Stockbridge Valley Central School District Student/Parent Handbook

2026-2027

STOCKBRIDGE VALLEY CSD

HOME OF THE COUGARS

Student and Parent Handbook
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Stockbridge Valley CSD Mission, Vision, and Core Values



STOCKBRIDGE VALLEY CSD

HOME OF THE COUGARS

Mission

Culture of Excellence: Empower ALL students through exemplary educational experiences to safely learn and grow.

Vision

SVCS is student-centered, where ALL children, staff and the community are valued, acknowledged and actively involved.

Core Values:

We can achieve our vision when we focus the work on clearly defined and consistently demonstrated core values.

We will:

- Foster high expectations for achievement
- Demonstrate a passion for educating ALL children
- Model ethics and integrity
- Ensure a safe and secure environment
- Focus on continuous learning
- Promote perseverance and resilience
- Respect others and ourselves (cultural awareness)
- Support a caring, compassionate learning environment

Note from the Principal

Dear Stockbridge Valley M.S and H.S Families,

This handbook was developed to familiarise you with Stockbridge Valley's procedures, policies, goals, and expectations. We greatly appreciate you taking the time to review this handbook with your child. Doing so can help with understanding the expectations during the school year. If needed, don't hesitate to refer to it periodically throughout the year as needed. Please note, that new board policies, administrative decisions, and state laws may override some pieces to our policy.

The primary purpose of our school is to provide a positive learning environment that promotes engaging, quality instruction. Our core beliefs outline important ideals that we embrace and build our school around. A close home/school relationship built on mutual trust and respect is absolutely necessary to promote the best interests of our students.

Hopefully, the information in the handbook answers many of your questions. We are always available to clarify any questions and/or school matters. Please feel free to contact us at 315.495.4450.

Respectfully,

Dan Tucker

7-12 Principal

Holidays/ Recess/Vacation Days
Superintendent Conf Days
Regents Exams

Stockbridge Valley Central School District
Student Program Calendar 2026-2027

Classes start September 3
Classes end June 25
1/2 Day dismissal time is 11:30

19 Student Days — September 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Supt. Conf Day	2 Supt. Conf Day	3 Classes Begin	4
7 Labor Day	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

20 Student Days — October 2026

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8 SV/BOCES 1/2 Day	9 Supt. Conf Day
12 Indigenous Peoples' Day	13	14	15	16
19	20	21	22	23
26	27	28	29	30

17 Student Days — November 2026

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	10	11 Veterans' Day	12	13
16	17	18	19	20
23 PK-6 1/2 Day	24 PK-6 1/2 Day	25 Thanksgiving Recess	26	27
30				

16 Student Days — December 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8	9	10	11 BOCES 1/2 Day
14	15	16	17	18
21	22	23	24 Winter Recess	25
28	29	30	31	

19 Student Days — January 2027

Monday	Tuesday	Wednesday	Thursday	Friday
				1 New Year's Day
4	5	6	7	8
11	12	13	14	15
18 MLK Day	19	20	21	22
25	26 Regents Exams	27	28	29

15 Student Days — February 2027

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5 SV/BOCES 1/2 Day
8	9	10	11	12
15	16 Mid-Winter Recess	17	18	19
22	23	24	25	26

20 Student Days — March 2027

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19 Supt. Conf Day
22	23	24	25	26 Good Friday
29 Easter Monday	30	31		

17 Student Days — April 2027

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
19	20 Spring Break	21	22	23
26	27	28	29	30

20 Student Days — May 2027

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7 SV/BOCES 1/2 Day
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31 Memorial Day				

19 Student Days — June 2027

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8	9	10	11
14	15 Regents Exams	16	17	18
21	22	23	24	25
28	29	30		

Holiday/Recess/Vacation Days

Sep 7 ..... Labor Day
Oct 12 ... Indigenous Peoples Day
Nov 11 ..... Veterans' Day
Nov 25-27 .. Thanksgiving Recess
Dec 23-31 ..... Winter Recess
Jan 1 ..... Winter Recess
Jan 18 ..... ML King Jr. Day
Feb 15 ..... Presidents' Day
Feb 15-19 ..... Winter Recess
March 26 ..... Good Friday
March 28 ..... Easter Monday
April 19-23 ..... Spring Break
May 31 ..... Memorial Day

STUDENT ATTENDANCE DAYS ~ 182

September	15 Days	February	15 Days
October	20 Days	March	20 Days
November	17 Days	April	17 Days
December	16 Days	May	20 Days
January	19 Days	June	19 Days



Stockbridge Valley Central School District
Stockbridge Valley Central School District
2026 – 2027
Marking Period/Progress Report Schedule
Grades 7-12

SEMESTER

SEMESTERS	START DATE	END DATE
SEMESTER 1	09/03/2026	1/24/2027
SEMESTER2	01/25/2027	06/25/2027

MARKING PERIODS

MARKING PERIOD	START DATE	END DATE	UNLOCK DATE	LOCK DATE	Publish Date
MP 1	09/03/2026	11/06/2026	11/04/2026	11/11/2026	11/13/2026
MP 2	11/07/2026	01/22/2027	01/20/2027	01/27/2027	01/29/2027
MP 3	01/23/2027	04/09/2027	04/07/2027	04/14/2027	04/16/2027
MP 4	4/10/2027	06/25/2027	06/16/2027	06/24/2027	06/25/2027

PROGRESS REPORTS

Progress Report	Marking Period	Start Date	End Date	Unlock Date	Lock date	Publish Date
PR 1	1	09/03/26	10/02/26	09/30/2026	10/07/2026	10/09/2026
PR 2	2	11/07/26	12/04/26	12/02/2026	12/09/2026	12/11/2026
PR 3	3	01/23/27	03/05/27	03/03/2027	03/10/2027	03/12/2027
PR 4	4	04/10/27	05/21/27	05/19/2027	05/26/2027	05/28/2027

School Schedule

Attendance is required every morning.

Starting at 8:00, students will head to their classrooms as soon as they arrive.

Period 1 **8:10-8:55**	**BLOCK 1** **8:10-9:40**
Period 2 **8:58-9:40**	
Period 3 **9:43-10:25**	**BLOCK 2** **9:43-11:10**
Period 4 **10:28-11:10**	
Period 5A **11:13-11:55**	
Period 5B **11:40-12:25**	
Period 6 **12:28-1:10**	**BLOCK 3** **12:28-1:55**
Period 7 **1:13-1:55**	
Period 8 **1:58-2:40**	

New York State Diploma Requirements
Applicable to All Students Enrolled in Grades 9-12

Subject	**Minimum Number of Credits**
English	4
Social Studies Distributed as follows: U.S. History Global History and Geography (2) Participation in Government (½) Economics (½)	4
Science Distributed as follows: Life Science (1) Physical Science (1) Life Science or Physical Science (1)	3
Mathematics	3
Language Other than English (LOTE)	1 (**)
Visual Art, Music, Dance, and/ or Theater	1
Physical Education (Participation each semester)	2
Health	0.5
Electives	3.5
Total	22

(**)Students with a disability may be excused from the requirement for 1 unit of credit in LOTE if so indicated on their IEP, but they must still earn 22 units of credit to graduate.

1.) Pathways
A student must either:

- complete all the requirements for the CDOS Commencement Credential); or
- pass an additional math Regents examination in a different course or Department approved alternative; or
- pass an additional science Regents examination in a different course or Department approved alternative; or
- pass an additional social studies Regents examination in a different course or Department approved alternative; or
- pass an additional English assessment in a different course selected from the Department Approved Alternative list; or
- pass a Department approved CTE pathway assessment, following successful completion of an approved CTE program; or
- pass a Department approved pathway assessment in the Arts; or
- pass a Department approved pathway assessment in a Language Other than English (LOTE)
  See Multiple Pathways

2.) Appeals

Appeals are subject to local district approval.

3.) Special Endorsements

Honors: A student earns a computed average of at least 90 on the Regents examinations applicable to either a Regents diploma or a Regents diploma with advanced designation. No more than 2 Department approved alternatives can be substituted for Regents examinations. The locally developed Checkpoint B LOTE examination is not included in the calculation.

