Home & School
Washington Junior High School

April 8th, 2026 H&S Approved Meeting Minutes (11:30 am)

1. **Call to Order**
    a. In Attendance:

2. **President's Report: Emily Kozlowski**
    a. General Home & School Updates
        i. Kids Matter Youth Mental Health First Aid 5/13 9am-2:30pm * Change from original date. Flyer coming soon.
        ii. Spring 2026 Parent Tech Series: Core Connections: Thursday, April 23 - Secure Bonds: Protecting Your Child's Digital Footprint
        iii. Still working on what General H&S dues will be for next school year.
        iv. Lauterbach & Amen review of the audit of fiscal year ending June 30, 2025
            1. Received an unmodified/clean audit evaluation–highest that can be given.
            2. Recommendations:
                a. An FYI: Of how to protect our organizations in the current digital world.
                b. Be more diligent in clearing up reconciliations and not having outstanding checks.
            3. The audit report will be available later this week.
        v. Bylaws
            1. General H&S will put together templates for bylaws based on grade level this summer. They will review them next school year and vote on them spring 2027.
                a. Goal is to implement the new templates during the next regular review school year of 2026-27.
        vi. General H&S Dues
            1. Still an approximation of $600.
            2. That does NOT include any possible new insurance policy premiums.
                i. We do not currently have general liability insurance for events that we hold at the schools; waiting on quotes from companies.
        vii. Cabinet Updates
            1. Still working on a tentative budget to present to the BOE, plan to present on May 4th. With the acknowledgement that it will most likely be a deficit budget.
            2. The BOE voted to not have a RIF.
            3. K-12 art show from tomorrow - April 26
                a. 6:30-7pm for Junior High and High School
        viii. BOE Updates
            1. Marc Willensky in attendance

    b. WJHS H&S Updates
        i. Fill out intentions for next school year
            1. https://docs.google.com/document/d/1QwX6RvM_ak8AxLu9DX-QqIWpw5-CS7Aq5jWSdtksHjI/edit?usp=sharing
            2. The Fall Fundraiser needs two chairs.

a. Leaning toward running it the same way as this year; i.e. less Doug, focus on free experience incentives, gift cards for local businesses; school/H&S required to be the "hype" people. This allows for more money from the fundraiser to stay at Washington.
b. There are "Best Practices" and "Free Experience Ideas" folders to use for ideas.
    i. I will make sure there is a Fall Fundraiser Google Drive/Account so that all info is centered.
c. Per Jepharya, Mr. Frost said he was good with it moving forward the way it was run this year.

ii. Vote on 2026 - 2027 Executive Board Slate
1. Jen Maul, President
2. Ashley Workman, Vice President
3. Beth Auer, Secretary
4. Anne Hughes, Treasurer
    a. The last meeting for General H&S is in May and the incoming President for Washington is invited to attend.
    b. 2026-2027 General Home & School Meetings

iii. Set date/location for May "meeting"
1. May 6th 3pm at Hugo's

iv. Teacher Appreciation Week Update

v. 8th Grade Celebrations Update

vi. Thank You

c. Upcoming Dates

4/9: Open House from 7-8pm
4/24: 8th Grade Gala
5/1: Half day of school for students
5/13: Kids Matter Youth Mental Health First Aid training for parents, 9am-2:30pm at PSAC.
5/18: 8th Grade Breakfast and Boat Trip
5/21: Moving on Ceremony at 9:30am

3. Vice President's Report: Ashley Workman

4. Treasurer's Report: Anne Hughes

a. March Financials
    i. $14K in payments to school for hospitality, wish list, LRC, etc.
    ii. Additional $714 paid in April for staff appreciation, leaving $2.3K for remainder of year.
    iii. Expect additional reimbursement requests at April meeting, including request for boat trip (est. $3.5K)
    iv. Vote on March Financials
b. Current Bank Balance: $37,591.27
c. Vote on Budget for 2026-2027
    i. 2026-2027 Proposed Budget
    ii.

5. Secretary's Report: Sharon Velkovich

a. Approval of March unapproved minutes
   3.4.26 WJHS H&S meeting minutes
b. Correspondence (none)

6. Principal's Report: Jon Vogel

7. New Business

8. Committee Reports

a. Written
   i. The Staff Appreciation Gift Cards committee is preparing for the end of year drive. The drive will be open for donations April 26 - May 8th.
b. Verbal

9. Adjournment

No more meetings this school year! See you in the fall!