

**St. Mary Catholic Schools  
Board of Trustees Agenda  
Wednesday, March 25th, 2026  
6:30pm- SMCS Administrative Offices**

**Mission:** Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

**Vision:** To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service

|                                                                                                                                                                                                                                                                                                                                                                         |                                   |
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| • Opening Prayer and Review of Mission Statement                                                                                                                                                                                                                                                                                                                        | Lynn Hopfensberger                |
| • Open Forum- General                                                                                                                                                                                                                                                                                                                                                   |                                   |
| <ul style="list-style-type: none"> <li>• Consent Resolution Agenda <ul style="list-style-type: none"> <li>◦ Minutes of February 2026 BOT Meeting</li> </ul> </li> <li>• Minutes of March 2026 Executive Committee Meeting</li> <li>• Minutes of March 2026 Catholic Identity Committee Meeting</li> <li>• Minutes of March 2026 Governance Committee Meeting</li> </ul> | Patti Purcell                     |
| • Finance Update (5-10 Minutes)                                                                                                                                                                                                                                                                                                                                         | Lance Ernsting                    |
| • Academic Excellence Update (10 Minutes)                                                                                                                                                                                                                                                                                                                               | Justina Plemon                    |
| • Advancement Update (10 Minutes)                                                                                                                                                                                                                                                                                                                                       | Kathleen McCurdy                  |
| • President's Report (5-10 Minutes)                                                                                                                                                                                                                                                                                                                                     | Dan McKenna                       |
| • Catholic Identity Committee (5 minutes)                                                                                                                                                                                                                                                                                                                               | Lynn Hopfensberger                |
| <ul style="list-style-type: none"> <li>• Governance Committee Update (10 Minutes) <ul style="list-style-type: none"> <li>◦ Vote on new BOT members</li> <li>◦ Approve Catholic Identity Charter</li> </ul> </li> </ul>                                                                                                                                                  | Meghan Healy                      |
| <ul style="list-style-type: none"> <li>• Old Business <ul style="list-style-type: none"> <li>◦ BOT serve SMCS Staff Breakfast March 27th, 8am in the HS Commons</li> <li>◦ BOD Meeting: April 14th, 2pm in the Leadership Building</li> </ul> </li> </ul>                                                                                                               | Dan McKenna/<br>Kristen Bergstrom |
| • New Business                                                                                                                                                                                                                                                                                                                                                          | Dan McKenna                       |
| • Executive Session                                                                                                                                                                                                                                                                                                                                                     |                                   |
| • Closing Blessing                                                                                                                                                                                                                                                                                                                                                      |                                   |

**St. Mary Catholic Schools  
Board of Trustees Minutes  
Wednesday, February 25th, 2026  
6:30pm- SMCS Administrative Offices**

**Mission:** Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

**Vision:** To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service

Attendees: Troy Noel, Thomas Gritton, Jr., Ryan Valentine, Father Tom Reynebeau, Kristen Bergstrom, Dan McKenna, Patti Purcell, Father Matt Settle

By phone: Dr. Drea Carberry, Paul Seveska

Guest: Tracy Cole

Excused: Lynn Hopfensberger, Father Nonnito, Father Brian Wideman, Meghan Healy

The meeting opened in prayer led by Father Tom at 6:37 p.m.

