

PTO Meeting Notes

Date: September 8, 2026

Time: 3:45 PM

Location: PHES Library

Welcome & Introductions

Welcome and introductions

- Erin Jefferson -new president
- Molly Ragan - Treasurer

Review of PTO purpose and goals

- Build strong partnerships with parents, staff, and students
- Welcoming/engaging/supportive environment

Principal/School Updates

School news and updates

- No report

Treasurer's Report

- Upcoming financial needs
 - Learning Platforms
 - Mystery Science - \$1799 renew now
 - Reflex/Frax - \$799.62 renew now due in December
 - Lexia - \$2300 renew by October 31, 2026
 - IXL - \$1225 renews Sept 25, 2026
- Voted to renew all platforms. Motion passed. All approved.
 - Shirts
 - Motion passed to buy shirts - Not to exceed \$2,000

Committee & Event Updates

- Upcoming PTO events
 - Trunk or Treat - October 23rd - 5:30 - 6:30 PM
Sign up sheets coming soon! We expect approximately 200 people. Jessica Silva will make flyers for PeeChees.
 - Walk-A-Thon - November 5th

■ Ideas for counting laps

- Tape on back of shirt - Laps will be tallied on tape. Tape pulled off and itemized by class. Looking into color coding headbands

■ Prize tiers ideas

Prizes discussed:

Party ideas

- Snow cones
- Hot chocolate
- Donuts with the Deputies
- Popcorn and a Movies
- Pajama Day
- Wear a Hat Day
- Pizza

Tier 1 - Squishy

Medal for top boy and girl runner in each class.

Class prize 100% participation at least \$25 Cookies party

Top Earner Prize in each class

■ Donations

We need donations from businesses
banner, website etc.

■ SignUpGenuis

- Snacks
- Lap Counters
- Set up/clean up

● Fundraising updates

- Restaurant Nights - Need a volunteer to set up.
Chipotle, McDonalds, etc.
- Tahoe Knight Monsters Night - We are going to set up a night.
Puck drop, and tunnel activity

● Volunteer opportunities

New Business

- New ideas and proposals
- Upcoming projects or initiatives
 - Cookies and Coco with Santa - December 17th
 - Read-a-thon - 1st week of March
 - Spring Festival - April 2nd or 9th
 - TAW - 1st week of May

Some new events suggested were:

- Earth Day
- Donuts with Dad, Muffins with mom
- Movie night - with popcorn
- Bingo
- Break Challenge - Work over breaks to earn a prize - Grade level prizes.
- No screen challenges

Open Discussion

- Questions, suggestions, and feedback from families

Upcoming Dates

- Important school dates
 - Early Release 9/14
 - Early Release 9/21
 - Picture Day 9/25Board meeting - 9/17
- Next PTO meeting - October 5th @ 2:30

Thank you for being part of our PHES community! We appreciate your time, ideas, and support.