student.

A parent or legal guardian may request the composite score(s) only for the teacher(s) currently assigned to their child during the current school year and/or the principal of their child's current school.

The law also requires school districts to verify the identity of the parent or legal guardian making the request.

If you wish to request a teacher or principal composite score, please follow the steps below:

1. Contact the Assistant Superintendent for Curriculum and Instruction at: jbartlett@romuluscsd.org or 607-869-5391 to make your request.
2. After your verbal request is received, you will be provided with a request form that must be completed in its entirety and returned to the District.
3. The purpose of the form is to verify:
 - Your identity as the student's parent or legal guardian;
 - Your request for the composite score(s); and
 - Your understanding that the information is confidential and may not be disclosed to others.
4. Once the completed form has been received and your identity has been verified, you will be contacted to schedule a time to review the requested composite score(s).

If you prefer, you may print and complete the District's request form before submitting it to the Assistant Superintendent for Curriculum and Instruction.

Please note: Teacher and principal composite scores are only available after they have been released by the New York State Education Department for the applicable school year.