|                                                                                                                                                                                                                                                                                                                                                                      |                   |
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| <ul style="list-style-type: none"><li>● Opening Prayer and Review of Mission Statement</li></ul>                                                                                                                                                                                                                                                                     | Kristen Bergstrom |
| <ul style="list-style-type: none"><li>● Open Forum- General- Nobody came to present.</li></ul>                                                                                                                                                                                                                                                                       |                   |
| <ul style="list-style-type: none"><li>● Consent Resolution Agenda - Patti Purcell moved; Ryan Valentine seconded. Minutes were approved.<ul style="list-style-type: none"><li>○ Minutes of January 2026 BOT Meeting</li></ul></li><li>● Minutes of February 2026 Executive Committee Meeting</li><li>● Minutes of February 2026 Athletic Committee Meeting</li></ul> | Patti Purcell     |
| <ul style="list-style-type: none"><li>● President's Report (5-10 Minutes)<ul style="list-style-type: none"><li>○ STEM status update. Dan provided an update on how the changes/investments made to the STEM program/facilities over the past couple of years have impacted/improved the quality of our programming and experiences of students.</li></ul></li></ul>  | Dan McKenna       |
| <ul style="list-style-type: none"><li>● Academic Excellence Update (10 Minutes)<ul style="list-style-type: none"><li>○ Justina was ill and the update will be moved to the March</li></ul></li></ul>                                                                                                                                                                 | Justina Plemon    |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                   |
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| BOT Meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |
| <ul style="list-style-type: none"> <li>● Fine Arts Update (10 Minutes) <ul style="list-style-type: none"> <li>○ Leila updated the BOT on the new vision for the Fine Arts department. They are including more alumni and departments across the school to enhance students' experience in the Fine Arts program. This new vision included sharing some changes to the overall leadership/responsibility structure made during the year.</li> <li>○ Patti asked whether they might consider articulating their mission and/or vision to guide their activities and be able to succinctly share the vision to set expectations and attract more involvement at all levels.</li> </ul> </li> </ul> | Leila Mousai                      |
| <ul style="list-style-type: none"> <li>● Athletic Committee Update (10 Minutes) <ul style="list-style-type: none"> <li>○ Discussion on capital needs of the athletic facilities</li> <li>○ Next step is for Patti to meet with Dan/Kathleen/Troy to discuss where this fits into our Advancement Strategy</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                | Patti Purcell                     |
| <ul style="list-style-type: none"> <li>● Old Business <ul style="list-style-type: none"> <li>○ Safety Update: Discussion on Raptor usage and staffing/relationship updates. .</li> <li>○ Reminder for BOT to serve Breakfast at March 27th PD</li> <li>○ Reminder BOD Meeting scheduled for April 14th, 2pm in the Leadership Building</li> <li>○ Next month our meeting is on the 4th Wednesday of the month - March 25</li> </ul> </li> </ul>                                                                                                                                                                                                                                                 | Dan McKenna/<br>Kristen Bergstrom |
| <ul style="list-style-type: none"> <li>● New Business <ul style="list-style-type: none"> <li>○ Announcement of Jill Ahles retirement and update on status of Middle School Principal search</li> <li>○ Next year Jill will be responsible for improving the overall robustness of our alumni programming/support.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                        | Dan McKenna                       |
| <ul style="list-style-type: none"> <li>● Executive Session-none</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                   |
| <ul style="list-style-type: none"> <li>● Closing Blessing- Patti Purcell moved to adjourn; Troy Noel seconded. Motion carried.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |



St. Mary Catholic Schools

*Grades P3-12*

A Community Inspiring Success

**SMCS Finance Committee**

**March 2026**



## Recent Accomplishments

- Since Feb 2 - 363 School Choice applications submitted and verified for 2026-27 (vs budget of 337). The latest Jan '26 count was 316.
- Continued smooth operation using Tuition Management in Blackbaud
- RevTrak and OneCause month-end reconciliation processes defined – our team also creates new RevTrak forms for system-wide registrations.
- Audits completed more efficiently – Financial, Choice, Foundation
- Worked with HR to solidify employee names and salaries for 2026-27 – and continue to monitor
- Month End financial close process timely, more efficient; detailed yearly calendar created
- Credit Card procedure updated, receipts coming in more timely
- Supported St. Margaret Mary since December - Gina now currently training new business manager
- All payrolls submitted on time and accurately – we are over the 'learning phase' with Paycom
- W2s, 1099s, 1095s completed and submitted timely
- Nearly 2,100 invoices processed since July 1, 2025
- Check / Donation collection, money distribution process continues to run smoothly
- System-wide Food service turning a profit
- Good relationships continuing with vendors at the 6-12 campus – cleaning, snow removal, trash pickup, landscaping, plumbing, HVAC, fire monitoring, etc
- New Security Guard hired for elementary campuses – Jackson Wilson

