Franklin PTO

Meeting Agenda
September 4, 2026
Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood, Brittany Balmat, Samantha Martin

Attendees

- In Person: Brittany Balmat, Lauren Kozak, Dani Winwood, Elizabeth Ockunzzi, Beth Keck, Haley Mack, Susan Smerekanich, Mia Jack, Calli Schutte, Jess Erne, Jill Likens, Meagan Neumann, Sarah Crowley, Destiny Norman, Jessica Chada
- Online: We apologize for the technical problem that prevented people from joining online. We should have this resolved for the next meeting

Call to Order

- 9:30 AM Motion: Lauren Kozak Second: Beth Keck

Principal Report

- Pioneer Week 9/8-9/11
    - Last year for popcorn & juice
- Picture Day 9/25
- McDonald's Night 9/29
- October - Special person lunch & book fair, shopping during special person lunch + Friday if there are any who missed

Staff Reports

- Numbots (math program) - $644 The PTO purchased this last year and it's a great resource for all the students to use at Franklin
- IMSE (reading program) - Licenses $500 ($125 a piece, need 4) Teachers will need to purchase and be reimbursed. Teachers could purchase & get reimbursed. We will use the Principal's fund for these purchases.
    - Vote on both - Motion: Elizabeth Ockunzzi Second: Beth Keck
- Mrs. Neumann: will talk with Katie, Jessica, and Nikki about haircuts. Need bigger sizes for costumes & clothes for clothing closet

Board Reports

President - Maggie Luth

- Class booster for Mrs. Pegrim $152.06
    - Vote - Motion: Haley Mack Second: Brittany Balmat

1st Vice President (Volunteers) - Lauren Kozak

- Call for Committee Chairs
    - Movie night, read-a-thon, spring dance, staff appreciation week

2nd Vice President (Membership) - Danielle Winwood

- Current members: 54

- Membership link: https://bit.ly/4qjMXKu

Secretary - Brittany Balmat

- Approval of May minutes Motion: Haley Mack Second: Mia Jack
- Thank yous sent to Back to School Bash volunteers (banner, balloons, volunteers at the PTO table). Please let me know if you have any Thank Yous that you want sent out

Treasurer - Samantha Martin

- Ending August balance: $11,329.92 (includes our $3k balance requirement)
- Budget approval from changes in May (STEM, building needs, boosters) - this is in response to the levy not passing. Reallocating resources to make sure we can still support the fun activities Franklin is known for, while also making sure our teachers, staff, building & kiddos get everything they may need this year.
    - Opening Cash Balance - We opted to hold on purchasing the funnel ball hoop, primarily due to lack of response from the vendor. That increased our beginning cash balance by ~$2k.
    - Boosters - increased from $100/request to $150/request; bringing the budget from $2,300 to $3,450
    - STEM & Building Needs - combined budget '25-'26 was $2,150; combined actual was $8,141 (please note, we did have some extra cash last year that we were still trying to utilize, so spend was higher than in previous years) - updating '26-'27 combined budget to $6,750.
        - Vote on all 3 - Motion: Susan S. Second: Haley Mack
- Send all receipts within 3 days of your event/activity to franklinelementarytreasurer@gmail.com
    - Include the event your purchase is for & payment method (PTO Card, personal card, cash, etc.)

Recaps

- Folder Stuffing: bundling the papers made it so much faster! Thank you!
- Staff Welcome Back Breakfast: Spent $43.39
- Open Houses: $162 earned from Kona Ice

Committee Reports/Updates

- Backpack Connection (Katie H)
    - Amazon wishlist: https://amzn.to/3ZKxOGV
    - Donation link: https://bit.ly/3ImBRmz
    - Right now we have 10, waiting to hear back on an additional 5 students
- Spiritwear Sale: 8/18 - 9/4 (Sarah B)
    - Order Link: https://bit.ly/4zl1E42
    - Currently at $450
- STEM Shirts (Elizabeth O)
    - Student size link: https://bit.ly/4x3QwXl
    - Staff shirts - Bella Canvas - $7.35 (additional $1.35) for staff - approved
    - K-3 (front only) - $6, 4th grade (front and back) - $7.50
        - 5 extra shirts for new kids who come in
- Pioneer Week: 9/8 - 9/11 (Dani)
    - $112.85 on juice and cups
    - $450 on horse and carriage
    - This is the last year Mr. Havens will be doing the popcorn at the school. We'll still do the horse and carriage ride and the 4th grade campfire in the future.

