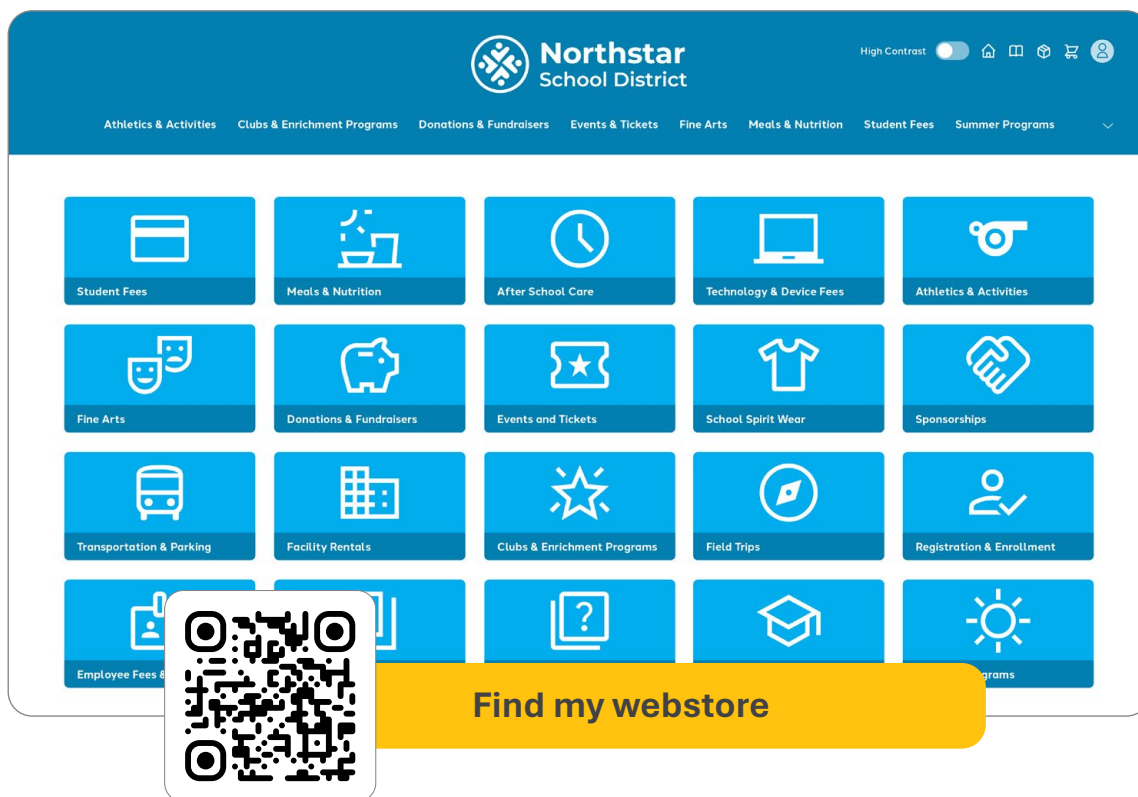


Pay school fees online

RevTrak is the simple, secure way to pay online for school-related fees, forms, meals, events, activities, and more.



With RevTrak, families can:

- Pay from a phone, tablet, or computer
- Avoid sending cash or checks to school
- Pay for multiple fees or items in one checkout
- View receipts and payment history anytime

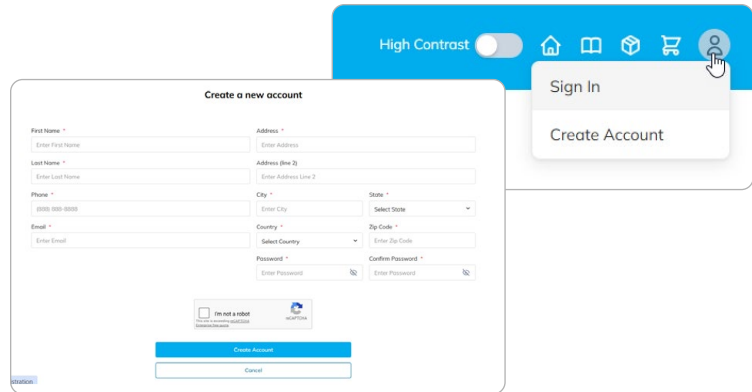
For instructions on how to pay online, follow the instructions that match your school or district's setup

- Pay online in [RevTrak](#)
- Pay online from [Skyward](#)
- Pay online from [PowerSchool](#)

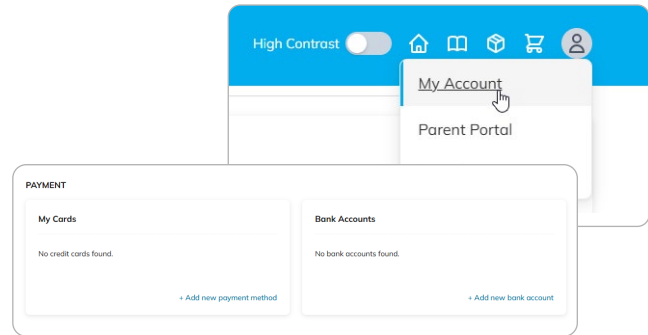
For questions, please contact your school or district.

