

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 Dudley-Oxford Road
Dudley, MA 01571
Phone (508) 943-6888 Fax (508) 943-1077

SNOW PLOWING AND SALTING BID 2026-2029-01

Group 1:
Mason Road School/Dudley Elementary School

Group 2:
Dudley Middle School/Shepherd Hill Regional High School

Group 3:
Heritage School/Charlton Middle School/Charlton Elementary School

DEADLINE
Friday October 2, 2026
10:00 a.m.

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
SNOW PLOWING AND SALTING BID 2026-2029-01
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1.0 PUBLIC NOTICE

PUBLIC NOTICE
DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 DUDLEY-OXFORD ROAD
DUDLEY, MA 01571
Phone (508) 943-6888 Fax (508) 943-1077

The Dudley-Charlton Regional School Committee hereby invites sealed bids for "SNOW PLOWING AND SALTING."

Snow plowing and salting services are for three (3) years commencing October 31, 2026 and terminating June 30, 2029. Specification and bid proposal forms are available at.

Office of the Superintendent
Dudley-Charlton Regional School District
68 Dudley-Oxford Road
Dudley, MA 01571
(508) 943-6888

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The Commbuys bid number is: BD-26-1500-DO001-DO001-133123

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The forms are also available upon request by email to spusateri@dcrsd.org.

All bids must be in conformity with all pertinent statutes and regulations of the Commonwealth of Massachusetts.

All bids must be sealed and labeled "SNOW PLOWING AND SALTING BID 2026-2029-01" and received in the Office of the Superintendent, Dudley Charlton Regional School District 68 Dudley-Oxford Road, Dudley, MA not later than 10:00 a.m. on October 2, 2026 at which time and place bids will be publicly opened and read.

A Mandatory Pre-Bid walkthrough will be conducted on Thursday September 17, 2026 at 08:00 starting the Shepherd Hill Regional High School, 68 Dudley Oxford Road, Dudley MA 01571

The School Committee reserves the right to reject any or all bids, or any part thereof, when it appears to them that the best interests of the district are served by doing so.

Joseph DeSantis
Director of Finance and Operations

2.0 GENERAL INFORMATION AND BID SUBMISSION REQUIREMENTS 2.1

Proposal and Contract

This bid document and all related appendices, bid proposal forms, compliance forms, addenda and bidder's response are an integral part of the contractor's bid proposal and contract for services. The contractor offers to furnish snow plowing and related services for the Dudley-Charlton Regional School District in accordance with all provisions incorporated herein. Sealed Bids must be delivered to:

Director of Finance and Operations
Dudley-Charlton Regional School District
68 Dudley-Oxford Road
Dudley, MA 01571

By 10:00 a.m. on Friday October 2, 2026, at which time all bids will be publicly opened and read. It should be clearly marked on the outside: "Snow Plowing and Salting Bid." All bids must include a non-collusion form, tax compliance certificate, equipment list(s), bid pricing form(s), reference form and bid deposit. Sealed bids will be found acceptable only if hand-delivered, delivered by courier, or received through the mail. Faxed or emailed proposals will not be accepted.

Bidders may bid on any, or all, group(s) of schools as listed below:

- Group 1 — Mason Road School and Dudley Elementary School
- Group 2 — Dudley Middle School and Shepherd Hill Regional High School
- Group 3 — Heritage School, Charlton Middle School and Charlton Elementary School

2.2 Addendum

If any changes are made to this Invitation for Bid (IFB), an addendum will be issued. Addenda will be mailed or faxed to all bidders on record as having picked up the IFB.

2.3 Questions

Questions concerning this invitation for bids should be directed to Steve Pusateri, 68 Dudley-Oxford Road, Dudley, MA before 10:00 a.m. on Monday September 26, 2026. Questions may be delivered, mailed, emailed, telephoned (508-943-6888) or emailed to spusateri@dcrsd.org. Written responses will be emailed to all bidders on record as having picked up the IFB.

