

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
July 15, 2026
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Ashley Raywood, BOE President, presided and voiced the call to order at 6:08 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2025-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Raywood	Present
Mr. Meroney	Present
Dr. Giardina	Absent
Mrs. Gill	Present
Mrs. Kovacs	Present
Dr. Semko	Absent
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Mr. Meroney made a motion to go into executive session at 6:10 p.m. for the purpose of discussing student and personnel matters, pending litigation, and board matters. Seconded by

Mrs. Kovacs, passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Meroney made a motion to end the executive session at 7:18 p.m. Seconded by Mrs. Kovacs, passed unanimously.

V. ROLL CALL

Mrs. Raywood	Present
Mr. Meroney	Present
Dr. Giardina	Absent
Mrs. Gill	Present
Mrs. Kovacs	Present
Dr. Semko	Absent
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Kovacs made a motion, with a second by Mrs. Gill, that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for July 15, 2026.

Roll Call	
Yes	Mrs. Kovacs, Mrs. Gill, Mr. Stepnowski, Mr. Meroney, Mrs. Raywood
No	None
Absent	Dr. Giardina, Dr. Semko

VIII. APPROVAL OF MINUTES

Mrs. Gill made a motion, with a second by Mrs. Kovacs, that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on June 17, 2026.

Roll Call	
Yes	Mrs. Kovacs, Mrs. Gill, Mrs. Raywood

No
Absent
Abstain

None
Dr. Giardina, Dr. Semko
Mr. Meroney, Mr. Stepnowski

IX. BOARD OF EDUCATION COMMITTEE REPORTS

Curriculum Committee - No update.

Finance Committee - Discussed applying for a grant for \$500,000.00. If received, it would pay for a new camera system in the schools.

Personnel Committee - Discussed agenda and a parent question regarding staffing.

X. STUDENT REPRESENTATIVE COMMENTS

None

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Hopes everyone is enjoying their summer.

District is busy preparing for the new school year.

Congratulated all students who were promoted or graduated. Thanked Mrs. Drucker and Mrs. White for the Primary School send-off. Thanked Mr. Cilmi, Mr. Reilly, front office staff, and school counselors for the 6th grade promotion ceremony. Thanked Mrs. Walulak, Mrs. Kociuba, and Mr. Fence for the 8th grade promotion ceremony. Thanked the High School Administration, staff, and Mrs. Drucker for hosting a beautiful graduation ceremony.

ESY and Basic Skills program began last week and are off to a great start.

Orientation dates have been finalized:

August 27th - 7th Grade

September 2nd - Preschool, Kindergarten and 1st Grade

Back to School Nights are on the district website:

September 15th - High School (Grades 7-12)

September 17th - Elementary (Grades 1-3)

September 23rd - Primary School (PreK-K)

September 24th - Elementary (Grades 4-6)

XII. PRESENTATIONS/AWARDS

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Open at 7:24 p.m. - Closed at 7:24 p.m.

None

XIV. SUPERINTENDENT'S AGENDA

Mr. Meroney made a motion, with a second by Mrs. Kovacs, that A.1. - A.22. be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for July 15, 2026, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for July 15, 2026, which required handwritten checks after the June 17, 2026, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending May 31, 2026.
4. Recommend approval of the Board Secretary's Report, and the Cash Reconciliation Report, for the period ending May 31, 2026.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of May 31, 2026, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of May 31, 2026, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a contract with Bonnie Brae for tuition for the 2026 -2027 school year, for student 270176, at a total cost of \$80,475.00.
8. Recommend approval of a contract with Cambridge School for tuition from July 1, 2026 through June 30, 2027, for student number 203369, in the amount of \$57,200.00.
9. Recommend ratification of approval of a contract with Y.A.L.E. School North II, Inc. for tuition from July 6, 2026 through June 30, 2027, for student number 320018, at a total cost of \$137,245.50.
10. Recommend approval of a contract with H.A.Wolfinger & Associates, L.L.C. for educational audiology student services, for the 2026 - 2027 school year.
11. Recommend approval of a contract with Brookfield Schools to provide Homebound Instructional Services, when needed during the 2026 - 2027 school year, at a billable rate of \$55.00 per hour.
12. Recommend ratification of approval of an agreement between Ocean County College and Plumsted Township School District for OCC to provide college-level courses to students of the District from July 1, 2026 through June 30, 2027.
13. Recommend approval of a continued agreement between The College of New Jersey (TCNJ) and the Plumsted Township School District, for the 2026-2027 membership in the Professional Development School Network (PDSN), from July 1, 2024 through June 30, 2027, at a cost of \$877.50.
14. Recommend approval of an agreement between Educational Travel Tours, Inc. and the New Egypt High School for the Senior trip to Disney World, Orlando, Florida on March 12, 2027 through March 15, 2027, paid by the Class of 2027 students, and at no cost to the Board of Education.
15. Recommend the approval of an agreement with the Point Pleasant School District to act as the Fiscal Agent for the 2026 - 2027 Title III accounts for the Plumsted Township School District.