How to pay online

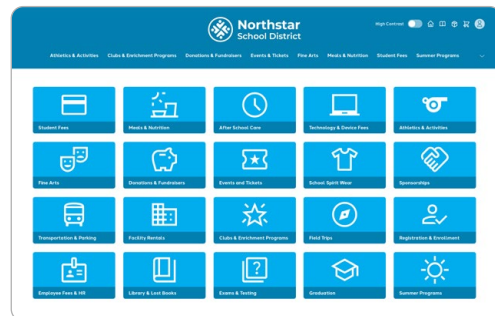
- 1 Go to your school or district's website, Create Account & Sign in



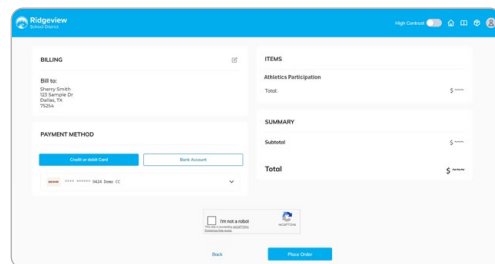
- 2 Add Payment Method
Under 'My Account', add a Debit/Credit Card or Bank Account.



- 3 Add to Cart
Find the fee or item you need in the website, enter any needed details, and add it to your cart. You can add multiple items before checking out.



- 4 Checkout
Select 'Checkout' from your cart, review your information and payment method, and then click 'Place Order'.



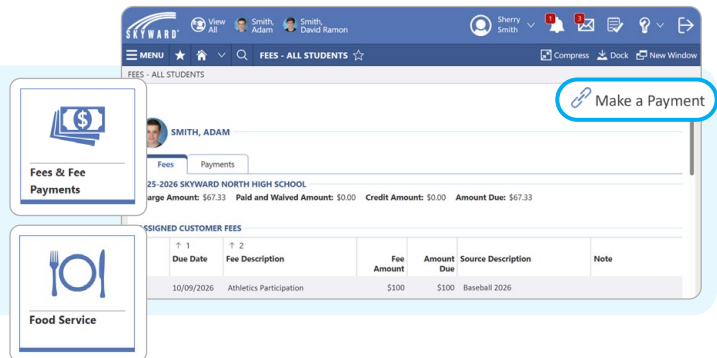
You can log in anytime to view receipts, check previous payments, or update saved payment information.

How to pay online

- 1 **Sign in to the Skyward Parent Portal** using your Skyward Username and Password.

- 2 **Click 'Fees & Fee Payments' or 'Food Service'**

Click the link in the top right corner to make a payment Account.

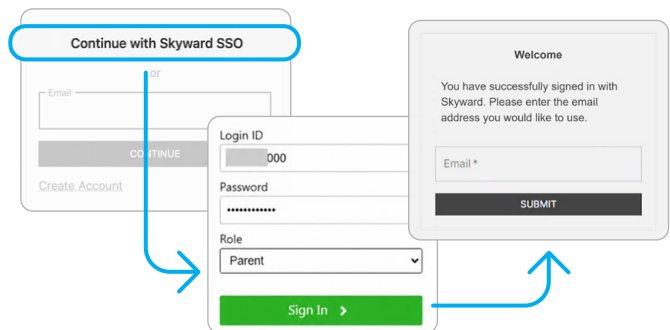


- 3 **Link Your Account**

You will be redirected to RevTrak. Click **'Continue with Skyward SSO'** and enter your Skyward* login credentials and select 'Parent' as your role. Click 'Sign In'

Confirm your email address, and a RevTrak account will automatically be created for you and linked to your Skyward account.