Mastery in Math and/or Science: A student meets all the requirements for a Regents diploma with advanced designation AND earns a score of 85 or better on 3 math Regents examinations and/or 3 science Regents examinations.

Technical Endorsement: A student meets the requirements for either a local diploma, a Regents diploma or a Regents diploma with advanced designation AND successfully completes a Department approved CTE program including the 3- part technical assessment.

4.) Languages Other than English (LOTE) Exempt Students Students with a disability may be excused from the required units of credit in LOTE if so indicated on their IEP, but they must still earn 22 units of credit to graduate. A LOTE exempt student who seeks a Regents diploma with advanced designation does NOT have to complete the 5-unit sequence in the Arts or CTE in lieu of LOTE in order to meet the assessment requirements for the advanced diploma.

5.) Superintendent Determination of a Local Diploma Students with a disability who are unable to attain a local diploma through the various safety net provisions may be eligible for a Superintendent Determination of a local diploma under certain conditions.
6.) Social Studies Requirement for Students entering grade 9 prior to September 2016 All students first entering grade 9 in 1985 and thereafter but prior to September 2016, shall earn four units of credit in social studies. Such requirements shall include: one unit of credit in American history and one half unit of credit in Participation in Government and one half unit of credit in Economics.

New York State Diploma Examination Requirements

		English Language Arts (ELA)	Math	Science	Social Studies	Pathway	Compensatory Safety Net
Regents Diploma (all students)	# Exams	1	1	1	1	1 or CDOS	N/A
	Passing Score	65	65	65	65	65 if Regents Exam	
Regents Diploma via appeal (all students)	# Exams	1	1	1	1	1 or CDOS	N/A
	Passing Score	1 Regents Exam with a score of 60-64 for which an appeal has been granted by the district and all remaining Regents exams with a score of 65 or above					
Local Diploma via appeal (all students)	# Exams	1	1	1	1	1 or CDOS	N/A
	Passing Score	2 Regents exams with a score of 60-64 for which appeals have been granted by the district and all remaining Regents exams with a score of 65 or above					
Local Diploma via appeal (students with disabilities)	# Exams	1	1	1	1	1 or CDOS	Scores of 45-54 on any required Regents exam (except ELA and Mathematics) can be compensated by a score of 65 or above on another required
	Passing Score	55*^	55*^	55*^	55*^	55*^ if Regents Exam	

							Regents exam, including ELA and Mathematics.
Local Diploma via appeal (English Language Learners)	# Exams	1	1	1	1	1 or CDOS	N/A
	Passing Score	Either the ELA Regents exam with a score of 55-59 for which an appeal has been granted by the district, and all remaining Regents exams with a score of 65 or above, OR 1 Regents exam with a score of 60-64 and the ELA Regents with a score of 55-59 for which appeals have been granted for both by the district, and the remaining Regents exams with a score of 65 or above †					

* A student with a disability may appeal scores between 52 and 54 on up to two Regents examinations in any discipline and graduate with the local diploma.

^ In the event a student with a disability is unable to attain a passing score on any Regents examination, the student may be eligible for a Superintendent Determination of a local diploma.

† English Language Learners seeking an appeal for a score of 55-59 on the ELA Regents Exam are only eligible if they entered the United States in grade 9 or after and were classified as an English Language Learner when they took the test the second time.

Regents Diploma with Advanced Distinction	
Depending on the pathway a student chooses, the Regents diploma with advanced designation assessment requirements may be met in multiple ways. Students seeking the Regents diploma with Advanced Designation may choose from the following assessment options:	
Traditional Combination	ELA, Global History and Geography, US History and Government, 3 mathematics, 2 science (1 life science, 1 physical science) = 8 assessments. In addition, the student must choose either 2 additional credits in LOTE and the locally developed Checkpoint B LOTE Exam OR a 5-unit sequence in the arts or CTE.
Pathway Combination (other than STEM)	ELA, 1 social studies, 3 math, 2 science (1 life science, 1 physical science), 1 Pathway (other than science or math) or complete the requirements for the CDOS Commencement Credential = 7 (+CDOS) or 8 assessments. In addition, the student must choose either 2 additional credits in LOTE and the locally developed Checkpoint B LOTE Exam OR a 5-unit sequence in the arts or CTE.
STEM (Mathematics) Pathway Combination	ELA, 1 social studies, 4 math‡, 2 science (1 life science, 1 physical science) = 8 assessments. In addition, the student must choose either 2 additional credits in LOTE and the locally developed Checkpoint B Exam or a 5-unit sequence in the arts or CTE.
STEM (Science) Pathway Combination	ELA, 1 social studies, 3 math, 3 science (at least 1 life science, at least 1 physical science) = 8 assessments. In addition, the student must choose either 2 additional credits in LOTE and the locally developed Checkpoint B LOTE Exam OR a 5-unit sequence in the arts or CTE.

7-12 Faculty and Staff Listing

Teacher	Room Number
Administration	
Dan Tucker	High School Office
Math Department	
Connie Rasmussen	S101
Mike Tillotson	S107
Science Department	
Jessica O'Mara	S102
Shelia Bartlett	S104
Jona Snyder	S106
Music Department	
Stephen Russell	C151
Lzay Colella	C152
Family and Consumer Science	
Jerry DeBraccio	C154
English Department	
Sara Eanniello	S208
Jay Lehmann	S204
Social Studies Department	
Rob Healy	S205
Sanders Shanks	S206
Nicole LaFave	S207
Spanish Department	
Erin Grosso	S209

Resource and Special Education	
Kim Basford-Koe	S202
Rachel Peck / Kelly Tucker	S203
Library/ Media	
Michelle Bovalino	Library Media Center
Career and Technical Education	
Karly Evans	C252
Agricultural Education	
Erin McCaffrey-Smith	C253
Art Education	
MaryBeth Maguire	C254
Physical Education	
Malary Bingel	Gymnasium
Mark Kiser	Gymnasium
Health Education	
Malary Bingel	C231
Teaching Assistants	
Kelly Tucker / Theresa Wagner	S203
Samantha Gaudin	S202
Counseling Department	
Hannah Gottlieb	Guidance Office
Christopher Wiehl	School Psychologist
Tricia Coon	7-12 Secretary

Dignity for All Students

The District prohibits discrimination and harassment against any student by employees or students that creates a hostile environment by conduct (with or without physical conduct) or verbal statements, intimidation, or abuse. We consider a hostile environment to be created when actions or statements directed at a student either (1) has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities, or benefits, or with the student's mental, emotional, or physical well-being including conduct that reasonably causes or would reasonably be expected to cause emotional harm, or (2) reasonably causes or would reasonably be expected to cause physical injury to a student or to cause a student to fear for their physical safety.

This prohibition applies to all acts of harassment or bullying that occur on school property or at a school function, as well as to acts occurring off school property when (i) those acts create or would foreseeably create a risk of substantial disruption within the school environment, and (ii) it is foreseeable that the conduct, threats, intimidation, or abuse might reach school property.

The prohibition of discrimination includes, but is not limited to, threats, intimidation, or abuse based on the student's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender, or sex.

Attendance Policy

The following is a summary of the Stockbridge Valley Central School District attendance policy. A complete copy of the attendance policy (Policy #7005) is available through the Stockbridge Valley District office.

The District recognizes a critical relationship between class attendance and student academic performance. The Board, Administration, and staff of the district recognize that regular classroom attendance is an essential part of a successful educational program. There is a critical relationship between academically engaged time and student performance. It is each student's basic responsibility to be on time and attend <u>all</u> classes.

The following reasons for student absences from school are recognized as excused:

- Personal illness.
- Serious illness or death in the family.
- Impassable roads.
- Religious observance.
- Court appearances.
- Attendance at health clinics.
- Approved educational field trips.
- Approved work programs.
- Approved college visits.
- Military obligations.
- Disciplinary detention of an incarcerated youth.
- Any other reason approved by the Commissioner.