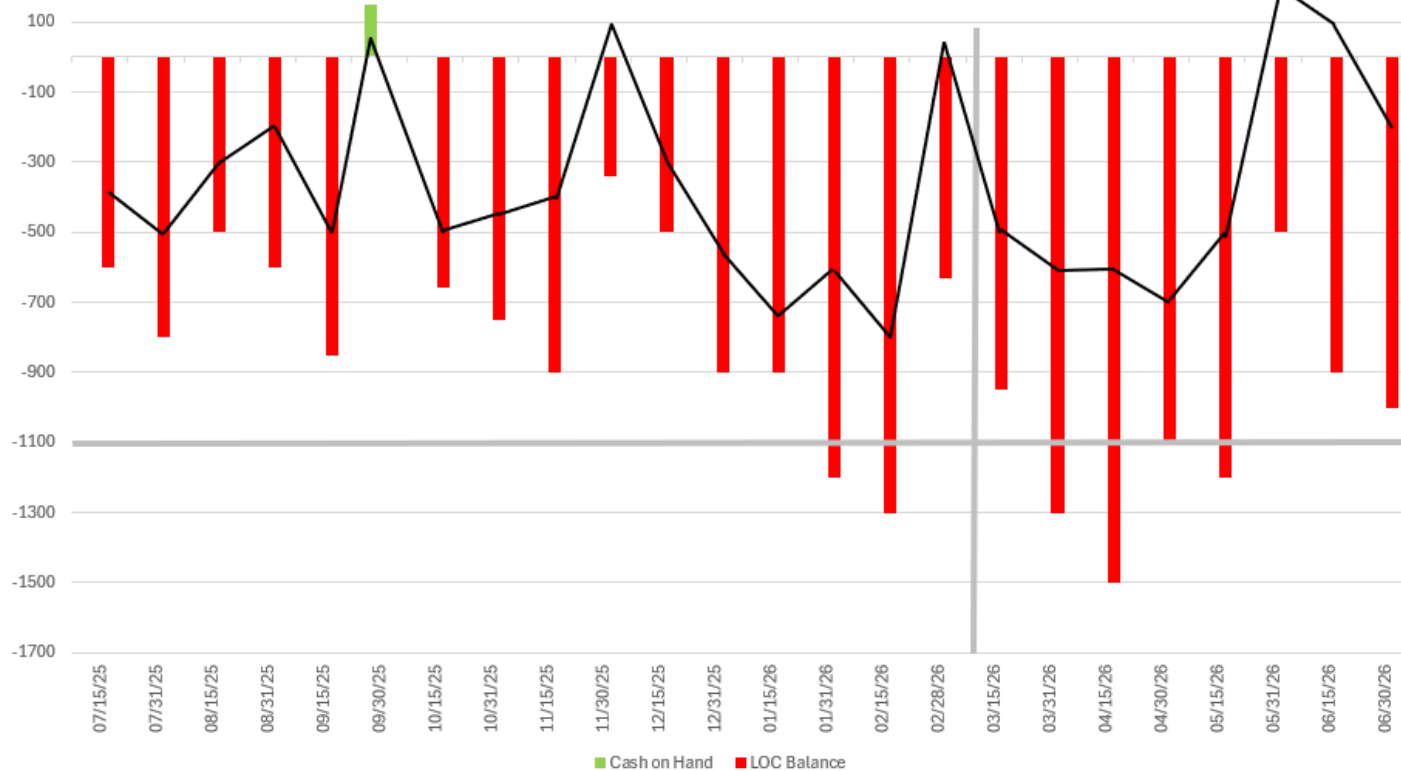


## Upcoming Dates

- Finance Committee Meetings March 13, April 10, May 8
- Board of Trustees Meetings March 25, April 15, May 13
- SMCS Foundation Board Meeting April 9
- Board of Directors meeting April 14
- Tuition assistance amounts available by April 17
- New benefits information from Diocese will arrive mid April – open enrollment starts May 1
- Zephyrfest May 2

## Cash Flow Forecast / Update

SMCS Line of Credit Balance Projection (at \$1.1m)



In addition to wages increases, below are other incremental items:

|              |             |
|--------------|-------------|
| Raptor       | 35k         |
| I-Ready      | 50k         |
| FA Equip     | 40k         |
| SMM Blinds   | 50k         |
| Bus Repairs  | 40k         |
| Lenovo PCs   | 60k         |
| Ath Supplies | 20k         |
| Elem Supp    | 10k         |
| Turf Maint   | 10k         |
| Health Care  | 100k        |
| <b>Total</b> | <b>415k</b> |

## SMCS Advancement Update

### 3.23.26

#### Gifts and Pledges

- Momentum
  - Dollar Value \$2,574,600
  - Commitments Received 31
  - Currently in discussion with new donor sources on high value projects in addition to endowment
    - Last 30 days of Solicitation meetings
      - 12 solicitation meetings with new donor prospects
      - 6 new meetings with previous donors
- Annual Fund  
Current: \$ 107,812.68
  - Outreach to past donors in progress
- Named Funds
  - Currently reaching out to and meeting with contacts from current Named Funds
  - Sharing status update and information about SMCS success and needs
    - Reports for all named funds completed for the first time in over 5 years
  - Two new renewable Zephyr scholarships

#### Fundraising

##### Past

- St. Gabriel Elementary Clues for a Cause: Sat., March 7<sup>th</sup> (led by PTO)
  - Murder Mystery style dinner at Double Tree in Neenah
  - Great turnout and energy led to fun for all, with proceeds of over \$35k. Reconciliations in process

##### Upcoming

- Zephyrfest: Sat., May 2<sup>nd</sup>
  - We'd love for the Board to attend. Please consider putting together a table of 10 (\$150 per person)
  - Raffle tickets are on sale now – you can win a Chevy Colorado, Packers Package, Cash, and more!
- Greater Zephyrs Open: Mon., July 13th

