Smoketown Elementary School

School, Parent, and Family Engagement Plan

2026-2027

The Title I Parent and Family Engagement section of the Every Student Succeeds Act (ESSA), Section 1116 requires each Title I school to develop a written parent engagement policy that describes the means for carrying out the requirements of Section 1116. Smoketown Elementary qualifies as a Title I school; therefore, all students qualify for Title I programming. The school must ensure that information related to school and parent programs, meetings, and other activities are sent to the parents of Title I students in a format and in a language the parents can understand. This policy was:

- Developed jointly with and agreed upon by parents and family members of children in the Title I school;
- Written in an understandable format and provided in a language parents can understand;
- Distributed to all parents and family members of children in the Title I school;
- Made available to the local community; and
- Updated annually to meet the changing needs of parents, family members, and the school.

Parents and family members will be involved in the planning, review, and improvement of the school's Parent and Family Engagement Policy through Title I parent meetings and an annual survey (ESSA, Section 1116).

An annual meeting will be conducted to inform parents and family members of the school's Title I program and to explain the requirements of the program and the parents' of each year. Invitations will be distributed by email and posted on the school's website.

Parent and family meetings and conferences will be offered at different times during the day. Meetings may be conducted in the morning, afternoon, or evening (ESSA, Section 1116).

Parents and family members will be involved in the planning, review, and improvement of the school's Title I program and the school's Title I Parent and Family Engagement program through routine meetings with parents. Surveys will be distributed to all parents of children in Title I schools.

The Smoketown Elementary Title I program will provide parents and family members of participating children with timely information about the Title I program through meetings, parent-teacher conferences, parent workshops, school events, and progress reports showing assessment data.

The Smoketown Elementary Title I program will provide parents and family members of all children with a description and explanation of the curriculum in use at the school, the types of academic assessment used to measure student progress, the students' achievement levels through a standards based report card and parent/teacher conferences. Any student receiving additional academic support through the Response to Instruction and Intervention (RtII) will receive an individual progress report. (ESSA, Section 1116).

Smoketown Elementary will provide, if requested by parents and family members, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. This will include parent-teacher conferences, academic student support meetings (as needed), and regular home-school communication.

Smoketown Elementary involves parents in the joint development of the Schoolwide Program Plans for Schoolwide buildings (ESSA, Section 1116).

A school-parent compact has been jointly developed with parents and family members. The compact outlines how parents and family members, the school staff, and students will share in the responsibility for improved student achievement. The compact will be reviewed at Title I parent meetings and distributed annually in the Fall. (ESSA, Section 1116).

Smoketown Elementary will address the importance of communication between teachers and parents and family members on an ongoing basis through, at a minimum:

- Parent-teacher conferences, conducted in the Fall and as needed;
- Report cards will be distributed three times during the school year;
- Reasonable access to staff, opportunities to volunteer in their child's classroom; and
- Ensuring two-way meaningful communication between family members and school staff members to the extent practicable in a language parents can understand. CVSD uses interpreting services to provide this communication (ESSA, Section 1116).

Smoketown Elementary will provide assistance to parents and family members in understanding the challenging state academic standards, state and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children through the standards based report cards and progress reports. (ESSA, Section 1116).

Smoketown Elementary will provide materials and training to help parents, family members, and foster parents work with their children to improve their children's achievement. Examples of this training include literacy and math training. This will be accomplished through family meetings that provide strategies to use at home with children.

- Kindergarten Transition Activities for incoming Kindergarten students and their families
- Family Academic Night with take-home materials

Title I funds may be used to pay reasonable and necessary expenses associated with parents and family engagement activities. This may include transportation, childcare,food, books and educational resources (ESSA, Section 1116).

With the input of parents and family members, Smoketown Elementary will educate teachers, support personnel, and other staff members in the value of the contributions of parents and family members. Communicate with and work with parents and family members as equal partners. CVSD will implement and coordinate parent programs and build ties between parents and family members and school. Parent input will be part of the agendas for Title I parent meetings (ESSA, Section 1116).

Smoketown Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, state, and local programs including public preschool programs and conduct other activities that encourage and support parents and family members in more fully

participating in the education of their children. This will be accomplished through the district's planned kindergarten transition activities (ESSA, Section 1116).
Smoketown Elementary will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents and family members of participating children in a format and to the extent practicable, in a language parents and family members can understand. The Title I program will utilize various interpreting services to meet this requirement (ESSA, Section 1116).

Smoketown Elementary, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parent and family members with disabilities, and parents and family members of migratory children) in the Title I program. Families will receive invitations to all Title I parent and family engagement events and all Title I communication through paper copies and/or email as specified by families (ESSA, Section 1116).