Any other absence is considered unexcused.

The district will support and encourage a student's efforts to maintain or improve school attendance. Students with unexcused absences will be disciplined according to the provisions outlined in the district's code of conduct.

Excuses

All instances of an excused absence require a written explanation from the parent/guardian within **three** days of the absence. The excuse must identify the date/time of absence, reason for absence, tardiness, or early departure, and parent/guardian signature. Students failing to present an excuse prior to an early departure or upon returning back to school following an absence or tardiness within three days of the absence will be subject to the absence being recorded as "unexcused" with the possibility of denial of course credit as defined in the Board of Education Regulation #7005.

Disciplinary Sanctions

When other forms of intervention fail, nonacademic sanctions, including the loss of privileges (e.g., participation in interscholastic sports or extracurricular activities, attendance at school sponsored events), may be imposed.

Excessive or unreasonable absences and tardiness may properly be the basis for disciplinary action. The use of detentions related to unexcused absence from school is authorized. In school, suspensions are authorized with administrative discretion.

Reference Section 3214 of Education Law.

Tardiness

Tardiness in High School occurs when the pupil is not present at the start of the designated school day and/or any given start of a class period. Three unexcused incidences of tardiness to school and/or any class period will be counted as one unexcused absence in defining a pupil's total unexcused absences and potential for denial of course credit.

Tardiness in Elementary school occurs when the pupil is not present at the start of the designated school day. Three unexcused incidences of tardiness to school will be counted as one unexcused absence in defining the pupil's total unexcused absences. Unexcused absences totaling more than 10% of a student's daily attendance may be reported to the Department of Social Services for educational neglect.

Notification

Written notification to parents concerning students' absences, tardiness, or early departures will occur at 10 absences for full credit courses and intervals of 5 absences for ½ credit courses. The correspondence will include information that resource/support personnel are available.

Bus Rules

Students must recognize the importance of Transportation safety. The school bus is an extension of the school building, and students are required to follow all school rules. It is the responsibility of the students on the bus to:

1. Behave reasonably
2. Be on time for pick up
3. Obey and respect the driver
4. Keep the bus clean
5. Follow all bus rules and safety regulations

Driving Privileges

Students may be granted permission to drive to school. Student drivers must complete the Student Driving Permission form before being able to drive to school. Student drivers need to display a driving tag on their vehicle and follow the rules and expectations outlined below:

1. Student drivers need to understand and obey NYS driving regulations.
2. The maximum speed limit on school grounds is 20 miles per hour at ALL times.
3. Student drivers need to understand school bus safety and **must not pull out in front of buses during dismissal.**
4. Student drivers are expected to park in the student parking area in the lower parking lot.
5. Any student driver who is transporting other students in his/ her vehicle must make sure those students are identified on the student driving permission form and have parental authorization.
6. prompt and consistent attendance is expected for all student drivers:
    a. 3 late arrivals/ semester = loss of driving privileges for **one school week.**
    b. 6 late arrivals/ semester = loss of driving privileges for **two school weeks.**
    c. 9 late arrivals/ semester = **permanent** loss of driving privileges.

Please keep in mind driving is an extra privilege. Failure to follow the driving guidelines could result in suspension/ loss of driving privileges. In addition, driving privileges may be revoked due to academic or behavioral issues at the principal's discretion.

Student Dismissal Precautions

In order to ensure student safety, the Principal maintains a list of individuals who are authorized to obtain the release of students in attendance at the school. No student may be released to the custody of any individual who is not the parent or guardian of the student unless there is written consent from the parent or guardian.

Parents and guardians may submit a list of individuals authorized to obtain the release of their children from school at the time of the child's enrollment. Stockbridge Valley may request the signature of the parent or guardian be notarized.

A parent or guardian may amend a list submitted pursuant to this regulation at any time in writing, with a properly notarized signature of the parent or guardian. Certified copies of any court orders or divorce decrees provided by the custodial parent, which restrict a parent's ability to see the release of his or her child, shall be maintained in district offices.

If anyone seeks the release of a student from school, he/she must report to the school office and present satisfactory identification to the Principal or designee. If the person seeking a child's release exhibits an out of date or out of state custody order to the school official, the Superintendent will be called.

Early excuses for emergency reasons should be requested in writing by the parent. All reasons for release are handled through the Nurse's Office. Students must be picked up in the Nurse's Office. The person seeking the student's release must sign the register in the Nurse's Office.

Student Dress

As a general principle, students have the right to determine their own dress as it relates to taste and appearance. However, all students are expected to give proper attention to personal cleanliness and dress appropriately for school and school functions. Students may be required to wear appropriate protective gear in applicable classes (e.g., home economics, physical education). Students shall not be permitted to wear apparel that:

1. is profane, lewd, or offensive
2. constitutes a substantial disruption or material interference with the mission, work, or discipline of the school community
3. constitutes a health or safety hazard (including clothing that promotes the sale or use of alcohol, tobacco, vaporizing, and/ or controlled substances);
4. otherwise infringes upon the rights of others

Additionally, students are not to wear hats or headwear (including hoods) in the school building from their arrival through 3:16 p.m. Sunglasses are not to be worn in the building unless the student has a documented visual impairment from a medical professional stating that these must be worn.

* School Personnel have the right to determine whether or not a student's attire is appropriate for school. Therefore, students will be asked to cover up or change inappropriate clothing.

Cell Phone Policy

Effective August 1st, 2025, Electronic-Enabled Devices (smartphones, tablets, smartwatches, Meta glasses, ect.) are prohibited for use during school hours (8:00-3:16). This includes class time, lunch, study halls, and hallway transitions. Students will be asked to power off their device and store it in their locker. Violations of this policy will result in administration confiscating the device and having parents come to the school to retrieve the device. Schools cannot suspend students solely for violating this policy, but continued violations can result in insubordination within our student handbook.

Chromebooks

Student Chromebooks are an essential learning tool designed to support your academic success and collaboration. Students are expected to bring their Chromebooks to school fully charged every day, along with their chargers. Chromebooks should only be used for educational purposes during class, and students must follow all school digital citizenship and acceptable use policies, including accessing only authorized websites and keeping personal login credentials private.

All use is to be in accordance with the SVCS acceptable use policy, and violations will be subject to disciplinary action.

Chromebooks that are broken or failed to work properly should be taken to the technology department for repair. Never try to repair the Chromebook yourself or have someone outside the district work on it, as this could void our warranty and cause you to incur additional charges. Students may be issued a loaner device while repairs are being made.

Forum

Forum is a gathering on Fridays for all 7 through 12 students, and attendance is mandatory. Students are expected to arrive at school and immediately report to the auditorium for Forum, **Fridays only**. This time will be used to make announcements, but more importantly, as a way to recognize student achievement, celebrate, and bring our school community together.

Lockers

Lockers with combination locks are issued to students at the beginning of the year. Lockers should be kept locked at all times. To maintain proper security, students should keep Locker combinations private. Students are expected to use their lockers regularly. The use of backpacks and other bags for transportation of class materials is discouraged.

Lockers are provided for the student's personal use. Lockers remain the exclusive property of the school, and students have no expectation of privacy with respect to their lockers.

a. *Honor Roll*

Students who achieve great academic success will be rewarded each marking with Honor Roll distinctions. To qualify for the *High Honor Roll* students must have a grade point average of 90 or above. To be eligible for the *Honor Roll,* students must have a grade point average of 85 to 89. A failing grade or incomplete in any subject eliminates the student from honor roll recognition. In May, the students who have made honor roll/ high honor roll for all three marking periods to that point will be recognized at our Honor Roll Breakfast.

b. *Homework Policy*

Outside assignments are an essential part of each student's education program. Students are expected to spend some time outside of class working on assignments for school. It is up to individual teachers to assign homework, and each teacher will have their own specific policy.