#### Enrollment

- We are actively revising enrollment process to ensure compliance with the Wisconsin Parental Choice Program, while maintaining our SMCS identity.
- In comparison to last year's Choice applications, we are trending upwards, with renewal of applications ahead of schedule due to new approach to deadlines for returning students.
- High School Course Selection and Preview Night well attended
- Preschool Easter Egg Hunt/Preview Day on April 18<sup>th</sup> at all 3 campuses
- 7<sup>th</sup> Grade Visit Day has been rescheduled to accommodate the MS and HS campus schedule and SM Greenville & Holy Spirit availability

| Current By Campus & Grade (SMCS Enrollment) |            |            |            |                    |             |
|---------------------------------------------|------------|------------|------------|--------------------|-------------|
| Grade                                       | SMM        | SGE        | SME        | MS                 | HS          |
| P3                                          | 18         | 21         | 10         | 0                  | 0           |
| PK                                          | 25         | 50         | 19         | 0                  | 0           |
| K                                           | 22         | 41         | 19         | 0                  | 0           |
| 1                                           | 27         | 30         | 18         | 0                  | 0           |
| 2                                           | 34         | 19         | 24         | 0                  | 0           |
| 3                                           | 31         | 32         | 17         | 0                  | 0           |
| 4                                           | 24         | 27         | 13         | 0                  | 0           |
| 5                                           | 26         | 32         | 15         | 0                  | 0           |
| 6                                           | 0          | 0          | 0          | 73                 | 0           |
| 7                                           | 0          | 0          | 0          | 69                 | 0           |
| 8                                           | 0          | 0          | 0          | 61                 | 0           |
| 9                                           | 0          | 0          | 0          | 0                  | 75          |
| 10                                          | 0          | 0          | 0          | 0                  | 69          |
| 11                                          | 0          | 0          | 0          | 0                  | 69          |
| 12                                          | 0          | 0          | 0          | 0                  | 65          |
| <b>TOTAL</b>                                | <b>207</b> | <b>252</b> | <b>135</b> | <b>203</b>         | <b>278</b>  |
|                                             |            |            |            | <b>SMCS Total:</b> | <b>1075</b> |

| Potential By Campus & Grade (Applied - Attending + Current SMCS Enrollment + Pending) Grade Adjusted for 26-27 |            |            |            |                    |             |
|----------------------------------------------------------------------------------------------------------------|------------|------------|------------|--------------------|-------------|
| Grade                                                                                                          | SMM        | SGE        | SME        | MS                 | HS          |
| P3                                                                                                             | 10         | 17         | 10         | --                 |             |
| PK                                                                                                             | 23         | 33         | 16         | --                 | --          |
| K                                                                                                              | 27         | 52         | 22         | --                 | --          |
| 1                                                                                                              | 24         | 41         | 21         | --                 | --          |
| 2                                                                                                              | 27         | 30         | 18         | --                 | --          |
| 3                                                                                                              | 36         | 19         | 25         | --                 | --          |
| 4                                                                                                              | 32         | 33         | 17         | --                 | --          |
| 5                                                                                                              | 24         | 27         | 14         | --                 | --          |
| 6                                                                                                              | --         | --         | --         | 77                 | --          |
| 7                                                                                                              | --         | --         | --         | 79                 | --          |
| 8                                                                                                              | --         | --         | --         | 72                 | --          |
| 9                                                                                                              | --         | --         | --         | --                 | 74          |
| 10                                                                                                             | --         | --         | --         | --                 | 79          |
| 11                                                                                                             | --         | --         | --         | --                 | 71          |
| 12                                                                                                             | --         | --         | --         | --                 | 69          |
| <b>TOTAL</b>                                                                                                   | <b>203</b> | <b>252</b> | <b>143</b> | <b>228</b>         | <b>293</b>  |
|                                                                                                                |            |            |            | <b>SMCS Total:</b> | <b>1119</b> |

#### New Students 2026-27

Students Registered/Approved from new families: 8

2026-27 HS Students in enrollment process from new families: 7

Potential\* Numbers for 26-27:

9th Grade - 74

10th Grade - 79

11th Grade - 71

12th Grade - 69

Total: 293

\*Potential = 100% retention of current students + any students in the enrollment process

**Middle School:**

Students Registered/Approved from new families: 6

2026-27 MS Students in Enrollment Process from new families: 7

Potential Numbers for 26-27:

6th Grade - 77

7th Grade - 79

8th Grade - 72

Total: 228

**Elementary:**

Students Registered/Approved from new families: 42 total

PreK3 - 22

4K - 15

K - 2

1-1

3-1

4-1

Registered: (waiting assessment/approval)

