Bellingham Public Schools
a collective commitment

Community Use of Facilities

Renter categories and definitions:

For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories. It shall be the decision of the Department of Operations office to determine which rate schedule applies to any group. District-sponsored activities retain priority in use of facilities.

Category 0 — District, school or affiliated groups

District, school and affiliated groups including school events, district committees, staff wellness activities, professional development, PTA, booster clubs, ASB and similar groups. Staff wellness includes physical, mental and emotional health of district staff only. If any non-district staff person is included in an event, this does not qualify as a category 0 group with the exception of district committees. Staff or adult sponsorship and supervision are required.

Typically, there is no facility use fee for these groups other than when the district incurs extra custodial or supervision costs due to use or impact during and outside of regular school hours.

Category 1 — Youth groups (ages 0 to grade 12)

Youth-centric group use includes activities whose attendance is primarily by youth ages grade 12 or younger. Adult sponsorship and supervision are required.

Facility use fees and proof of liability insurance apply and may include custodial, equipment, or supervision fees based on the fee schedule and costs incurred by the district.

Category 2 — Adult groups

Adult-centric group use includes activities whose attendance is primarily by adults.

Facility use fees and proof of liability insurance apply and may include custodial, equipment, or supervision fees based on the fee schedule and costs incurred by the district.

Renter fee information:

- All events must have a custodian on site. Extra fees may be incurred for events outside typical custodial hours or if the district determines additional custodial support is necessary.
- Regular Rates apply for the use of facilities during the following:
  - School Year - Monday to Friday, 6 p.m. to 10 p.m.
  - Summer – Monday to Friday, 7 a.m. to 3:30 p.m.
- Additional charges may apply, including time-and-a-half rates or overtime rates for required staff.
  - During weekends and non-regular school hours there is a minimum 2-hour staffing charge

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2026 – 2027 School Year
Facility Fee Schedule

USER CATEGORIES ***Note: All fees are per hour unless otherwise noted***	BPS	COMMUNITY	
	Category 0	**Category 1**	**Category 2**
STAFFING*	***All rentals are subject to additional staffing charges***		
Custodial	$50.04 Straight Time, $75.06 Time and a Half, $100.08 Double Time		
Technician (Theater/Media/Ed Tech)	$59.64 Straight Time, $89.46 Time and a Half, $119.28 Double Time		
Campus Monitor	$52.86 Straight Time, $79.29 Time and a Half, $105.72 Double Time		
Kitchen	$51.41 Straight Time, $77.12 Time and a Half, $102.82 Double Time		
Student	$19.13 per hour		
FEES			
Cancellation Fee	$25 if cancelled by renter within 2 business days		
No Show Fee	$25 per occurrence		
Past Due Fee	$25 for invoices 30 days past due		
Alarm Activation Fee	$60 per occurrence		

USER CATEGORIES ***Note: All fees are per hour unless otherwise noted***	BPS	COMMUNITY	
	Category 0	**Category 1**	**Category 2**
GYMS	***All rentals are subject to additional staffing charges***		
Small	$0	$25	$50
Large Athletic	$0	$35	$75
High School	$0	$50	$100
Auxiliary/Mat	$0	$25	$50
Locker Rooms	$0	$25	$40
ROOMS			
Cafeteria/Commons (Elementary or Middle)	$0	$25	$50
Cafeteria/Commons (High School)	$0	$50	$100
Classroom/Office Space/Conference Room	$0	$15	$25
Library	$0	$20	$40
DISTRICT OFFICE			
Individual Meeting Rooms: Large 20-100 Capacity (can be combined)	$0	$25	$50
Individual Meeting Rooms: Medium 6-8 Capacity	$0	$15	$25
Common Space	$0	$15	$25
THEATER/STAGE PERFORMANCE			
High School Performing Arts Center	$0	$130	$160
Whatcom Middle Auditorium	$0	$65	$80
Elementary/Middle Cafeteria Stage	$0	$30	$40
THEATER/STAGE REHEARSAL/MEETING			
High School Performing Arts Center	$0	$100	$125
Whatcom Middle Auditorium	$0	$30	$40
Elementary/Middle Cafeteria Stage	$0	$15	$20

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Facility Fee Schedule

USER CATEGORIES ***Note: All fees are per hour unless otherwise noted***	**BPS**	**COMMUNITY**	
	Category 0	**Category 1**	**Category 2**
OUTDOOR SPACE	***All rentals are subject to additional staffing charges***		
Grass Fields (Elementary Schools)	$0	$15	$30
Grass Fields (Middle Schools)	$0	$25	$40
Turf Fields (Elementary Schools)	$0	$30	$60
Turf/Track Fields (Middle & High Schools)	$0	$60	$80
Tennis Courts (use of all courts)	$0	$30	$60
Elementary Covered Shelters	$0	$20	$30
Field Lights	$0	$35	$45
Field Restroom (flat fee, required with MS & HS turf field rental during weekends or large events)	$0	$35	$45
Parking Lot (flat fee, per rental)	$0	$30	$60
EQUIPMENT**	****Fees are per use and additional equipment, items, or transport not listed on this form may incur extra costs***		
Sound System	$20		
Additional Microphones	$20		
Wrestling Mats (per mat)	$40		