In addition, some assignments are extended in nature, and students may be asked to work on them for a lengthier period of time. Planning ahead and completing checkpoints overtime is necessary for success on these assignments.

c. *Academic Dishonesty*

Students are not to engage in any form of academic misconduct. Examples of academic misconduct include:

1. Plagiarism
2. Cheating
3. Copying
4. Altering records
5. Assisting another student in any of the above actions

Academic misconduct will result in disciplinary measures outlined later in this handbook.

Definitions:

Plagiarism: the act of obtaining information and/ or from a source without giving proper documentation. Use the system of documentation your instructor tells you to use.

Cheating or intentional plagiarism: this is the deliberate act of using the words or ideas of someone else and displaying or publicizing them as one's own. This is when one purposely evades documentation.

Unintentional plagiarism: When a person mistakenly commits plagiarism, for example, the student does not accurately document a source.

d. Reporting Student Achievement

Grades are used to indicate achievement and development in each subject area in which a student is enrolled. Grading will be based, in part, upon student Improvement, achievement, homework, and participation in classroom discussions and activities. Classroom participation, and thus student attendance, is an important factor in earning high grades. An average of 65 or higher is considered passing at SVCS.

Teachers will generate progress report grades every 5 weeks. These reports will give students a general idea of their standing in the course.

School marking period grades will be based on 10 week intervals. Therefore, there will be four quarters during the school year, and each marking period makes up one quarter of the year.

Communication with your child's teacher is the most efficient way to keep you informed of your child's progress. Parents are encouraged to contact teachers with any problems or concerns. In addition, every parent has access to Parent Portal. Our website address is www.stockbridgevalley.org. For additional assistance, please call Mrs. Meehan- Main Office and Guidance Secretary at 315- 495- 4450.

e. Incompletes

Under special circumstances (i.e., illness), teachers have the discretion to offer an incomplete (INC) to students who fail to complete course requirements by the end of the marking. These students will have five days to make up work before a final grade is determined. It is the student's responsibility to see their teacher to get missed assignments and set up a schedule for completion of requirements.

f. High School Course Failure

If a student fails a required course, the student will be required to attend summer school. If the student does not attend summer school, horse promotion will be denied, and the student will be required to retake the course as soon as their schedule allows, resting any hybrid schedule. Therefore, Stockbridge Valley does not guarantee that a hybrid schedule will allow the student to graduate with their class. **This is an important issue because failure to repeat a course could result in a later graduation date for the student (prohibiting the student from graduating on a four-year traditional track).**

g. *Work Release*

Students in their senior year will have the opportunity to apply for early release from attending a full day of school for two purposes: employment/ internship or higher education classes.

The early release program will only be used for students who are passing all classes, adhere to the attendance policy, are completing/ completed all Senior requirements, have a clear discipline record, and whose class schedule permits the early dismissal.

Students will need to complete the Work Release Application with approval from parents, employers, and administration.

h. *After School Period*

Students are encouraged to stay in the building during the after-school period to work with teachers. Teachers are available to work with students Tuesday through Thursday from 2:40 to 3:16 p.m. Students are not allowed in the building after 2:40 unless there is a teacher or participating in an extracurricular activity. Late buses will be provided for students at 3:16, but in order to ride the late bus, a pass must be obtained from a teacher.

Student Conduct and Discipline

A. Bill of Rights and Responsibilities of Students

1. Rights

    a. Students of this district shall have the rights afforded to students under the provisions of the Federal and State Constitutions and the State of New York laws.
    b. Learn in an environment free of discrimination and harassment based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex;
    c. Participate equally in all school activities regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender or sex;
    d. Have complaints about school-related incidents investigated and responded to.

2. It shall be the responsibility of the students to:

    a. Be aware of and obey school rules and regulations.
    b. Accept responsibility for their own actions.
    c. Respect the rights of others, including the right to secure an education in an orderly and disciplined environment.
    d. Attend school regularly and punctually.

e. Take advantage of the academic opportunities offered at school.
f. Support and participate in school activities.
g. Maintain habits of personal cleanliness.
h. Respect school property.
i. Strive for mutually respectful relationships with teachers and administrators, recognizing their role as surrogate parents in matters of behavior and discipline.
j. Contribute toward establishing and maintaining an atmosphere that generates mutual respect and dignity for all.
k. Be informed regarding student rights and responsibilities and comply with all rules and regulations of this policy.
l. Act and speak respectfully about issues/concerns.
m. Use non-sexist, non-racist, and other non-biased language.
n. Respect and treat others with tolerance and dignity regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex.
o. Use communication that is non-confrontational and is not obscene or defamatory.
p. Report acts of bullying, discrimination, harassment, and other inappropriate actions that hurt others.

3. The above bill of rights and responsibilities shall be publicized and explained to all students annually. The manner and extent of the publication shall be determined by the Superintendent or his/her designee.

B. Student Conduct

1. Students' acceptable and appropriate conduct shall be consistent with the student responsibilities outlined in this code of conduct.

   Whenever possible, teachers and staff members are encouraged to use realistic, positive discipline techniques which reward and enforce positive behavior. The District shall formally recognize responsible student behavior in forums such as the National Honor Society induction ceremony. The District encourages the development of additional methods of recognition.

2. Unacceptable and inappropriate behavior

   a. Any violation of law
   b. Being under the influence of alcohol on school premises or at school functions; selling, consuming, or being in possession of alcohol on school premises (including buildings or grounds) or on a bus going to or from a school function or at a school function as defined by Section II Definitions.
   c. Being under the influence of, the use, possession, sale, or gift of any drug or controlled substance, including marijuana or any instruments for the use of such drugs, controlled

substance or marijuana such as pipe, syringe, vaporizers, e-cigarettes, or other paraphernalia, synthetic marijuana or cannabinoids, including but not limited to items labeled as incense, herbal mixtures or potpourri, while on school premises (including buildings or grounds) or on a bus going to or from a school function or at a school function as defined by Section II Definitions. Exception is any drug taken in accordance with a current prescription signed by a physician that is to be taken by that particular student at the time in question.

d. Stealing, lying, cheating, plagiarism, or other acts of dishonesty.
e. Verbal or physical intimidation.
f. Fighting or causing physical harm to another.
g. Disrespect toward an administrator, faculty or other staff member.
h. Possession or use of a weapon, which constitutes a firearm or destructive device, on school premises. School premises include school grounds, school buildings, or a school bus.
i. Possession or use of knives or other weapons not included in subsection (i) on school premises. School premises include school grounds, school buildings, or a school bus.
j. Failure to comply with the directions of a teacher, administrator, or other school employee.
k. Discrimination includes the use of a person's actual or perceived race, color, creed, national origin, weight, ethnic group, religion, religious practice, gender, sexual orientation, gender identity, or disability as a basis for treating another in a negative manner.
l. Engaging in acts of harassment or bullying as defined in Section II of the Code of Conduct, labeled "Definitions".
m. Using in either words, clothing, or signs, profane, lewd, vulgar, abusive language or words which may incite or offend another person; or constitute a health and safety hazard (including clothing that promotes the sale or use of alcohol, tobacco, and/or controlled substances) or a substantial disruption or material interference with the mission, work or discipline of the school community.
n. Selling, using, or possessing obscene material.
o. Lateness for missing or leaving school or class without permission or an excuse given by a faculty member.
p. Smoking a cigarette, cigar, pipe, or using chewing or smokeless tobacco, vaporizers on school premises (including buildings or grounds) or on a bus going to or from a school function or a school-sponsored function.
q. Any willful act which disrupts the normal operation of the school community.
r. Unacceptable classroom behavior including being disrespectful to a teacher or staff member or inappropriate talking in class.
s. Unacceptable bus behavior includes not staying seated, throwing objects, excessive loudness, or other activities that distract the bus driver.
t. Public displays of affection

u. Gambling.
v. Vandalism of school district property or the personal property of a teacher, administrator, other district employee, or any person lawfully on District property.

C. Disciplinary Responses to Student Misconduct

The purpose of all discipline is to teach students appropriate and constructive behaviors. Therefore, disciplinary measures shall be appropriate to the seriousness of the offense and, where applicable, to the previous discipline record of the student.

