

Merced City School District
Gracey Elementary

English Learner Advisory Committee (ELAC)

Date 9/9/2026 Meeting **#1 - September**

Location: Cruickshank Middle School (ELAC Summit)

Minutes for Meeting #1

	ITEMS	ACTIONS/NOTES/FOLLOW UP
I.	Call to Order	Call to order 6:09
I I. I.	Roll Call/Establish Quorum	Jennifer Andrade Amy Mello Veronica Villa
I I I.	Conduct ELAC Training · Purpose and function of ELAC · Roles and responsibilities of members · Duties of officers and how to conduct meetings · Review of ELAC Bylaws, Brown Act, and Parliamentary Procedures	The purpose of ELAC is to support our English Learners.
I V .	Hold Elections · Elect ELAC parent members and officers (Chairperson, Vice Chairperson, Secretary, DELAC Representative) (Action Item)	Elections will take place at the next meeting.

V .	Vote on ELAC Meeting Format and dates - Decide whether meetings will be held in-person, via Zoom, or hybrid (Action Item) - Approve dates and time (Action Item)	Meetings will be held in person and via zoom.
V I. I.	2025 MCSD English Learner Master Plan - EL Identification Process - Designated ELD times and grouping - Make Recommendations (Action Item)	A EL is ID through a Initial home family survey, they then will take an Initial ELPAC measurement assessment and then take the summative ELPAC. Designated ELD time is implemented in classrooms where we focus on language development. Throughout the day, this is supported, but time is specifically bought out during the day to support EL's.
V I I. I.	School site attendance data	Total site students: 11,013 students of those 1692 EL's, of those 890 are ELs due to being ID 0-3 years. 271 are at-risk ELs due to being ID 4-5 years 335 LTEL 6+ years. 196 have been reclassified.
V I I I. I.	Parent Engagement Policy and Parent Compact	Families are encouraged to join ELAC to support their students and create a partnership with the school to help build our ELs'. To reclassify students must receive 1. A 4 on the ELPAC 2. OPTEL teacher input 3. Local assessment data (ixl,mClass) 4. Parent consent.

I X .	Update on school site parent engagement opportunities	FERC-Family engagement center Ability to engage in our ELAC and DLAC meetings.
X .	Announcements	
X I.	Adjournment (Action Item)	Be ready to
Minutes POSTED:		9/10/2026
Location Minutes Posted		Front of school, office, and school website
Next Meeting:		September 24, 2026