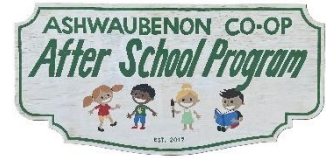


Ashwaubenon Co-op After School Program Lead

1310 Ponderosa Ave. Green Bay, WI 54313



Are you passionate about enriching the lives of children? Do you enjoy leading others and creating a positive, playful environment? If so, we invite you to explore the Program Lead opportunity at the **Ashwaubenon Co-op After School Program!**

Position Summary

We are seeking a responsible and caring individual to support our After School Program. In this role, you will walk a group of 14 students (ages 5–12) from school to the program building and provide supervision three-five days per week between 3:00–6:00 p.m., Monday through Friday (with flexible scheduling available).

You will help create a safe, engaging, and supportive environment by overseeing and facilitating activities such as outdoor play, snack time, reading/homework support, and free play. Your primary responsibility is to ensure students are safe, cared for, and engaged in a variety of positive experiences.

Compensation: \$17–\$19 per hour

Duties/Expectations

- Establish and maintain positive relationships with students, families and fellow staff members to ensure a welcoming, caring atmosphere
- Interact and have fun with students while creating an engaging environment
- Maintain a collaborative relationship with other staff
- Promote a strong sense of community by role modeling and encouraging respectful, responsible and safe behaviors
- Maintain accurate records and student's files in accordance with licensing requirements
- Provide daily snacks and assist with light cleaning tasks
- Maintain a high level of awareness to ensure student safety at all times
- Ensure compliance with all state licensing regulations and complete required documentation
- Participate in mandatory training as required by licensing
 - o Intro to the Childcare Profession
 - o Skills and Strategies for the Childcare Teacher(OR have classes or degree in college level education courses)

Qualifications

- Must be responsible and dependable
- Must be at least 18 years of age
- A genuine enjoyment of working with school-aged children is essential
- Prior experience or volunteer work with school-aged children preferred
- High School diploma or equivalent preferred
- CPR certification, physical exam and background check required upon hire

Please contact Mallory with any interest or questions at:
ashwaubenoncooppreschool@gmail.com or 920-490-1171