This code divides types of misbehaviors into four levels of increasing seriousness, with more stringent disciplinary measures provided for at each level. If an infraction appears to fall between two levels, it should be categorized and dealt with at the less stringent level. At each level there are examples of infractions to be treated at that level. The list is intended to be descriptive rather than exhaustive. Each level also has a description of procedures which school officials should follow in administering discipline, and a menu of disciplinary choices. Because each child and each misbehavior is different, school officials should tailor the discipline for each infraction to best encourage the child to make better choices in the future.

Responses to acts of harassment, bullying and/or discrimination against students by students shall use measured, balanced, and age-appropriate remedies and procedures, with the goals of prevention and education, as well as intervention and discipline. We will consider the nature and severity of the conduct, the developmental age of the student engaging in the conduct, the actor's prior disciplinary record, and the impact of the conduct on the student at whom it was directed.

Selected Definitions of Disciplinary Options

a. Assignment to detention room: The detention room will be a quiet workplace for students who are sent there or assigned there. The detention room is not a social hour; students assigned to the detention room must work on school-related work during the entire period. Students who are sent to the detention room will be responsible for making up missed work, may be required to stay after school with the assigning teacher, etc.

b. Lunch Detention: Students who misbehave in the cafeteria may be assigned to one or multiple lunch detentions. These will be served in the detention room. Students who earn lunch detentions may not return to the cafeteria and will be denied cafeteria privileges until the detention is properly served.

c. After-school Detention: (2:40-3:15 p.m.): This detention will be served from the end of classes (2:40 p.m.) until 3:15 p.m. in the room assigned for detentions. Students will not be admitted to the detention room after 2:40 p.m. After-school detentions will be supervised by a school supervisor. Students will be expected to work on school-related work throughout the afternoon without food or socializing. Any lateness to after-school detention will result in the student not being admitted. Lateness to detention may be regarded as a cut (see chart for consequences of cut). In addition, if a

student is disruptive or uncooperative in detention, the appropriate consequences will be enforced and the detention may be rescheduled.

d. After-school LATE Detention: extended school day (2:40-5:00 p.m.): This detention will be served from the end of classes (2:40 p.m.) until 5:00 p.m. in the room assigned for late detentions. Students will not be admitted to the detention room after 2:40 p.m. After-school LATE detentions will be supervised by a school supervisor. Students will be expected to work on school-related work throughout the afternoon without food or socializing. Any lateness to after-school LATE detention will result in the student not being admitted. Lateness to detention may be regarded as a cut (see chart for consequences of cut). In addition, if a student is disruptive or uncooperative in detention, the appropriate consequences will be enforced and the detention may be rescheduled.

Students who fail to serve after-school detention and after-school LATE detention as assigned will receive progressively more severe punishment (refer to the Administrative Discipline Chart).

e. In-School Suspension: "ISS" begins at 8:00 a.m. and ends at 2:40 p.m. A student assigned to an ISS will report to the detention room at 8:00 a.m. Students are required to bring appropriate schoolwork (homework, school projects, school reading, etc.) with them. Students will receive appropriate instruction, and the entire day must be spent on school-related work. Students will be permitted, accompanied by a staff member, to leave the detention room once in the morning and once during the afternoon for the purpose of using the bathroom (including getting a drink of water). Lunch will be eaten during a designated time in the detention room. No cell phones or any other electronic devices or headphones are allowed.

f. Suspension from School (Out-Of-School Suspension): When a student's misbehavior is deemed sufficiently serious, flagrant, or repetitious, the Principal has the responsibility and the authority to suspend the student from school for a period of one but not more than five school days. The purposes of suspensions are to penalize the student by removing him/her from the educational process and the school/social environment; emphatically and immediately catch the attention of the student and his/her family to indicate that certain behavior(s) will not be tolerated in the school; set the stage for a disciplinary reinstatement conference which must include the student, the parent or guardian, and a school administrator to modify and redirect certain future behavior(s) toward a more socially acceptable norm; and to clearly send a message to the rest of the student body, other parents and the community that we will not tolerate inappropriate conduct in the school.

Administrative Discipline Chart – High School

The referrals (penalties, consequences) set forth in this Administrative Discipline Chart are only guidelines for the determinations of each case by the Administration. School Administration, when supported by relevant facts and appropriate circumstances, reserves the right to impose a more severe penalty than that set forth in the referral column based upon the severity of the incident. All consequences are at the discretion of the Administration. Students facing long-term suspension (in excess of five (5) days) have a right to a Superintendent's Hearing. Students are subject to the rules and

regulations cited in the discipline code while appearing at or attending any school-sponsored activity even when that activity is not taking place during normal school hours or on school premises (e.g., athletic contests, field trips, co-curricular activities, student events, etc.). This also includes while on District transportation.

A. Referrals

Offense/Violation	First	Second	Third
General Behavior			
1. Minor Disruption	1-5 DET or 1-5 lunch detentions	1-5 DET+ or 1-3 LATE	5 DET plus 10 or more lunch detentions with possible permanent removal from the cafeteria.
2. Insubordination (failure to obey the reasonable request of staff)	1-5 DET	1-3 LATE	1-3 ISS
3a. Fighting (starting, instigating or participating in)	1-5 SUSP	1-5 SUSP	5 SUSP, Possible Superintendent's Hearing
3b. Minor Physical Altercation	1-5 Alternate Classroom	1-5 Alternate Classroom	1-5 SUSP
4a. Use of abusive, profane or vulgar language, gestures or depictions	1-3 DET	1-5 LATE	1-3 ISS
4b. Abusive, profane or vulgar language, gestures, conduct or depictions directed at others	1-5 LATE DET, DASA report	1-5 ISS, DASA report	1-5 SUSP, DASA report
5a. Bias: acts of bias and/or inappropriate comments including and not limited to race, religion, gender, political affiliation, sexual orientation and disability will not be tolerated	1-3 ISS, DASA report	1-5 SUSP, DASA report	5 SUSP, DASA report

5b. Bullying: intimidation or bullying; threatening, stalking or seeking to coerce or compel a person to do something; engaging in the nonverbal, verbal, written, cyber or physical gestures and/or conduct that threatens another with harm, including intimidation through the use of epithets, natural origin, religion, religious practices, gender, sexual orientation, political affiliation, age or disability that substantially disrupts the educational process.	1-5 SUSP, police notification, counseling DASA Report	5 SUSP, police notification, counseling DASA Report	5 SUSP, police notification, counseling DASA Report
6a. Forgery: unauthorized signing of another name, including parent or guardian to any document without the knowledge or permission of the other person	1-5 ISS	1-5 ISS	1-5 SUSP
6b. Cheating/plagiarism/allowing others to copy work	1-5 DET Teacher calls home, Credit withheld for assignment	1-5 ISS Teacher calls home, Credit withheld	2-3 SUSP Teacher calls home, Credit withheld
6c. Inappropriate use of Artificial Intelligence to complete assignments	1-5 ISS Teacher calls home, Credit withheld for assignment	1-5 ISS Teacher calls home, Credit withheld, Parent conference	1-5 ISS Teacher calls home, Credit withheld, Parent conference
6d. Lying/dishonesty with intent to deceive, harm others, or protect oneself	Verbal warning	1-3 DET	1-3 Alternate Classroom
7. Inappropriate public display of affection (e.g., beyond hand holding and hugging	Verbal warning	1-3 Lunch	1-3 LATE
8a. Possession of vulgar material (including digital format)	1-3 LATE	1-3 ISS	2-3 SUSP