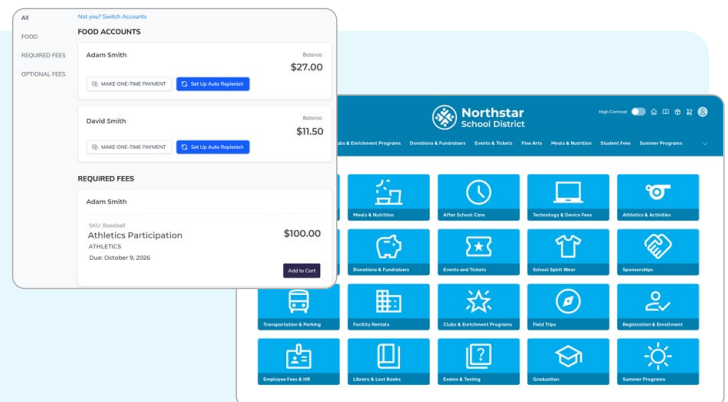
**If your district does not use Skyward SSO, you will be prompted to sign in or create an account in RevTrak.*



- 4 **Add to Cart** after reviewing student fees.

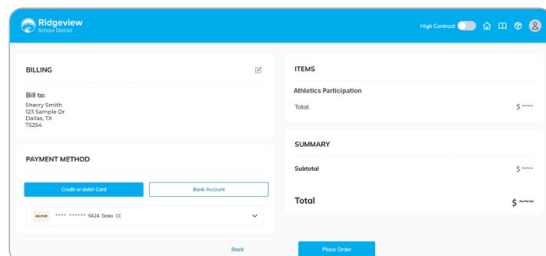
Find Fees and Items

You can add additional fees or items to your cart by going to the webstore main page - just click the logo on the top left.



- 5 **Checkout**

Select 'Checkout' from your cart, review your information and payment method, and then click 'Place Order'.



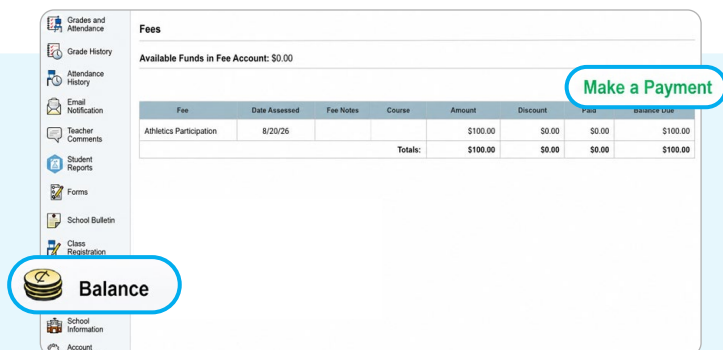
You can log in to RevTrak anytime to view receipts, check previous payments, or update saved payment information.

How to pay online

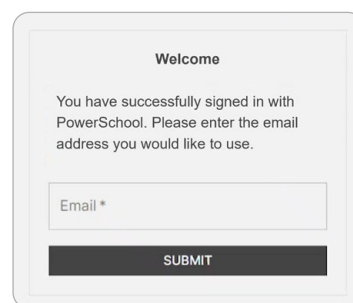
- 1 **Log in to PowerSchool**
via internet browser (not the app).

- 2 **Click “Balance”**
from the menu on the left-hand side of the screen.

Click the green **“Make a Payment”** button on the right-hand side of that screen.



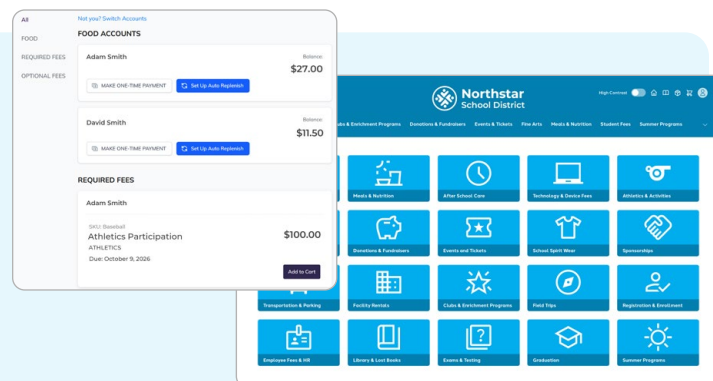
- 3 **Link Your Account**
You will be redirected to our RevTrak webstore. Confirm your email address, and a RevTrak account will automatically be created for you and linked to your PowerSchool account.



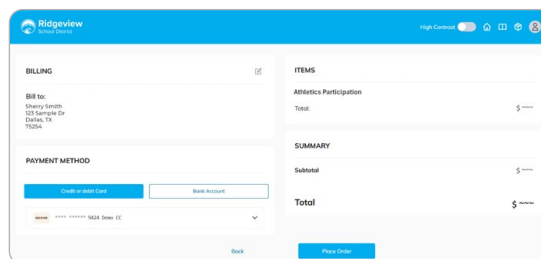
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