2.4 How to Modify or Withdraw Bids

A bidder may correct, modify, or withdraw a bid by written notice received by the Dudley-Charlton Regional School District prior to the time and date set for the bid opening. Bid modifications must be submitted in a sealed envelope clearly labeled "Modification No._." Each modification must be numbered in sequence, and must reference "Snow Plowing and Salting Bid" the original IFB.

After the bid opening, a bidder may not change any provision of the bid in a manner prejudicial to the interests of the Dudley-Charlton Regional School District or fair competition. Minor informalities will be waived or the bidder will be allowed to correct them. If a mistake on the intended bid is clearly evident on the face of the bid document, the mistake will be corrected to reflect the intended correct bid, and the bidder will be notified in writing; the bidder may not withdraw the bid. A bidder may withdraw a bid if a mistake is clearly evident on the face of the bid document, but the intended correct bid is not similarly evident.

2.5 District Right to Cancel IFB or Reject Bids

The District may cancel this IFB, or reject in whole or in part any and all bids, if the District determines that cancellation or rejection serves the best interests of the District.

2.6 Bid Price Requirement

All bids submitted in response to this IFB must allow the District up to twenty (20) days to award the contract following the bid opening on Friday October 2, 2026. It is anticipated that the School Committee will award this contract in an October meeting (to be determined).

2.7 Unexpected Closures

If, at the time of the scheduled bid opening, the Dudley-Charlton Regional School District Office is closed due to uncontrolled events such as fire, snow, ice, wind, or building evacuation, the bid opening will be postponed until 10:00 a.m. on the next normal business day. Bids will be accepted until that date and time.

2.8 Bid Deposit

Each bid shall include a bid deposit consisting of a certified check or a cashier's check made payable to the Dudley-Charlton Regional School District in the amount of five hundred dollars (\$500). Bid deposit checks will be returned to bidders after the contract is signed with the successful bidder. If the successful bidder fails to or is unable to execute a contract, its bid deposit check will be forfeited to the Dudley-Charlton Regional School District.

2.9 Performance Bond or Check

The Contractor will be required to submit to the School Committee, or its designee, at the time of the execution of the Contract a certified check for **\$1,000 per school** to be held as a performance guarantee. In lieu of a check, a surety performance bond guaranteeing the performance of the contract by the Contractor during the first school year within the term of the Contract will be acceptable. The bond shall be a surety company bond in the amount of the Total Annual Price estimate specified in the Contractor's Bid Proposal. On or before each June 30th within the term of the Contract, the Contractor will be required to submit to the School Committee, or its designee, a renewal of the bond for the ensuing school year. All bond premiums shall be paid by the Contractor. The surety company bond must be obtained from a surety company qualified to do business in the Commonwealth of Massachusetts. The bond shall be in such form as is satisfactory to the Committee.

3.0 SCOPE OF SERVICES

For the purposes of this bid, snow plowing and salting services are to be available from October 31, 2026 through June 30, 2029.

Snow plowing and salting will be done under the direction of the Head Custodian at each of the seven schools identified in this bid or the director of facilities. The Contractor must provide a contact person and emergency phone number for the Head Custodian at each school to request services.

The Contractor is responsible for plowing as soon as three inches of snow is on the ground, or if contacted by the Head Custodian for all snow fall less than three inches.

Salt added, must comply with a generally accepted quality such as that required by the local Highway Departments or the Massachusetts Department of Transportation. It is the Contractor's responsibility to ensure access to appropriate equipment to adequately clear paved areas referenced below of all snow and treat with salt to ensure safe usage. The equipment listed in each school grouping must be available for each snow removal event. Failure to provide the equipment can be cause for termination of this contract.

At the beginning of each snow season All school properties must be clearly staked by November 1st.

At the end of the snow season, the successful bidder must remove all stakes and accumulated salt from driveways and parking lots on a date acceptable to the Head Custodians at each school.

It is the Contractor's responsibility to be familiar with the scope of the work and all areas involved, and will take all precautions to avoid damage to grassed areas, curbing and speed bumps. The Contractor will be liable for such damages. In the case of an accident or damage to District property, the Contractor will inform the school immediately with a follow-up report in writing. The contractor shall not be responsible for repairs to grassy areas where they have been directed by the head custodian or the facilities director when utilizing these areas for snow piling.