PreK3 - 15

4K - 7

Kindergarten - 5

1st Grade - 3

3rd Grade - 2

4th Grade - 1

5th Grade - 1

total: 34

Elementary New Inquiries:

PreK3 - 8

4K - 8

Kindergarten - 3

1st Grade - 1

2nd Grade - 1

3rd Grade - 1

4th Grade: 1

**Alumni Outreach**

- Jill Ahles named Director of Alumni Relations for 2026-27 school year

|                                                                                                                                                                                                                                                                                                                                                                       |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------|---------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| St. Mary Catholic Schools BOT Monthly Update                                                                                                                                                                                                                                                                                                                          |                                             |            |               |           | November 19, 2025                                                                                                                                                                                                                                                                                                                                                                                     |
| Executive Summary                                                                                                                                                                                                                                                                                                                                                     |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| Departmental Reports Mar 26                                                                                                                                                                                                                                                                                                                                           |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| Pillar: Academic Excellence & Student Enrichment                                                                                                                                                                                                                                                                                                                      |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| i-Ready testing is complete for all students K-8; staff was trained in small groups with Jeff Carron on how to read the data and its utilization both in the i-Ready program and within their daily curriculum. ACT suite high school testing will take place next month. Grade 2-8 teachers have been trained on this year's Forward exam administration procedures. |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2025 -26 Metric                                                                                                                                                                                                                                                                                                                                                       | Owner                                       | Start Date | Complete Date | Status    | Progress Update                                                                                                                                                                                                                                                                                                                                                                                       |
| 1 By the end of the first quarter of the 2025-2026 academic year, 100% of teaching staff will demonstrate working knowledge in utilizing comprehensive student data (iReady, Forward, STAR, ACT, formative & summative assessments) to implement targeted, differentiated instruction, resulting in measurable growth towards individual student growth.              | Justina Plemon                              | 8/1/2025   | 11/15/2025    | Complete  | During our fall professional development, all staff participated in group training with i-Ready to accurately interpret and utilize student diagnostic results. Furthermore, staff received small group training with Jeff Carron to establish student data-driven goals and implementation strategies for the period extending through January, at which time those goals will be formally reviewed. |
| 2 Explore schedules between the middle and high school to efficiently share staff members, considering both the need for sufficient staff prep time and a balance of a student-to-teacher ratio between class sections not to exceed a difference of 6, by the start of the 2026-27 school year.                                                                      | Middle and High School Principals           | 8/1/2025   | 6/1/2026      | Watch     | Once the high school bell schedule is complete for 2026-27, the middle school will look at opportunities for alignment.                                                                                                                                                                                                                                                                               |
| 3 Achieve a 95% screening completion rate for all new students by the student services team within their first month of application by December 19, 2025, to ensure timely support and enhance student success                                                                                                                                                        | Building Principals & Student Services Team | 6/9/2025   | 12/19/2025    | Complete  | The current screening completion rate is 100%!                                                                                                                                                                                                                                                                                                                                                        |
| 4 Over the first semester, at least 80% of students demonstrating improved reading proficiency, with 70% of instructors demonstrating proficiency in delivering and customizing the Wonders and Study Sync literacy curriculum.                                                                                                                                       | Elementary Principals                       | 8/1/2025   | 1/30/2026     | Complete  | Mid-year assessments have been completed. 71% of students demonstrated growth using the i-Ready reading metric with higher percentages of growth at the elementary level. Middle school demonstrated 129.7% progress toward their annual typical growth goal.                                                                                                                                         |
| 5 Maintain a comprehensive curriculum mapping for all middle and high school subject areas and for math and literacy in the elementary levels, ensuring 90% documentation of scope and sequence, alignment with state standards, and/or integration of cross-curricular connections.                                                                                  | Justina Plemon                              | 8/1/2025   | 6/1/2026      | On Track  | Curriculum maps are done and up to date. Scope and sequence was completed during the January 2nd professional development. There is room for opportunity for the integration of cross-curricular connections. We will keep and eye on continued collaboration opportunities; it will likely occur during the March 27 professional development day.                                                   |
| Pillar: Catholic Culture & Identity                                                                                                                                                                                                                                                                                                                                   |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3/23/26 - Speaker / Actress doing Saints presentation for SMC students on 3/26/26 (initiative shared with St. Patrick Parish). SMC student delegation invited by Bp. Ricken to Chrism Mass at Cathedral on 3/31. SMCS Prayer Book is in progress. Updates to Faith section of SMCS website are being finalized. See service and parish section below.                 |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2025 -26 Metric                                                                                                                                                                                                                                                                                                                                                       | Owner                                       | Start Date | Complete Date | Status    | Progress Update                                                                                                                                                                                                                                                                                                                                                                                       |
| 1 Implement a comprehensive recognition and engagement program throughout the 2025-2026 school year that encourages all community members—students, staff, families, alumni, and others—to consistently embody the Zephyr Way values (Be Respectful, Be Responsible, Be Kind, Believe, Be Joyous).                                                                    | Operations Team                             | 9/1/25     |               | On Track  | Awarded "Zephyr Way" awards at staff christmas party                                                                                                                                                                                                                                                                                                                                                  |
