



SOP: GJHS

Community

Gym – Hours and Rules for Use

This Standard Operating Procedure establishes the guidelines, priority use hours, approval process, and facility use rules for the Grand Junction High School (GJHS) Community Gym.

Scheduling and Reservation Priority

- **Within 7 days of an event, GJHS may schedule activities in any unreserved time slots.**
 - **This allows flexibility for weather-related changes and last-minute maintenance issues affecting GJHS teams.**

Community Gym Lobby Use

- **The Community Gym Lobby is designated for GJHS use only.**
- **External users may only be assigned use of the lobby when GJHS designates its use through a Facilitron reservation.**

Community Use Priority Hours

School Year Hours:

- **Monday – Friday: 5:30 PM – 10:00 PM**
- **Weekends: 10:00 AM – 10:00 PM**

Summer Break Hours:

- **Monday – Friday: 12:00 PM – 10:00 PM**
- **Weekends: 10:00 AM – 10:00 PM**

Approval Authority

- **During Community Use Priority Hours: Reservations are approved by the D51 Facilitron Administrator.**
- **Outside Community Use Priority Hours: Reservations are approved by the GJHS Facilitron Administrator for internal reservations. Normal approval process for external reservations.**