

East Brunswick Public Schools

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Dear Parent or Guardian Of:

SUBJECT: Alternate Transportation for Court Ordered Dual Residence Students

The East Brunswick Public School District is authorized to offer alternate transportation to those students who 1) meet the legally established transportation eligibility requirements, 2) meet the established alternate transportation requirements, and 3) are domiciled on a dual residence or joint custody basis pursuant to a Court Order. In order to be eligible, a current court order must be in effect, which stipulates “joint custody” or “dual residence.” The alternate transportation sites must be located within the established boundaries for the student’s school of attendance as set by Board of Education Policy. In addition and in order to provide for the safety and security of the student, the parents/guardians **MUST** present an agreed-upon schedule for the entire school year, which establishes a consistent student pick up and/or drop off schedule. The parents/guardians must certify that they each agree to the established schedule and will abide by that schedule as specified.

In order to be considered for Alternate Transportation please complete and/or submit the following documents:

1. The Request for Transportation due to Dual Domicile form signed by both parents/guardians attesting to their mutual request for this service and acceptance of the established schedule.
2. If this is an initial request for alternate transportation, the current court order establishing shared custody or dual residence. This document must be submitted with the raised seal; copies or reproductions will not be accepted. If alternate transportation was requested in a prior year and the court order was provided at that time to the Transportation Department, then a certification signed by both parents/guardians must be submitted attesting that the court-ordered shared custody or dual residence is still in effect.
3. The schedule of student’s alternate transportation sites to and from school for the school year.

If you have any questions, please contact the Transportation Department at 732-613-6740.

Yours truly,

Joyce Forsberg
Transportation Manager

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