| 2 Develop a standardized admissions sacramental survey and process for a warm transition from school staff to partner parishes when interests/needs are identified.                                                                                                                                                                                                   | Advancement/ Mission                        | Dec 2025   |               | Initiated |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3 Director of Ministry & Mission and Principals will design and implement a joint service opportunity for middle and high school pen pals with at least 80% participation from both groups during the 2025-2026 school year.                                                                                                                                          | Mission and Ministry                        | 12/11/25   |               | On Track  |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4 At graduation each graduate is informed of where their university Newman Center or nearest parish or faith community is located.                                                                                                                                                                                                                                    | Mission and Ministry                        | 12/11/25   |               | On Track  |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5 There is a bible available in every classroom and a copy of the Catholic Catechism for Adults in high school classrooms.                                                                                                                                                                                                                                            | Mission and Ministry                        | 12/11/25   |               | On Track  |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 6 Strengthen the partnership between the school and the parish by implementing or maintaining at least three shared initiatives that align with our common mission of community service and spiritual development.                                                                                                                                                    | Mission and Ministry                        | 12/8/25    |               | On track  | 3/23/25 - Scheduling service day for Zephyr Dads & Kids - spring cemetery cleanup for our parish cemeteries. Faith First newsletter going out for Holy Week / Easter that includes all liturgy schedules for the five parishes, encouraging SMCS families to attend.                                                                                                                                  |
| 7 Continue to celebrate two all system masses. Continue to conduct 5 combined high school and middle school liturgical Mass celebrations.                                                                                                                                                                                                                             | Mission and Ministry                        | 12/1/25    |               | On Track  | March 23, 2025 - MS & HS will celebrate joint Mass for Annunciation of the Lord (a Marian Solemnity) on Wed. 3/25. Parish and other area priests came for Confessions on March 11 & 12 for MS & HS students & staff. Living Stations will be presented by SMC students for all HS & MS attending on Holy Thursday, 4/2.                                                                               |
| Pillar: Financial Sustainability                                                                                                                                                                                                                                                                                                                                      |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| MAR FY26 Finance                                                                                                                                                                                                                                                                                                                                                      |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| Advancement Office Update                                                                                                                                                                                                                                                                                                                                             |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| Advancement Update                                                                                                                                                                                                                                                                                                                                                    |                                             |            |               |           |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2025 -26 Metric                                                                                                                                                                                                                                                                                                                                                       | Owner                                       | Start Date | Complete Date | Status    | Progress Update                                                                                                                                                                                                                                                                                                                                                                                       |
| 1 Design and implement a process for administering and providing financial oversight for new elementary school fundraisers that can be replicated in future years.                                                                                                                                                                                                    | Business office                             | 10/1/25    | 3/31/2026     | Initiated | Worked with team from St. Margaret Mary on the Wines Around the World fundraiser. Reviewed financials and also tracking this in Blackbaud. Working on establishing a formal process to be completed in March to use for future fundraisers.                                                                                                                                                           |
| 2 Create a projection of Miller Funds to better inform foundation goals.                                                                                                                                                                                                                                                                                              | Business office                             | 12/1/25    | 4/30/2026     | Initiated | My intention is now to show this at the April BoT meeting - due to budget development this was taken off course.                                                                                                                                                                                                                                                                                      |
| 3 Advancement office to cultivate and socialize a prioritized list of major giving opportunities (ex. Softball field lights, sound system upgrade, HVAC units)                                                                                                                                                                                                        | Advancement                                 |            |               | Initiated |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4 Establish a framework for the memoranda of understanding (MOU) between the school and parishes that defines which party is responsible for shared expenses and includes a process for reaching consensus on any ad hoc expense that are not explicitly covered within the MOU.                                                                                      | Business office                             | 1/2/26     | 6/30/2026     | On Track  | Work began on this in January. I would like to draft this MOU in March and review it with parish business leaders to gather input and ideas.                                                                                                                                                                                                                                                          |
| 5 Reduce dependency on the line of credit.                                                                                                                                                                                                                                                                                                                            | Business office                             | 10/1/25    | 6/30/2026     | Watch     | Reducing dependency on the line of credit has been more challenging than planned this year. Addressing these challenges with the 2026-27 budget.                                                                                                                                                                                                                                                      |

SMCS Departmental Reports  
March 2026

## **Athletics**

### **Girls Basketball**

The SMCHS Girls Basketball team received the #1 seed in their half of the WIAA Sectional bracket. SMC hosted #8 Iola-Scandinavia on Friday, February 27 and won by a score of 64-22. In the WIAA Regional Final on Saturday, February 28 SMC won by a score of 47-44 over Bonduel. Congratulations WIAA Regional Champions!

