

Northwestern Regional School District No. 7

Protective Measures Procedures

Staff Training: A core group of educators within each school building has been trained in the principles and philosophy of Physical & Psychological Management Training. (PMT) These staff members are appropriately trained in de-escalation techniques as well as safe and effective protective measures.

Northwestern Regional School District No. 7 mandates that alternative strategies and techniques must be exhausted prior to implementation of a protective measure, including but not limited to:

- Planned Ignoring
- Environmental manipulation
- Contingency/Choices
- Physical Redirection

If a student is not able to regain self-control following all attempts by the staff to de-escalate the student's behavior and the safety of the student and/or the safety of others is in question, the following procedures should be enacted:

STEP 1:

Immediately notify the office:

The office will notify the appropriate team members and the principal and send them to the room or environment in question. The student should remain under constant supervision to ensure that he/she is safe. At least two TEAM members must be present during the intervention.

Pre-approved protective measures as indicated within the PMT training manual

Escort:	Protective Hold:
• Guide-a-long	• Limited Security Hold

• Lower Figure Four	• Full Security Hold
	• Seated Full Security Hold
	• Seated Full Security Hold (two-person)
	• Kneeling Full Security Hold
	• PMT Floor Control

Protective measures lasting longer than 5 minutes must be approved by an administrator or designee. Holds must be approved every additional 5 minutes up to 20 minutes. Protective measures are not to exceed 20 minutes.

STEP 2:

The administrator will notify the parent.

Northwestern Regional School District No. 7 may seek an individual waiver for students who present a high risk of frequent, dangerous behavior that may require the frequent use of protective measures. Parent(s)/guardian(s) may withdraw consent to such waiver at any time without penalty. Protective measures that result in serious injury to a student or program staff member must be reported as described above, regardless of any individual waiver.

STEP 3:

Complete Paperwork

- Protective Measures Documentation Form
 - To be completed before the close of the school day
- Protective Measures Report Form

Regional School District No. 7

5144.1 Appendix C

- To be completed no later than the following school day

Reports of these incidents should be submitted to the principal no later than the following school day, with copies sent to the pupil services office.

The principal or his/her designee shall maintain an ongoing record of all reported instances of protective measures, which shall be made available for review by the Department of Education, upon request.

The following documentation regarding individual waiver of reporting requirements will be maintained on-site in the student's file and will be made available for inspection to the Department of Education upon request:

- a. Informed written consent of parent(s)/guardian(s) to the waiver, which shall specify those reporting requirements listed above that the parent(s)/guardian(s) agree to waive; and
- b. Specific information regarding when and how the parent(s)/guardian(s) will be informed regarding the administration of all protective measures to the individual student.

Public Schools Protective Measures Documentation

Date: _____ Time: _____ Location: _____

Student: _____ Parent Notification: _____

Antecedents to the Incident: Demand: _____ Environmental: _____ Denied Access: _____ See Attached: _____ Describe Environment or Activity: _____ _____ _____	Alternatives to Protective Measure: Ignoring: Environmental Manipulation: Contingency: _____ Physical Redirection: _____ Severity of Behavior Prevents: _____ Other:
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	Justification for Protective Measure _____ Safety of Student _____ Safety of Others
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Protective Hold/Escort Utilized: Escort: _____ Guide-a-long _____ Lower Figure Four Protective Hold: _____ Limited Security Hold (1) _____ Full Security Hold (1) _____ Seated Full Security Hold (1) _____ _____ Kneeling Full Security Hold (2) _____ _____ PMT Floor Control Staff Implementing Protective Hold: Staff 1 Signature: _____ Init: _____ Staff 2 Signature: _____ Init: _____ Staff 3 Signature: _____ Init: _____	Immediate Notification: Staff: _____ Time: _____ Admin: _____ _____ 5-min. Notification Staff: _____ Time: _____ Admin: _____ _____ 20-min. Notification Admin: _____ Total Duration: _____
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Reason for Release: Student Specific Criteria: __ Unsafe Protective Hold: __ Physiological Factors: —	Monitoring: Staff _____ Skin Color ____ Breathing ____ Body Position ____	Reestablish Therapeutic Rapport: (follow-up actions)
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Regional School District No. 7

5144.1 Appendix C

Supervisor Directive: —		
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Classroom Teacher Review:	_____
Date: _____	
School Principal Review:	_____
Date: _____	
Special Education Administrator Review:	_____
Date: _____	
Nurse (if necessary)	_____
Date: _____	

APPENDIX C APPROVED: Approved 7.7.26