OKANOGAN SCHOOL DISTRICT #105

Celebrating the Past, Embracing the Present, Shaping the Future

PARA EDUCATOR JOB DESCRIPTION

LEARNING CENTER/LIFE SKILLS CLASSROOM

- Ability to work with students with learning disabilities, autism, emotional, physical, health, sensory, cognitive, and/or multiple impairments.
- Understand and follow individual education plans (IEP) as directed by certified teacher.
- Ability to be trained to support adaptive daily tasks such as eating, dressing, toileting. Also, may include, but not limited to, medical procedures under the guidance of the school nurse.
- Willingness to teach independent life skills (such as cooking, laundry, general personal hygiene) under the direction of the certificated teacher.
- Tutors students individually providing remedial intervention.
- Provides written materials, forms and documents for the purpose of conveying information regarding student learning activities.
- Develop materials and activities for students under the direction of the certificated teacher.
- Supervises students at recess, bus arrival and departure when needed.
- Attend relevant in services as they are available.
- Maintain confidentiality and integrity of information and records at all times.
- Provide accommodations on assessments and tests.
- Performs other duties as required or assigned which are reasonably within the scope of the duties in this job classification.

Klancy Allen
Business Manager

Brandy Williams
Secretary to the Superintendent

Steve Quick, Superintendent
P.O Box 592
115 Rose St., Okanogan, WA 98840
509-422-3629, FAX: 509-422-1525
www.oksd.wednet.edu

Brenda Stevens
HR/Payroll Manager

Eve Roberts
Accounts Payable Manager