The SMC Girls Basketball team played in the WIAA Sectional Semi-Final against #3 Stratford on Thursday, March 5 and won by a score of 52-21.

The Zephyrs played in WIAA Sectional Final against Kewaunee on Saturday, March 7 and won with a score of 58-56 in OT.

WIAA SECTIONAL CHAMPIONS AND STATE BOUND. CONGRATULATIONS TO THE ZEPHYRS GIRLS BASKETBALL TEAM!

SMC received the #2 seed for the WIAA State Tournament. The SMC Girls Basketball team played #3 Albany/Monticello on Thursday, March 12 and lost by a score of 45-31.

CONGRATULATIONS ON A GREAT SEASON! THE SMC COMMUNITY IS PROUD OF YOU!  
State Tournament Information

The Girls Basketball team are Big East - North Conference Champions for the 5th consecutive season. They finished the regular season with a 21-3 overall record and a perfect 12-0 in Big East - North Conference play. Congratulations to our Girls Basketball Program!

### **WIAA Girls Basketball Division 4 Playoff Bracket**

### **Boys Basketball**

The SMCHS Boys Basketball received the #4 seed in their half of the WIAA Sectional bracket. SMC hosted #5 Algoma in the WIAA Regional Semi-Final on Friday, March 6 and won by a score of 75-60.

The Zephyrs played in the WIAA Regional Final on Saturday, March 7 against #1 Kewaunee and lost 71-60.

CONGRATULATIONS ON A GREAT SEASON!

The boys basketball team finished the regular season with a 16-8 overall record, 9-3 in the Big East-North and finished in 2nd place in the Big East - North. Congratulations on a great regular season!

### **WIAA Boys Basketball Division 4 Playoff Bracket**

### **Powerlifting**

Congratulations to the following Powerlifters that have qualified for the WHSPA State Meet at the Fox Cities Exhibition Center on March 6-8.

Congratulations to our powerlifters that competed at the State Tournament on Saturday, March 7 and Sunday, March 8.

Cora Epping - 8th Place

Adel Schnieder - 6th Place (2 PR's)

Dominic Todd - 6th Place (1PR)

Marcos Muniz - 3rd Place (2 PR's)

CONGRATULATIONS ON A GREAT SEASON!

### **WHSPA - Powerlifting State Information**

#### **Dance**

The SMCHS Dance team performed at WACPC Regionals on Saturday, January 24. While they didn't make podium, they have done exceptionally well at their competitions this season.

CONGRATULATIONS TO THE DANCE TEAM ON A WONDERFUL PERFORMANCE AT HALFTIME OF THE GIRLS BASKETBALL STATE GAME

#### **Boys Hockey**

The Fox Cities Stars Boys Hockey team received the #4 seed in their WIAA Sectional bracket.

They will played #5 Sheboygan at the Champion Center in the WIAA Regional on Friday, February 20 and won by a score of 5-3.

The Stars advanced to the WIAA Sectional Semi-Final against #1 Neenah on Tuesday, February 24 and lost by a score of 3-5.

Camden Collins and Elliot Reichenbacher represent the Zephyrs on this team. Congratulations on a great season!

#### **WIAA Boys Hockey Division 1 Playoff Bracket**

#### **Girls Hockey**

The Fox Cities Stars Girls Hockey team received the #5 seed in their WIAA Sectional bracket.

They traveled to #4 Fond du Lac in the WIAA Regional on Thursday, February 19 and won by a score of 3-1.

The Stars advanced to the WIAA Sectional Semi-Final against DePere on Tuesday, February 24 and lost by a score of 1-9.

Anne Walsh and Scarlett Reichenbacher represent the Zephyrs in the Stars girls hockey program. Congratulations on a great season!

## **Fine Arts**

### **○ Recent accomplishments**

- **Into The Woods (March 5-9)** was a beautifully done show. The cast and crew had a great run. The show was directed by Lindsay Dahlberg with assistance from Holly Rutchik. Brittany Thummel was the music director. Kathleen McCurdy provided acting coaching and production support at a critical time during rehearsals. Lighting design was completed by Kaden Hunter and sound design was completed by alum Andrew Pope. Costume design was done by SMCS parent Jeanne Oost. Scenic design and build was a true team effort with generous contributions of time and talent from alum Cliff Uitenbroeck, the DeWitt and Lewis families, and others. We are looking forward to feedback from the Center Stage Award adjudicators that attended.

