



Minutes

Regular Monthly Board Meeting: September

Date: Wednesday - September 9, 2026

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, NM

<https://us02web.zoom.us/j/2280747296> passcode 761638

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)

Board Chair Jules Salinas called the meeting to order at 4:08 p.m.

2. **ROLL CALL** 5 minutes

 X Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent

 X Janel Salazar, Vice Chair, Parent

 X Kelly Callahan, Member & Development Lead, Executive & Audit Committee

 X Daniel Tarango, Treasurer

 X Angelica Maestas, Entrepreneurial Committee

 X Quorum

Kelly Callahan was not present for the initial roll call and joined the meeting after it began.

3. **RECOGNITION**

Recognition of Angelica Maestas – Final Governing Board Meeting, for her service to the Siembra Governing Board.

The Governing Board recognized Angelica Maestas for her years of service and contributions to Siembra Charter High School. Board members thanked Ms. Maestas for her commitment to students, entrepreneurship, and the school community. Ms. Maestas shared that she will remain involved with Siembra through the Entrepreneurial Committee.

4. **Action: APPROVAL OF AGENDA** *The August 5, 2026 Regular Board Meeting did not achieve a quorum. Action items that were not considered at that meeting have been placed on the September 9, 2026 agenda for consideration and possible action.*

a. **MOTION:** To approve September Board Meeting Agenda

Motion by: Janel Salazar, Second by: Angelica Maestas

Vote: Motion passed unanimously

5. **Public Input** (capped at 3 minutes per public member or 15 minutes total)

a. Kirk Ludi - *Not present*





- b. Mary Avila - *Introduced herself as a prospective Governing Board member and expressed interest in serving.*
- c. Charles Olguin - *Introduced himself as a prospective Governing Board member and expressed interest in serving.*

6. Finance Committee Report Out (5 minutes)

- a. [Finance Committee Meeting](#): For September Board 2026 (*Chris*)
- b. [Financial Statement Reports - as of June 30, 2026](#) (carried over from Aug board)
- c. [Financial Statement Reports - as of July 31, 2026](#)
- d. Facilities Fundraising
- e. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests

Chris reviewed the June and July financial reports, including BARs, year-end financial results, July expenditures, cash position, bank reconciliations, and the proposed permanent cash transfer. Siembra ended FY26 under budget with approximately \$900,000 in cash carryover, and both June and July bank reconciliations were fully reconciled. Chris clarified that the permanent cash transfer corrects prior-year fund balances and does not impact the current audit. In response to Board questions, he reported that lease-assistance funds are anticipated beginning in January and confirmed that the annual property/liability insurance payment was budgeted.

7. State of the School Updates (Edward)

- a. Edward will provide a progress update on the Corrective Action Plan, including completion status percentages (Completed / In Progress / Not Started) and a summary of key actions completed, current work underway, and next steps (*workbook available upon request*)
- b. Executive Director goals for school year 2026-27

Edward reported that Corrective Action Plan items are 82% completed, 15% in progress, and 2% not started, and reviewed ongoing compliance, staff training, culture, governance, and policy work. School leaders provided updates on Learning by Doing/project-based learning, Work-Based Learning, and Advisory, including goals for strengthening student-centered programming and support systems. Anne presented the Governance & Staff Hub, centralized policy review and document-management process, and development of a Board Hub. Additional updates included the New Mexico GRADS program, an alumni mental-health career pathway, and Senior Sunrise.

8. Consent Agenda & Board Discussion Items (15 minutes)

- a. [July 2026 Board Meeting Minutes](#) -7/1/2026



- b. [August 2026 Board Meeting Minutes](#) - 8/5/26
- c. [Financial Statement Reports - as of June 30, 2026](#) (carried over from August meeting)
- d. [Financial Statement Reports - as of July 31, 2026](#)
- e. [BAR - REC Grant Budget Increase](#) - \$35,000 (carried over from August meeting)
- f. [BAR - Title I CSI Budget Transfer](#) - \$0 (carried over from August meeting)
- g. [FY27 Permanent Cash Transfer](#) - \$7,534.65
- h. [BAR - FY27 REC/District Fiscal Agent](#) - \$176,000
- i. [BAR - FY27 NM Outdoor Learning Grant](#) - \$30,000
- j. [Siembra Student Handbook 2026-2027 \(Final\).docx](#)
- k. [Siembra Staff Handbook 2026-2027 \(final draft\)_w Dumas Law edits 7-26-26.docx](#)
- l. [Final 26-27 Student Calendar](#)
- m. [Policy_ SCHS Employee Information Disclosure and Employment Reference_w ...](#)
(Establishes consistent procedures for employment verifications and references, limits who may respond on behalf of the school, protects confidential employee information, and ensures disclosures are accurate, legally compliant, and appropriately documented.)
- n. [POLICY_ RELEASE OF STUDENTS DURING THE SCHOOL DAY_08.16.20...](#)
(Establishes procedures for the safe and authorized release of students during the school day, including custody, emergencies, law enforcement, and required documentation.)
- o. [Policy_ Staff Social Media Use_08.24.26.docx](#) (Establishes standards for staff use of electronic communications and social media, including professional boundaries with students, confidentiality, appropriate use of personal and school accounts, and protection of student information)

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - o

Motion by: Kelly Callahan, **Second by:** Daniel Tarango

Vote: Motion passed unanimously.

9. Items for Future Agendas (Board Chair)

- a. Facilities (monthly)
- b. Policy Work (monthly)

10. Upcoming Board Meetings (Board Chair)

- a. Entrepreneurial Committee Meeting: 9/15/2026 @9:30am
- b. September Finance Committee Meeting for Oct Board: Wednesday, 9/30/2026 @ Noon



- c. September Executive Committee Meeting for Oct 2nd Board Retreat: Monday, 9/28/26 @ 5pm

Special Governing Board Meeting: Monday, September 14, 2026 at 10:00 a.m.

A special meeting will be held to consider and take possible action on the appointment of prospective Governing Board members.

Board Retreat: October 2–3, 2026

The Governing Board retreat is scheduled for October 2–3, 2026. A quorum of the Governing Board is anticipated.

October Regular Board Meeting

The Board agreed to cancel the October 7, 2026 regular meeting and conduct a brief Governing Board meeting during the October 2–3 retreat for necessary Board business, including an abbreviated finance report, consent agenda, and any policies requiring Board action.

11. ADJOURNMENT

The meeting adjourned at 5:43 PM.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Charter High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Charter High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

