



## NOTICE TO PRINCIPAL OF REFUSAL TO READMIT STUDENT

### 5-306 Student Discipline

(Must be submitted by next business day following temporary removal)

Teacher \_\_\_\_\_ Student \_\_\_\_\_

School \_\_\_\_\_ Class \_\_\_\_\_ Period \_\_\_\_\_

Under the provisions of A.R.S. 15-841, I am refusing to readmit the above-named student to the identified class. The temporary removal was made under the following condition (one [1] of the two [2] conditions must be selected and substantiated):

1. \_\_\_\_\_ The pupil has repeatedly interfered with my ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.
2. \_\_\_\_\_ The pupil's behavior is so unruly, disruptive, or abusive that it seriously interferes with my ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.

**Instructions:** Describe the incident(s) and student behavior that led to the decision to remove the student from the classroom. Provide complete, specific, and objective information, including relevant interventions, supports, and corrective measures that have been implemented.

This information will be reviewed by the principal to determine appropriate disciplinary actions, interventions, and supports consistent with Governing Board policy and applicable procedures.

If the teacher and principal are unable to reach agreement regarding the student's return to the classroom, the information may also be reviewed by the placement review committee to determine whether appropriate measures have been implemented to support the student's successful return to the classroom.

To the extent possible, document the specific behaviors or statements that disrupted the learning environment. Include relevant observable information, such as the student's actions, gestures, tone of voice, or other behaviors that contributed to the incident.

Describe how the student's behavior affected other students, classroom instruction, classroom routines, or the learning environment.

Identify the strategies, interventions, and supports used to address the behavior, including those that were effective and those that were not effective in helping the student return to appropriate participation.

Document the dates and summarize relevant communications or conferences with the student's parent(s), guardian(s), or other responsible adult(s), including efforts made to collaborate in addressing the student's behavior and supporting the student's success.

If additional space is needed, check the box below and indicate the number of supplemental sheet(s) attached to this notice.

**Date of Incident:** \_\_\_\_\_

**Description of Behavior/Incident:** Describe the specific, observable behavior or statements and the impact on the learning environment.

**Strategies, Interventions, and Supports Provided:** Identify the strategies, interventions, or supports used to address the behavior, including the student's response.

**Parent/Guardian Contact or Conference:**

☐ Yes      ☐ No

**Date of Contact/Conference:** \_\_\_\_\_

**Summary of Communication and Outcome:** Briefly summarize the communication with the parent/guardian, including any agreed-upon next steps or supports.

☐ Additional space is needed. \_\_\_\_\_ supplemental sheets are attached to this notice

Teacher's Signature \_\_\_\_\_

Date notice submitted to principal \_\_\_\_\_