- Angel Barron (MS), Melissa Sirstins (HS), and Leila Mousai will attended the **National Art Educators Association national conference** in Chicago March 5-7. Learnings from the conference where brought back to classrooms the following Monday.
- **Forensics season** is underway. The team has experienced significant growth in numbers and is having a successful season.
- **Fine Arts senior banners** are currently hung in the FAEC lobby. We are excited to extend this tradition to our band, theatre, choir, AP Art, One Act Team, and Forensics seniors.

○ **Upcoming Events**

- Melissa Sirstins and Leila Mousai will bring visual art students to **Pius XI High School for their Fine Arts Night on March 31**. This is an opportunity for our students to experience a gallery opening style event hosted by their peers studying in a Nationally recognized visual art program.
- SMHS artists will be featured in the **Big East Art Show (April 3-12)** at the Rahr West Museum in Manitowoc. **Closing reception will be held on April 12.**
- Leila Mousai is collaborating with Tim Laurin at St. Gabriel Parish to recruit student singers for the annual **Remember and Rejoice (April 11)** gathering.
- **Zephyr Community Theatre - Little Women Auditions** will be held on the evening of 4/11We
- **Forensic** - Team will compete at **WSCA State @ Neenah HS on 4/11 and WSTA State on 4/17**
- **Forensic showcase** for home audiences will be held on a TBD date in April (tentatively 4/8 or 4/15)
- Tickets will go on sale later this month for the middle school play **The Little Princess (April 17-20)**
- **STEAM Saturday (May 9)**
- **SMCS spring concerts, recitals, art shows:**
  - Spring art show opening - 5/4
  - Elementary music - week of 5/4
  - Elementary band - 5/11
  - MS & HS band - \*5/12 (\*date is under review)
  - MS & HS Band with HS curricular dance recital - \*5/15 - This will be our first dance performance for our SMHS dance students.
- **Fox Cities PAC Center Stage Awards Ceremony (May 16)**
- **Zephyr Community Theatre** production of **Little Women (July 26-29)**

○ **Projects, Organizational Updates and Professional Development**

- An announcement is forthcoming on the **summer junior show opportunity**.
- The **audio upgrade project** moved into its closing phase which is focused on optimizations and training. The installation was a critical component to the success of the production of Into the Woods. Without this initiative we would not have capacity for a sound design that allowed audiences to hear the individual cast members in this large ensemble show.
- Leila Mousai is finalizing a proposal for future **structure of the fine arts organization, strategic partnerships, and programming opportunities**.
- With support from parent volunteer **Fine Arts senior banners** will be returning this spring. Banners are printed and will be displayed in the coming weeks.
- Planning is underway for **fine arts events calendar for 2026-27** including the season of theatre productions.

## **Human Resources**

### **Updates/Current Projects**

- Recruiting for 2025-26:
  - No openings for current school year
- Recruiting for summer openings:
  - Camp Zephyr Assistant Director
  - Camp Zephyr Counselors and Jr. Counselors
  - Camp Zephyr Bus Drivers
  - STEAM Academy Guides
- Recruiting for 2026-27 begins:
  - Middle School Principal - accepted offer
  - Grade 5 Teacher (SMM) - accepted offer - Terry Parker
  - Learning Specialist (SMM) Kate Horan leaving- interviews in progress
  - Advanced Math Teacher (HS) Marliyn Peterson retiring- interviews in progress
  - Elementary Teacher openings (SG/SMM) - Interviewing
  - Bus Driver
- Staffing discussions continue for 2026-27 school year
- Administrator contracts all returned on 3/13/2026 (6 offered, 6 administrators returning)
- Preparing Teacher contract Packets- Teacher contracts will be sent out on April 1, due back on April 15
- Camp Zephyr recruiting for 2026 Summer
- Promoted a spring break Wellable step challenge to encourage physical activity
- Hosting a social wellness event in March on 3/26/26
- Attended/ing upcoming job fairs at UWGB, UWO, SNC, and UWSP

- Attended SNC for MIRT Mock Interviews for graduating education students
- Zephyrs On Ice Event for 2026 was cancelled due to weather
- Staff Appreciation Event at Timber Rattlers Stadium- May 28
- Preparing for LOSEC Audit in May for Safe Environment- Background Checks and VIRTUS training for volunteers, coaches, substitutes and employees.
- Working on a substitute guide/information sheet to help subs when they are new to a campus