16. Recommend approval of a contract with Environmental Design Inc. for AHERA Compliance Services For the 2026-2027 school year at a cost of \$1,100.00.
17. Recommend revision of approval of a 2025-2026 shared service busing agreement between the Township of Plumsted and Plumsted Township School District.
18. Recommend approval of New Egypt High School sports to continue membership in the Shore Conference during the 2026 - 2027 school year at a cost of \$1,250.00.
19. Recommend approval that the Plumsted Township School District hereby continues membership in the New Jersey State Interscholastic Athletic Association/DAANJ, from July 1, 2026 through June 30, 2027, at a cost of \$2,725.00.
20. Recommend approval of an agreement with Rockalingua to provide an educational Spanish streaming license subscription for the Dr. Gerald H. Woehr Elementary School during the 2026 - 2027 school year at a cost of \$349.00.
21. Recommend an agreement with TRUCE to provide the Geomap resource to the district for the 2026 - 2027 school year, at a cost of \$3,800.00.
22. Recommend an agreement with Kate Gousman, to provide a Behavioral Threat Assessment Training to the Administrative team on August 4, 2026, at a cost of \$500.00.

Roll Call

Yes

Mr. Meroney (A.1.-A.16., A.18.-A.22.)

Mrs. Kovacs, Mrs. Gill,

Mr. Stepnowski, Mrs. Raywood

No

None

Absent

Dr. Giardina, Dr. Semko

Abstain

Mr. Meroney (A.17.)

B. Personnel Motions

Mr. Stepnowski made a motion, with a second by Mrs. Gill, that B.1. - B.18. be approved:

1. Recommend the acceptance of the resignation of Jennifer Bitter, Paraprofessional at the New Egypt Primary School, effective June 30, 2026, with regrets.
2. Recommend the acceptance of the resignation of Claire Smith, Paraprofessional at the New Egypt High School, effective August 20, 2026, with regrets.
3. Recommend the acceptance of the resignation of Matthew Jelley, Business Teacher at the New Egypt High School, effective June 30, 2026, with regrets.
4. Recommend acceptance of the retirement of Sean Gately, District Business Administrator/Board Secretary, effective October 30, 2026, with regrets.
5. Recommend approval of Michael Cestare, as a Business Teacher, at the New Egypt High School, effective September 1, 2026, at a salary of \$73,542.00, equal to BA+15 Step 10, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in

accordance with the law.