8b. Sexual exhibitionism	1-5 SUSP	5 SUSP	5 SUSP
8c. Sexual harassment (Generally, sexual harassment refers to unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature or unwelcomed behavior of a sexual nature which may have the purpose of creating an intimidating, hostile, or offensive learning environment.)	1-5 SUSP	5 SUSP	5 SUSP Police Notification
9. Classroom/Lunchroom disturbance	1-5 Lunch DET	5-10 Lunch DET	1-3 Alternative Classroom
10. Minor disturbances: engaging in any conduct or using any item which does or could reasonably be expected to lead to minor disturbances and/or personal injury	1-5 DET or Lunch DET	1-5 LATE	1-3 Alternative Classroom
11. Major disturbances: engaging in any conduct or using any item which does lead to major disturbance and/or personal injury	1-3 Alternative Classroom	3-5 Alternative Classroom	5 Alternative Classroom
12a. Misuse of technology: to include, but not limited to, disruption of the educational system due to misuse of school computers or other electronic equipment	1-3 LATE or 1-3 SUSP	1-3 ISS or 1-3 SUSP	3-5 SUSP or Alternative Classroom
12b. Sexting: the act of sending sexually explicit or sexually provocative photos or videos (content) electronically	1-3 SUSP, police notification	1-5 SUSP, police notification	1-5 SUSP, police notification
12c. Use of any form of technology, school or personal, to create and/or distribute any audio or video recordings of students or employees without prior admins approval	1-3 ISS or 1-3 SUSP	1-5 ISS or 1-5 SUSP	1-5 SUSP

13. Misuse of hall/bathroom pass/no pass	1-3 DET	1-5 DET	1-3 ISS
14. Failure to properly identify self	1 ISS	1-5 ISS	1-5 SUSP
15. Inappropriate use of technology Cell phones, iPods and headphones: students are permitted to use their cell phones during their lunch period unless it is deemed a distraction by the lunch supervisor.	Verbal warning and/or confiscation	Confiscation, returned at the end of the school day	Confiscation, to be picked up by parent/guardian

B. Discipline-Related Offenses

Offense/Violation	First	Second	Third
16. Failure to attend or complete after-school detention (from teacher or main office administration)	1-3 DET	1-3 LATE	3-5 LATE
17. Transportation infractions	Depending on the severity of the incident, administration reserves the right to assign consequences, including removal from transportation.*	Depending on the severity of the incident, administration reserves the right to assign consequences, including removal from transportation.	Depending on the severity of the incident, administration reserves the right to assign consequences, including removal from transportation.

When a student is suspended from transportation, it is the responsibility of the parent/guardian to provide transportation to and from school for the duration of the suspension.

C. Health & Safety Offenses

Offense/Violation	First	Second	Third
18. Possession of laser pointers; use of personal imaging equipment; use of equipment to disrupt an assembly, or in a manner that disrupts the security system of school or impacts the well-being of others	1-2 DET or 1-2 ISS + confiscation	3-4 DET or 1-3 ISS + confiscation	1-5 ISS or 1-5 SUSP + confiscation
19. Smoking/vaping. Use of any tobacco products, smokeless or otherwise. Possession and/or sale of tobacco products and lighters, pipes, rolling papers or other smoking paraphernalia, including possession of synthetic cannabinoids, liquid nicotine and the instruments used to consume it, and vaping apparatus.	2 ISS + Confiscation, Counseling, 30 day suspension from participation/attendance of extra-curricular activities	2 ISS + Confiscation, Counseling, 60 day suspension from participation/attendance of extra-curricular activities	2 ISS + Confiscation, Counseling, 180 day suspension from participation/attendance of extra-curricular activities
20. Expulsion of bodily fluids in a public area, to include spitting on the floor or in containers	LATE DET	1-5 ISS	1-5 SUSP
21. Leaving campus during the school day without the permission of the school	1 ISS + 2 week suspension of parking (if applicable)	1-2 ISS + 1 month suspension of parking (if applicable)	1-2 ISS, suspension of parking for remainder of year(if applicable)
22a. Speeding or reckless driving on school grounds	1 month suspension of parking (if applicable)	3 month suspension of parking (if applicable)	6 months suspension of parking for the remainder of the year (if applicable), Police Notification

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22b. Parking: Any parking infraction, including: failure to obtain a parking permit, parking in unapproved/unassigned location	1-2 DET+ 2 week suspension of parking	1-3 DET + 1 month suspension of parking	1-5 DET + suspension of parking for remainder of year
22c. Failure to comply with Social Distancing Protocols when required and failure to wear a cloth face mask when required.	1-5 DET	1-5 ISS	1-5 SUSP

D. Attendance-Related Offenses

Offense/Violation	First	Second	Third
23. Being on school property for extra-curricular activities during period of ineligibility			
23a. Behavioral ineligibility	Asked to leave event	1-3 LATE Asked to leave event	1-5 ISS Asked to leave event
24. Remaining on campus after the school day without permission or without legitimate after-school purpose	Warning	1 DET	1-3 DET
25a. Unexcused lateness to class	1-3 DET	2-4 LATE DET	5-10 LATE DET
25b. Unexcused lateness to first period when student drives	Official written warning; parent notification; 3-day loss of parking privilege	Loss of parking privilege for 10 days	Loss of parking privilege for 10 days
26. Cutting class	1-3 DET	2-4 DET	2-5 LATE
27. Truancy	1-3 DET	2-4 LATE	5-10 LATE

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E. Commission of acts which may be crimes under criminal laws

Offense/Violation	First	Second	Third
28. Use/possession/distribution of alcohol, drugs or drug paraphernalia or a substance which the individual believes or represents to be such drugs or alcohol	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing
29. False alarm, bomb scare, threat of harm, misuse of technology to make a threat	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing
30. Possession/use/sale of fireworks/smoke bombs or any disruptive instrument	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP Police Notification + Superintendent's Hearing	5 SUSP Police Notification + Superintendent's Hearing
31. Weapons possession (any instrument or replica thereof that is used or appears capable of use to inflict serious bodily injury) and/or brandishing any instrument in a confrontational manner	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing
32. Causing a fire/arson	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing
33. Assault	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing	5 SUSP + Parent Conference + Police Notification + Superintendent's Hearing

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34a. Harassment: the ongoing creation of a hostile environment by conduct, threat, intimidation, either verbal or by technological means that substantially interferes with a student's educational performance, opportunities, benefits, either emotionally or physically. To include but not limited to threats or abuse based on religion, disability, political affiliation, medical condition, sexual orientation, weight, origin, ethnicity, race or color prohibited by the Dignity for All Students Act and/or Federal laws.	Mediation/Counseling and/or 1-3 SUSP, Parent/ Police notification DASA Report	3-5 SUSP, Parent/Police notification DASA Report	5 SUSP, Parent/Police notification DASA Report
34b. Discrimination: prejudice treatment, exclusion, or bias from a group or category based on race, creed, gender, etc.	Mediation/ Counseling and parent notification DASA Report	1-3 SUSP, Parent notification DASA Report	5 SUSP, Parent notification DASA Report
34c. Threatening behavior: committing any act which places another individual or could lead to placing another in a state of harm	Mediation/Counseling and/or 1-3 SUSP, police notification	3-5 SUSP, police notification	5 SUSP, police notification
35. Extortion	5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification
36. Counterfeiting	5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification
37. Gambling	1-5 DET or 1-3 ISS+ Parent conference + Possible police notification	3-5 ISS or 3-5 SUSP + Parent conference + Possible police notification	3-5 ISS or 3-5 SUSP + Parent conference + Possible police notification
38. Theft (of any items)			

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38a. Theft of minor items (<$25 value)	1-3 Lunch	1-3 ISS	1-5 ISS or 1-5 SUSP
38b. Theft of major items (>$25 value)	1-5 ISS or 1-5 SUSP +Parent Conference + Possible Police notification	3-5 SUSP +Parent Conference +Police Notification	5 SUSP + Parent Conference +Police Notification
39a. Theft and/or reckless destruction	1-3 ISS	3-5 ISS	1-5 SUSP
39b. Vandalism: Students who willfully destroy, damage, or deface school property shall be subject to disciplinary action (SVCSD Policy 5311.4)	1-5 DET or 1-3 ISS or 1-5 SUSP+ Pay damages.	3-5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification
40. Hazing	1-5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification
41. Trespass on school property including unauthorized presence on school property during a suspension	1-5 SUSP +/or Parent conference +/or Police notification	5 SUSP + Parent conference + Police notification	5 SUSP + Parent conference + Police notification
42. Any other disciplinary infraction which occur on campus, school grounds, school bus, school bus stop or off-campus school-sponsored events, when such infraction constitutes a crime under the Penal Laws of the State of New York (including making a false report/accusations)	1-5 ISS + Parent conference + Police notification	3-5 ISS + Parent conference + Police notification	1-5 SUSP + Parent conference + Police notification
43. Off-campus misconduct	Superintendent's discretion	Superintendent's discretion	Superintendent's discretion

NOTE:
A student found guilty of the above violations may result in a Superintendent's Hearing.