3.1 Services for Mason Road School, 20 Mason Road, Dudley, MA

Head Custodian: Craig Smith (774) 200-6400

All driveways and parking lots must be cleared by 6:30 a.m.

Areas to be plowed and/or salted include:

1. The two-way driveway entrance and driveway on right side of school
2. The rear parking lot
3. The parking lot and bus lane in front of the building
4. The second driveway leading to Mason Road

3.2 Services for Dudley Elementary School, 16 School Street, Dudley, MA

Head Custodian: Mark Erickson (508) 735-3085

All driveways and parking lots must be cleared by 6:30 a.m.

Areas to be plowed and/or salted include:

1. The lower driveway
2. Both sides and the back of the school
3. The upper driveway to School Street
4. The middle driveway and bus lane in front of the school
5. All parking spaces
6. Short driveway to generator access.
7. All paved areas

3.3 Services for Dudley Middle School, 70 Dudley-Oxford Road, Dudley, MA
Head Custodian: Mark Andre (508) 873-2753

All driveways and parking lots must be cleared by 6:30 a.m.
Areas to be plowed and/or salted include:

Driveway from Dudley-Oxford Road to school, with appropriate attention to hilly or curved roadway.

1. Main parking lot and driveway circling parking lot, including parking spaces for the handicapped.
2. Driveway around school, including parking spaces on the northern side of the school and in the rear.
3. Pump house driveway and loading dock driveway in the rear of the school.

3.4 Services for Shepherd Hill Regional High School, 68 Dudley-Oxford Road, Dudley, MA
Head Custodian: Gary Piekarczyk (508) 344-5056

All driveways and parking lots must be cleared by 6:30 a.m.

Areas to be plowed and/or salted include:

1. Driveway and parking lot on westerly side of building. Plow snow over edge where possible as directed by head custodian.
2. Driveway and parking lot on southerly side of building.
3. Driveway, entrance to garage, and delivery platform on easterly side of building. Plow snow over edge where possible as directed by head custodian.
4. Driveway to Industrial Arts complex on westerly side of building.
5. Emergency Access Road on the northerly side of the building.

3.5 Services for Heritage School, 34 Oxford Road, Charlton, MA
Head Custodian: Chris Tittle (774) 289-7568

All driveways and parking lots must be cleared by 6:30 a.m.

Areas to be plowed and/or salted include:

1. Two (2) entrance driveways from Oxford Road to school.
2. Driveway and parking lots on northerly and westerly side of building.
3. Driveway to playground and playground area using pick-up truck only.
4. Delivery access driveways for maintenance and food service entrances.
5. Fire lane in rear of building across grass surface using pick-up truck only, when requested.
6. Driveway to pond for Fire Emergency use using pick-up truck only, when requested.

3.6 Services for Charlton Middle School, 2 Oxford Road, Charlton, MA
Head Custodian: James Rivera (508) 450-7344

All driveways and parking lots must be cleared by 6:30 a.m.

Areas to be plowed and/or salted include:

1. West driveway from Oxford Road to school.
2. East driveway from Heritage School driveway to school.
3. Complete loop around the school.
4. All parking areas, including access drive to parking areas and lower lot by courts.
5. By request only, plowing to the pump house when snowfall exceeds 6 inches.

3.6 Services for Charlton Middle School Lower Lot, 2 Oxford Road, Charlton, MA
Head Custodian: James Rivera (508) 450-7344

Area to be plowed and/or salted include:

1. Entrance Driveway to Lower Lot
2. Entire Lower Lot

3.8 Services for Charlton Elementary School, 9 Burlingame Road, Charlton, MA
Head Custodian: Scott Cushing (508) 414-5430

All driveways and parking lots must be cleared by 6:30 a.m.

Areas to be plowed and/or salted include:

1. Front driveway entrance and parking spots from Burlingame Road to school, keeping the sidewalks clear of snow plies.
2. Main parking lot on westerly side of building. Plow snow over edge where possible as directed by the head custodian. Please do not pile snow in front of dumpsters.
3. Access road to rear of building and rear paved lot.