6. Recommend approval of Jaclyn Muench, as a PreK Paraprofessional, at the New Egypt Primary School, effective September 1, 2026, at a salary of \$20,028.00, equal to Para Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend approval of the job descriptions, [as per the attached](#):
8. Recommend approval of the revision of the guidance staff for the summer of 2026, [as per the attached](#):
9. Recommend approval of additional ESY summer 2026 staff, [as per the attached](#):
10. Recommend approval of the fall sports stipends for the 2026 - 2027 school year, [as per the attached](#):
11. Recommend ratification of approval for staff to perform additional duties beyond their contractual day, [as per the attached](#):
12. Recommend approval of Preschool Instructional Coach, Tracy Staples to participate summer 2026 set up, [as per the attached list](#):
13. Recommend approval of the 2026 - 2027 Mentor/Mentees, [as per the attached](#):
14. Recommend ratification of approval of the paraprofessionals to receive the personal hygiene/behavior stipend for the 2025-2026 school year, [as per the attached](#):
15. Recommend approval for staff to be reimbursed for travel expenses for the 2026 - 2027 school year, [as per the attached](#):
16. Recommend approval of additional 2026 Warrior Day Camp staff, and their rate of pay, as per the [attached](#):
17. Recommend approval of staff to receive tuition reimbursement in the amount of \$225.00 per credit, pending receipt of a grade of "B" or better and proof of payment pending the availability of funds, as per the PTEA Collective Bargaining Agreement, [as per the attached](#):
18. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Mr. Stepnowski, Mrs. Gill,
Mrs. Kovacs, Mr. Meroney,
Mrs. Raywood

No

None

Absent

Dr. Giardina, Dr. Semko

C. Policy

Mrs. Kovacs made a motion, with a second by Mrs. Gill, that C.1. - C.22. be approved:

1. Recommend approval to abolish Regulation 2200, Curriculum Content, M.

2. Recommend approval to abolish Regulation 2411, Guidance Counseling, M.
3. Recommend approval to abolish Regulation 2460.30, Additional Compensatory Special Education and Related Services, M
4. Recommend approval of the first reading of Policy 0162, Notice of Board Meetings.
5. Recommend approval of the first reading of Policy 0162.01, Legal Notices.
6. Recommend approval of the first reading of Policy 0169.02, Board Member Use of Social Networks.
7. Recommend approval of the first reading of Policy 1230, Superintendent's Duties, M.
8. Recommend approval of the first reading of Policy 2200, Curriculum, M.
9. Recommend approval of the first reading of Policy 2260, Equity In School and Classroom Practices, M.
10. Recommend approval of the first reading of Policy 2411, Career Education and Academic Counseling, M
11. Recommend approval of the first reading of Policy 5460, High School Graduation, M.
12. Recommend approval of the first reading of Policy 5461, High School Diplomas, M.
13. Recommend approval of the first reading of Policy 5561, Use of Physical Restraint and Seclusion Techniques for Students With Disabilities, M.
14. Recommend approval of the first reading of Policy 6112, Reimbursement of Federal and Other Grant Expenditures, M.
15. Recommend approval of the first reading of Policy 6115.02, Federal Awards/Funds Internal Controls - Mandatory Disclosures, M.
16. Recommend approval of the first reading of Policy 6311, Contracts For Goods or Services Funded By Federal Grants, M.
17. Recommend approval of the first reading of Policy 8561, Procurement Procedures for School Nutrition Programs, M.
18. Recommend approval of the first reading of Regulation 5111.13, Eligibility of Resident/Nonresident Students-Choice School District, M.
19. Recommend approval of the first reading of Regulation 6115.01, Federal Awards/Funds Internal Controls-Allowability of Costs, M.
20. Recommend approval of the first reading of Regulation 2624, Grading System
21. Recommend approval of the first reading of Regulation 5600, Student Discipline/Code of Conduct, M.
22. Recommend approval of the second reading of [Policy 0143](#), Board Member Election and Appointment.

Roll Call

Yes

Mrs. Kovacs, Mrs. Gill,
Mr. Stepnowski,
Mr. Meroney (C.2.-C.6., C.9.-C.22.)
Mrs. Raywood

No

None

Absent

Dr. Giardina, Dr. Semko

Abstain

Mr. Meroney (C.1., C.7., C.8.)