KEY TO ABBREVIATIONS:

- DET – After-School Detention – 2:40-3:15 p.m. or Lunch Detention..
- ISS – In-School Suspension – Start of school, 8:00 a.m. until 2:40 p.m.
- SUSP – Out-of-School Suspension
- SUPERINTENDENT'S HEARING – Superintendent referral for long-term suspension or permanent suspension hearing

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D. Removal of disruptive students from the classroom and school property

1. Teacher Removal of a Disruptive Student from the Classroom

a. Teachers have limited authority to remove disruptive pupils from the classroom. However, such removal shall be consistent with this code of conduct. Disruptive students are defined as elementary/or secondary pupils under the age of 21, who are "substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom."

b. A disruptive pupil may be removed from a teacher's classroom by the teacher for that class and the subsequent day's class for each incident of substantial disruption of the educational process or substantial interference with a teacher's authority.

c. In order to initiate the removal of a student from the classroom, the teacher must first determine that a student is disruptive. The behaviors identified as Level B behaviors under Section V (C) Disciplinary Responses to Student Misconduct are illustrative of disruptive behavior warranting teacher removal from class. Behaviors which do not rise to the level defined as disruptive shall be subject to traditional disciplinary strategies, in accordance with this policy.

d. These techniques may include practices that involve the teacher directing a student to briefly leave the classroom to give the student an opportunity to regain his or her composure and self-control in an alternative setting. Such practices may include, but are not limited to: (1) short-term "time out" in an elementary classroom or in administrator's office; (2) sending a student to the principal's office for the remainder of the class time only; (3) sending a student to a guidance counselor or other district staff member for counseling; or (4) assignment to time out, or "resolution and recovery." Time-honored classroom management techniques such as these do not constitute disciplinary removals for purposes of this code. In addition, teacher removal of a pupil from the classroom for behavior that warrants a more significant penalty, such as out-of-school suspension, does not preclude greater discipline.

e. If the pupil's behavior is merely disruptive (not presenting a continuing danger or an ongoing threat of disruption to the academic process), the teacher shall notify the student of the reasons for the removal prior to the removal and allow the student to present his/her version of the events. If the pupil's behavior does present a continuing danger or ongoing threat as stated above, the teacher may immediately remove the pupil from the classroom; and explain the basis of the removal and allow the student to present his/her version of the events within twenty-four (24) hours of the removal.

f. A teacher initiating the removal of a student from the classroom pursuant to the provisions of this code of conduct shall inform the principal of the basis of the removal and complete a written disciplinary referral form detailing the basis of the removal.

g. Within 24 hours of the removal, the principal or his/her designee (another administrator) must inform the parent of the reasons for the removal from class. On request, the student/parent must be given an opportunity to discuss reasons with the principal or his/her designee**.** The teacher shall be involved in the conference unless the principal decides based upon extenuating circumstances, that it is not beneficial to have the teacher involved in such a conference.

1. If the student denies the charges, the student/parent must be given an explanation of basis for removal and an opportunity to represent his/her version. This must take place within 48 hours of the removal.

2. The Principal or his/her designee must decide, by the close of business on the day following the opportunity to be heard by the principal, whether the discipline will be set aside. The principal or his/her designee may only set aside discipline if:

    1. The charges against the student are not supported by substantial evidence.

    2. The student's removal is in violation of law.

    3. The conduct warrants an out-of-school suspension, and a suspension will be imposed.

    4. The District shall provide continued educational programming to students who are removed from class by a teacher. Such programming shall include placement in an alternative educational program appropriate to individual student needs.

E. Responding to Reports of Possible Harassment or Discrimination

1. In addition to the procedures described below for removal of disruptive students and possible suspension from attendance, the District provides a procedure for responding to reports of

possible discrimination or harassment against students by another student, an employee, or any other person on school property or at a school function. The process is described in the District's Equal Opportunity and Nondiscrimination Policy.

2. The District has also designated a Dignity Act Coordinator:

   Julie Suber, Elementary Principal, Phone: 315-495-4550

   Dan Tucker, High School Principal, Phone: 315-495-4450

   The Dignity Act Coordinators are trained in methods to respond to human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender, and sex. They are available to speak with any person who has witnessed possible discrimination or harassment or if that person has experienced treatment that may be prohibited discrimination or harassment.

F. No Retaliation for Reporting

No act of retaliation may be directed at any person who makes a good faith report of conduct by another person that may reasonably violate this Code or who assists in or is part of the investigation of such a report. To engage in such retaliation is considered a violation of this Code.

G. Student Suspension from School

1. Parental notice concerning student suspensions. When suspension of a student from attendance for a period of five days or less pursuant to section 3214(3) of the Education Law is proposed, school district officials shall immediately notify the parents or the persons in parental relation in writing that the student may be suspended from school. Written notice shall be provided by personal delivery, express mail delivery, or equivalent means reasonably calculated to assure receipt of such notice within 24 hours of the decision to propose suspension at the last known address or addresses of the parents or persons in parental relation. Where possible, notification shall also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parents or persons in parental relation. Such notice shall provide a description of the incident(s) for which suspension is proposed and shall inform the parents or persons in parental relation of their right to request an immediate informal conference with the principal in accordance with the provisions of Education Law, section 3214(3)(b). Such notice and informal conference shall be in the dominant language or mode of communication used by the parents or persons in parental relation to the pupil. Such notice and opportunity for an informal conference shall take place prior to the suspension of the student unless the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process, in which case the notice and opportunity for an informal conference shall take place as soon after the suspension as is reasonably practicable.

2. The suspension of pupils for a period in excess of five (5) school days shall be conducted in accordance with the regulations of Section 3214 of the Education Law.

3. Minimum Suspension for Pupils who Repeatedly are Substantially Disruptive

   Pupils who repeatedly are substantially disruptive to the educational process or who substantially interfere with the teacher's authority in the classroom shall be subject to a minimum out-of-school suspension of two (2) days. A student who "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority in the classroom" is defined as one who is removed from the classroom by a teacher more than four (4) times in a semester. Such suspension periods may be reduced on a case by case basis consistent with law.

Students with Disabilities

A. The Board of Education recognizes that the need to address disruptive or problem behavior within its schools may result in the suspension, removal or other discipline of students with disabilities eligible for services under the Individuals with Disabilities Education Act (IDEA) and Article 89 of the Education Law (Article 89) and their implementing regulations. It also recognizes that these students with disabilities enjoy certain procedural protections whenever school authorities intend to impose discipline upon them.

   1. A student with a disability may not be removed pursuant to Section 201.7 of the Regulations of the Commissioner of Education if the imposition of the 5 school day or 10 school day suspension or removal would result in a disciplinary change in placement based on a pattern of suspensions or removals as determined by school personnel in accordance with the criteria set forth in section 201.2 (3)(ii) except where the CSE has determined in accordance with section 201.4 that the behavior was not a manifestation of such students' disability or the student is placed in an IAES as authorized under Commissioner's Regulations.

   2. "Disciplinary change in placement" means a suspension or removal from a student's current educational placement that is either:

      a. for more than ten (10) consecutive school days; or

      b. for a period of ten (10) consecutive days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they cumulate to more than ten (10) school days in a school year and because of such factors as the length of each suspension or removal, the total amount of time the student is removed and the proximity of the suspensions or removals to one another.

B. Accordingly, it shall be the Board's policy that the procedures followed for suspending, removing or otherwise disciplining students with disabilities eligible for services under IDEA and Article 89 will conform with the procedural safeguards required by applicable laws and regulations.