- Farmers Market: 9/11 (Mia)
    - Location: Room 221
    - Prep: 11:30am-12:30pm
    - Students: 12:35pm-3:05pm
    - Tear down: 3:05pm-3:30pm
    - Volunteer Sign Up: https://bit.ly/4y2wU6K
    - Grapes, carrots, and water chestnuts
    - Cost: $27.40
    - Need gloves, trash can with trash bag for compost for Mrs. Ehrman
    - Will ask Mrs Kelly to print the coloring pages for students
- Tailgator's Restaurant Night: 9/14 from 4-9pm (Lauren)
    - 20% of proceeds
    - Dine-in or carry-out
- Educational Assembly: 9/17 (Nikki)
    - Super U! Challenge
    - Splitting into two shows
        - 9:30am K-2nd grade, 10:15am 3-4th grade
    - Cost $825 - deposit was made in the spring. The check for the balance will be at the school day of the assembly
- Walk-A-Thon: 9/28 (Calli)
    - 9:15-10:00: Kindergarten
    - 10:00-10:45: 2nd
    - 10:45-11:30: 1st
    - 12:35-1:20: 3rd
    - 1:20-2:05: 4th
    - Fun Stretch/Warm Up planned for each group
    - Incentives
        - Individual:
            - $25: picture on our walk-a-thon wall, medal (purchased by Franklin)
            - $100: picture on our walk-a-thon wall, medal (purchased by Franklin), prize cart item (PTO gives list of students at the end)
            - $200: picture on our walk-a-thon wall, medal (purchased by Franklin), price cart item, special lunch with Mrs. Kelly and 2 friends (PTO gives list of students at the end)
        - Class Reward by Grade Level:
            - Popsicle party for the highest earner class for each grade level (PTO Purchases)
        - Highest Earner for each grade level:
            - Earns extra recess for their whole class
            - Earns Pajama Day for their whole class
        - School wide if we earn 12K:
            - Ice cream Party for whole school (PTO Purchases)
    - Katie Pavlich will be mascot again
    - Lauren ordering markers to mark the trackers and creating sign up for volunteers
    - Grizzly blow up pick up on Saturday
    - Working on getting the mascot costume
- Fall Fest: 10/6 from 6-7pm (Joe)

    - Trunk or Treat
    - Travelin' Tom's booked
    - Need food truck booked
- Conference Meals (Brittany)
    - October 8 - set up by 11am
        - Donation from Sandridge, possibly paired with Jimmy John's
    - October 21 - set up by 3:45pm
    - Plan for 40 people
- Bookfair & Special Person: 10/19 - 10/23 (Maggie & Samantha, Decorations-Dani)
    - 10/19 Set Up
    - 10/20: K & 1st
    - 10/21: 4th
    - 10/22: 2nd & 3rd
    - 10/23: Tear Down
    - Decoration theme is Under the Sea

Other Business, Announcements & Questions

- Soccer goals will be moved and nets put on, provided by WASA , send WASA Board a thank you

Next Meeting: Friday, October 2nd

Vote to Close

- 10:25 AM Motion: Lauren Kozak Second: Susan S.

Upcoming Dates (PTO led events/initiatives are noted - other items are Franklin or district-led)

- **September**
    - **9/4:** Last Day to Order Spirit Wear
    - **9/7:** No School - Labor Day
    - **9/8-9/11:** Pioneer Week
        - **9/8:** Popcorn and Juice
        - **9/9:** Wagon Ride
        - **9/10:** 4th Grade Campfire 6p-7p
        - **9/11:** PTO Farmers Market
    - **9/11:** Patriot Day - wear red, white, and blue
    - **9/14:** PTO Tailgators Restaurant Night 4p-8p
    - **9/17:** PTO Educational Assembly
    - **9/18:** No School
    - **9/25:** Picture Day
    - **9/28:** PTO Walk-a-Thon
    - **9/29:** McDonald's Restaurant Night 5p-7p
- **October**
    - **10/2:** PTO Meeting 9:30a
    - **10/5:** Pumpkin Decorating Contest
    - **10/6:** PTO Fall Fest 6p-7p

    - **10/8:** Conferences 8:10a-3:40p
    - **10/8-10/9:** No School
    - **10/19-10/23:** PTO Book Fair & Special Person Lunches
        - **10/19:** Set Up
        - **10/20:** K & 1st Grade Shops
        - **10/21:** 4th Grade Shops
        - **10/22:** 2nd & 3rd Grade Shops
        - **10/23:** Tear Down
    - **10/21:** Conferences 4:30p-8p
    - **10/30:** Halloween Class Parties
- **November:**
    - **11/2:** Family First Night (no homework)
    - **11/2:** PTO Casa del Rio Restaurant Night
    - **11/4:** PTO Meeting 9:30a
    - **11/5:** Conferences 11:30a-7p
    - **11/5:** No School
    - **11/6:** Veterans Day Assembly 9:30a
    - **11/13:** Thanksgiving Day Feast
    - **11/26-11/30:** No School - Thanksgiving Break