D. Other Motions

Mrs. Raywood made a motion, with a second by Mrs. Gill, that D.1. - D.13. be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on July 15, 2026, by the Board of Education.
2. Recommend approval to adopt the following decisions on HIB matters reported to the Board at the preceding Board meeting:
 - a. Affirm the Superintendent-level decision on HIB investigation No.HS-12-25-26 from the June 17, 2026 meeting.
 - b. Affirm the Superintendent-level decision on HIB investigation No.ES-05-25/26 from the June 17, 2026 meeting.
 - c. Affirm the Superintendent-level decision on HIB investigation No.ES-06-25/26 from the June 17, 2026 meeting.
 - d. Affirm the Superintendent-level decision on HIB investigation No.PS-01-25/26 from the June 17, 2026 meeting.
3. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of June 2026.
4. Recommend approval of a grant from the NJDOE (STOP School Violence Act), for Lightspeed Systems, In the amount of \$943.82.
5. Recommend approval to establish Special Education Programs at the New Egypt High School, the Dr. Gerald H. Woehr Elementary School and the New Egypt Primary School: Multiple Disabilities (NEHS, DGHWES, NEPS), Emotional Regulation Impairment (NEHS), In-Class Resource (NEHS, DGHWES), Pull-out Resource (NEHS, DGHWES).
6. Recommend approval of the district's [2026 - 2027 Emergency Remote Learning Plan](#).
7. Recommend approval of the 2026 - 2027 Professional Development Plan and submission of the Annual Statement of Assurance.
8. Recommend approval of an Admissions Agreement for non-resident student, from Christina Quattrone, teacher at the New Egypt High School to permit her child(ren) Grade 10, to attend the New Egypt High School, effective September 4, 2025, enrollment permitting, for the 2026-2027 school year, according to the stipulations contained in the 2024-2028 PTEA/PTBOE Collective Bargaining Agreement.
9. Recommend approval of an Admissions Agreement for non-resident student, from Elizabeth Saulnier, teacher at the New Egypt High School to permit her child(ren) Grade 12, to attend the New Egypt High School, effective September 4, 2025, enrollment permitting, for the 2026-2027 school year, according to the stipulations contained in the 2024-2028 PTEA/PTBOE Collective Bargaining Agreement.

10. Recommend approval of an agreement with Georgian Court University and Plumsted Township School District to continue the teacher preparation programs partnership for the 2026 - 2027 and 2027 - 2028 school years.
11. Recommend approval for the students of the Dr. Gerald H. Woehr Elementary School to take part in an Educational art fundraiser through Display My Art, at no cost to the Board.
12. Recommend approval of the tuition settlement agreement between Plumsted Township Board of Education and the parents of student 320386, for the school years 2025 - 2026, 2026 - 2027, and 2027 - 2028.
13. Recommend approval of summer field trips, [as per the attached](#):

Roll Call

Yes

Mrs. Raywood, Mrs. Gill,
Mrs. Kovacs, Mr. Stepnowski,
Mr. Meroney

No

None

Absent

Dr. Giardina, Dr. Semko

E. Facilities

Mr. Stepnowski made a motion, with a second by Mrs. Gill, that E.1. - E.3. be approved:

1. Recommend approval of use of a mobile trailer at the New Egypt High School to be utilized as offices for the Building and Grounds and IT Departments.
2. Recommend approval of the NJDOE waiver application pertaining to annual toilet room facilities for Early Intervention, Pre-Kindergarten, and Kindergarten classrooms, for the 2026-2027 school year.
3. Recommend approval to operate the New Egypt Extended Day/ Plumsted Township Community Education Parents Night Out program, at the Dr. Gerald H. Woehr Elementary School during the 2026-2027 school year, [as per the attached](#):

Roll Call

Yes

Mr. Stepnowski, Mrs. Gill,
Mrs. Kovacs, Mr. Meroney,
Mrs. Raywood

No

None

Absent

Dr. Giardina, Dr. Semko

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - Open at 7:26 p.m. - Closed at 7:27 p.m.
Mr. Potter, Deputy Mayor - Thanked BOE for a great school year and wished them a great summer.

XVI. NEW BUSINESS

Mr. Ytreboe - Thanked Mr. Gately for his 16 years of service with the district and wished him the best.

XVII. OLD BUSINESS

Mrs. Gill - Social media response/post information.

XVIII. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on _____ for the purpose of discussing _____.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

XIX. ADJOURNMENT

Mrs. Gill made a motion to adjourn at 7:40 p.m.
Seconded by Mr. Meroney, passed unanimously.



Sean Gately
Business Administrator/Board Secretary