C. This policy incorporates by reference the Procedural Safeguards for Students with Disabilities Subject to Discipline set forth in Part 201 of the Regulations of the Commissioner of Education, which implement the procedural protections provided under New York's Education Law and which coordinate the state's general procedures or suspension of students with disabilities with the requirements of IDEA and its implementing regulations.

a. The procedures relating to the discipline of students with disabilities require BOCES personnel who recommend the suspension or removal of students to work closely with Committees on Special Education to establish clear guidelines for communication and decision making on disciplinary matters. The following provides a framework for the actions that schools must take when determining that a student with a disability will be suspended or removed for behaviors that violate the school code of conduct.

   In order to initiate the removal of a student with a disability from the classroom, the teacher must first determine if the suspension will result in removing a student for more than ten (10) school days in a school year or impose a suspension or removal that constitutes a disciplinary change or placement.

   i. If no, the following procedure(s) must be followed in conjunction with the teacher's supervisor or director:

      1. Suspensions shall be administered in accordance with Section 3214 of Education Law and application to Part 201 of the Regulations of the Commissioner of Education.

      2. Referral to the CSE may be made for either/or:

         a. Addition and/or modification of the IEP for supplementary aids and services

         b. Review or modification of an existing behavior intervention plan

         c. Functional behavioral assessment

         d. Change in placement

   ii. If yes, the following procedure must be followed in conjunction with the teacher's supervisor or director:

      1. A referral to the CSE for a Manifestation Hearing

         a. If the behavior is related to the student's disability, unless the parent and district otherwise reach an agreement, immediately return the student to his or her current educational placement

b. If the behavior is not related to the student's disability, the student may be suspended or removed for the behavior.

D. Moreover, consistent with the IDEA and New York Education Law, pupil service personnel, teachers and/or administrators who identify a student with a disability whose behavior is repeatedly interfering with his/her own or other's learning shall refer such individual to the CSE for a functional behavioral assessment and behavior intervention plan or, if one exists, for review of same.

Standards and Procedures to Assure Security and Safety

The district has an established emergency management/school safety plan, which has been developed in accordance with applicable law and regulation to assure the security and safety of students and school personnel. To review this plan you may reach out to Beth Lamb.

Extra-Curricular Activities

Academic Performance and Expectations

A student attends school to gain academic success, and it is important that time-consuming activities supplement but not interfere with classroom achievement. Advisors and coaches need to do their part in monitoring and supporting the academic success of their students. Eligibility time periods will follow the 10-week report card dates.

A. Students/ student-athletes will be expected to:
   a. Attendance: maintain good attendance. Students should be on time to school and be prepared to learn for every class. The only excusable absences will be legal absences. Any students that are illegally absent or tardy on a day where there is an event will be ineligible that day. The building principal may approve an absence at his/ her discretion.
   b. Academic performance: overall grade point average in a course is based upon classwork, homework, projects, and participation. Exhibit diligent, preparedness, effort, and attentiveness, in all classes.
   c. Use appropriate language in the presence of their peers and staff members.
   d. Treat members of the school community with respect and have respect for the building, campus, and the property of others.
   e. Abide by all school policies as described in the student handbook and established by the Board of Education.
   f. Abstain from the use and/ or possession of all controlled substances (drugs, alcohol, etc.), tobacco, on or off-campus, and never be in possession of any object that could be considered a weapon.

Requirements for Participation

A. Failing any subject

If a student is failing any subject in any 5-week marking, the student may continue to participate but will be required to contract with the teacher, coach, adviser, parent, and administration to bring the grade up to passing. Students with one or more failing grades must receive extra help in the course to be eligible to practice or participate in clubs and athletics. Students receiving extra help will attend help sessions 3 days a week from 2:40 to 3:16 p.m. If a student is absent from the afternoon session without a legal excuse approved by the principal, the student will be ineligible to participate in activities until he/ she attends help sessions.

B. Failing an excess of two subjects

If a student is failing an excess of two subjects, the student will be referred to the student support team, and an individual academic plan will be developed for that student. The team will include an administrator(s), teacher(s), coach(es), counselor, and parent. The plan may include expulsion from activities until the student's grades improve.

Extra Help

A. Students who are failing any subject are required to receive extra help from the teacher, 9th period (2:40-3:16), Tuesdays through Thursdays.
B. If a student is unable to attend during the provided time., he/ she must have a written excuse from his/ her parent or Guardian. The student is also required to schedule a make-up time with the teacher. The teacher will verify and write that the student attended a mutually agreed time.

Acceptable Use Policy

I. The goal of infusing technology into the daily operations of offices and classrooms is to promote high-quality technological resources in an equitable, efficient, and cost-effective manner. Such technology includes, but is not limited to, electronic mail, local computer networks, wide-area computer networks, Internet and/or other online communication services, fax machines, and cellular telephones.

II. The District recognizes that the use of electronic technology and networks must be consistent with the purpose, goal, and mission of the district. It is imperative that staff, students, and guests conduct themselves in a responsible, decent, ethical, and polite manner while using such equipment and networks. The following general guidelines are provided to determine appropriate conduct and use:
A. Any use of District equipment or information networks for inappropriate, illegal, obscene, or sexual harassment purposes is prohibited. Illegal activities shall be defined as a violation of local, state, and/or federal laws as well as the district's rules and regulations. Inappropriate use shall be defined as a violation of the intended purpose of the network. Obscene activities shall

be defined as a violation of generally accepted social standards for use of a publicly-owned and operated communication vehicle;

B. Any use of the district's equipment for commercial purposes, or for individual profit or gain, or unauthorized access to databanks is prohibited;
C. Any use of equipment for private business advertisement or political lobbying is prohibited;
D. Any use of the district's equipment that will disrupt use by other users or invade the privacy of individuals is prohibited;
E. The district's online network accounts shall be used only by the authorized staff listed and approved by the Superintendent. Account users are ultimately responsible for all activity under their individual accounts, which might include, but is not limited to, long-distance charges, per minute (unit) surcharges and/or equipment or line costs, liability or damages caused by users who misuse the equipment and/or networks;
F. Prudent use of the district's finite resources and shared technological resources is expected. Users may not intentionally write, produce, generate, copy, propagate, or attempt to introduce any computer code, program, or computer file designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software;
G. Only approved hardware is to be connected to the network. Also, the software must be approved by the district and loaded on the network by a Systems Operator designated by the Superintendent and approved by the Board of Education. Users may not tamper with networks, terminals, printers, wiring, etc.;
H. Any user's traffic that traverses another network will be subject to that network's Acceptable Use Policy;
I. Student use will be permitted provided there are administration authorizations and parent notification, and proper supervision is maintained by staff;
J. All users must recognize and observe applicable copyright laws and regulations. Unauthorized duplication or other forms of infringement of copyright materials is prohibited: (Copyright guidelines are available for review from the District Technology Coordinator.)
K. Any and all materials created or developed by employees, consultants, or interns in connection with or as part of the employment, internship, or consulting arrangement with or by the District shall be the sole and absolute property of the District for all purposes (including, but not limited to, ownership of copyright), and such materials are deemed to be works made for hire pursuant to the United States Copyright Act. A proper copyright notice shall be placed on all such materials prior to their release or publication to anyone outside the organization;
L. Staff who leave the employ of the district and students who leave or graduate may not maintain a network account or have access to district equipment;
M. The Technology Coordinator and the Building Administrator shall have the first level of responsibility to review alleged infractions and to determine appropriate action. The Superintendent shall receive a report on any incident and the results of the administrator's investigations;
N. The Superintendent shall remain the final authority on the issuance of user accounts and on the use of the networks.

O. The District specifically denies any responsibility for the accuracy or quality of information obtained through the network. It shall be each individual user's personal responsibility to be aware of the potential for, and possible effects of, manipulating electronic information, and to verify the integrity and authenticity of information that he or she compiles or uses.

P. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity, to ensure that users are using the system responsibly, and to check their contents. Users should not expect that files stored on District servers will be private.