

Date: 8/14/26
Time: 10:00

Monthly SPT Meeting

- I. Team members in attendance: Molly Walsh, Bethany Stevens, Eric Allgrim, Natalie Kelly, April Howard, Dani Marshburn, Heather Getts, Chantelle Reynoso, Kaylee Watkins, Desiree Morrison, Tamara Brown, Destiny Pearce, Delainie Foster, Rebecca Taylor, Felicia Woods, Melissa Whaley, Tabitha Dickerson
- II. Celebrate recent successes
 - **Freshly painted buildings!!
 - **Student homerooms assigned and mailed out yesterday!
- III. Review & respond to coaching comments
- IV. Approval of last meeting's minutes
- V. Old Business
 - Due to the building being freshly painted, nothing may be hung on walls at this time.
 - Ms. Stevens was identified as the Process Manager.
 - Mrs. Kelly was identified as the secretary.
 - Ms. Marshburn was identified as the timekeeper.

Student Programs & Activities

- Beta Club will return this school year.
- Ms. Marshburn will serve as the club sponsor.
- The club will start on a smaller scale but will be operational this school year.

School Calendar & Communication

- The school events calendar has been updated on the Master Calendar.
- Literacy Night was rescheduled due to three football games on September 24.

- The Master Calendar will be housed in Microsoft Teams.
- Staff may not all have editing rights; updates should be communicated to administration.
- Testing dates have been added to the calendar.

MTSS

- Mrs. Kelly will share the MTSS process during the opening meeting.
- A formal plan for MTSS will be developed.

Technology Expectations

- **No technology should be used for instruction on Tuesdays and Thursdays**, unless required as an accommodation in a student's IEP. This expectation also applies to enrichment classes.

Weekly Instructional Structure

- **Monday:** Agendas and beginning-of-week student tasks
- **Tuesday:** ELA Focus (Intervention)
- **Wednesday:** AVID Strategy of the Week
- **Thursday:** Math Focus (Intervention)
- **Friday:** Reflection Activities

Website & Communication Updates

- All staff members should have a webpage created.
- A Bitmoji may be used for staff photos.
- The staff handbook has been updated, shared with the team, and changes have been highlighted.
- Mrs. Stevens will coordinate the school website.

Staff Responsibilities

- Mrs. Dickerson will coordinate:
 - BASES
 - United Way initiatives

Purchasing & Resources

- Staff needing additional supplies or purchases should contact Mrs. Walsh.
- Be prepared to provide justification for requested items.
- SmartPass and GimKit have already been purchased.

Upcoming Important Dates & Reminders

- **Opening Day**

- **Monday, August 17** is the opening day for the school year.
- The meeting is currently scheduled for the cafeteria.
- Staff should monitor email over the weekend for any location changes.

Staff Action Items

- Send your walk-up song to Mrs. Walsh if you have not already done so.

School Theme

- The theme for the **2026-2027 school year** is***"Magic."** Additional information will be shared on Monday.

Transportation Update

- Buses will line up from highest bus number to lowest bus number.
- Buses with the highest numbers will depart first due to longer travel times.

VI. Indicators to Assess-Create-Monitor

Student Enrichment Opportunities

- Ms. Foster will distribute a Microsoft Forms survey to collect staff interest in extracurricular opportunities such as:
 - Odyssey of the Mind
 - Math Counts
 - Other school-year activities

VII. Other Business

- Strategic Planning Team members must be elected. Seventh grade already has an elected representative.
- The Strategic Planning Team will meet on the **second Monday of each month**.
- BT Meetings will be held on the **1st Tuesday of each month following the BT Coordinator Meeting**.

VIII. Next Meeting- **Monday, September 10th**.

IX. Adjourn