



BIG WALNUT HIGH SCHOOL

713 North Miller Drive
Sunbury, Ohio 43074
740.965.3766
www.bwls.net

College/Military Visit Form

Juniors and Seniors will be permitted **THREE** days of excused absences each school year to allow for a visit to a college or to participate in military recruiting activities. The following conditions must be met:

Prior to the visit:

- Schedule an appointment with the College's Admissions Office or with a Military Recruiter
- Complete the College/Military Visit Form.
- **Returned form to the attendance office no later than the day before the scheduled absence**

After the visit:

- Submit College/Military Visit Verification Form signed by the appropriate college/military official to the attendance office within **two** days of return to school; failure to do so will result in an unexcused absence.

Student Name: _____ **Grade:** _____

Date of Absence: _____ **Reason for Absence:** ____ College Visit ____ Military Recruiting

I acknowledge that I am responsible for missed work and must make arrangements with my teachers to make up any missed assignments and assessments.

Student Signature

Date

I give my student permission to be absent from school for the purpose stated above. In addition, I acknowledge that my student is responsible for any missed work and must make arrangements with their teacher to make up any missed assignments and assessments.

Parent Signature

Date



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College/Military Visit Verification Form

The College/Military Verification Form must be completed by a representative of the military branch/college and turned in to the main office within **two** days of return to school; failure to do so will result in an unexcused absence.

Student Name: _____

Purpose of Visit: _____ College _____ Military

Name of Institution: _____

Date of Visit: _____

Name of College or Military Official: _____

Signature of College or Military Official: _____