4.0 REFERENCES

Bidders must supply a list that includes all similar work done in Massachusetts and Northern Connecticut in the last three years, which exceeded \$3,000 per year per customer. Contact names and telephone numbers must be provided on this list.

5.0 RULE OF AWARD

Bid Pricing Forms show estimated number of storms. These estimates will be the basis for award. Three separate contracts will be awarded to the responsive and responsible bidder(s) offering the lowest 3 Year **Cost Estimate per group**. Payments will be made for services rendered on a per storm basis. A separate contract will be awarded for each group listed below:

Group 1 - Mason Road School and Dudley Elementary School

Group 2 - Dudley Middle School and Shepherd Hill Regional High School

Group 3 - Heritage School, Charlton Middle School and Charlton Elementary School

6.0 ADDITIONAL CONTRACT TERMS AND CONDITIONS

6.1 Insurance Requirements

The Contractor shall maintain during the life of this contract, liability insurance in the amount of not less than \$1,000,000 CSL (combined single limit). Worker's Compensation coverage should comply with Massachusetts statutory requirements. A Certificate of Insurance must be submitted within five business days of award of the bid.

6.2 Billing Requirements

Invoices should specify the date(s) and times of service, location, type of service (plowing, salting etc...), number of inches of snow and cost.

6.3 Snowfall Measurements

For the purposes of this contract, Contractor shall provide certified weather reports for each snow event that they are providing snow plowing services for. The certified weather reports will provide weather information for the zip-code in which the property is located. The reports will certify the amount of snowfall for that property. Reports must be submitted with a submitted invoice in order for payment to be processed by the Dudley Charlton Regional School District.

6.4 Equipment

All vehicles, whether owner/operator or subcontracted must have a valid State Inspection Sticker. All vehicles shall be properly registered and insured with the state of their principal garaging. No repair, dealer or farm plates are allowed. All operators must possess a valid driver's/operator's license and have a good driving record.

6.5 Subcontractors

The successful bidder may employ subcontractors for all or part of this contract. A Certificate of Insurance covering the subcontractor(s) should be issued to the school district prior to work being done under this contract. All subcontractors must comply with section 6.1 Insurance Requirements as listed above.

7.0 TERMINATION

7.1 Termination for Lack of Funds

The District may terminate the entire Agreement if sufficient funds are not appropriated for snow removal in any fiscal year. The District shall give the contractor thirty (30) days written notice of such termination for lack of funds.

7.2 Other Conditions Subject to Termination

The Contractor agrees that if it is determined at any time by the Director of Finance and Operations that the Contractor has substantially violated any of the provisions of the Contract, the District may terminate this contract at any time. Determination may be based on default in performance, non-conformity of performance, deficiency excused by failure of presupposed condition, breach of the terms and conditions of the contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership or any condition that impairs the value of service under this contract.

8.0 MINIMUM CRITERIA

Bidders must provide all services described in Section 3.0, Scope of Services and comply with all bid submission requirements listed in Section 2.0, General Information and Bid Submission Requirements. The Contractor must demonstrate two or more years' experience in providing snowplowing services. An equipment inspection by the school district will be required of the apparent low bidder(s) prior to a bid award recommendation to determine ability to complete the contract services.

9.0 REFERENCE FORM

REFERENCE FORM Snow Plowing Bid

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 Dudley-Oxford Road
Dudley, MA 01571
Phone (508) 943-6888 Fax (508) 943-1077

Bidder:

Bidders must supply a list of all related work done in Massachusetts and Northern Connecticut in the last three years, which exceeded \$3,000 per year per customer. Any and all municipal contracts must be included regardless of amount. Other references may be listed here. Contact names and telephone numbers must be provided on this list. Please copy this form if additional sheets are needed. Alternate forms, which provide the same information, are acceptable.

Reference:_____ Contact:_____

Address:_____ Phone:_____

Description and dates of services provided:_____

Reference:_____ Contact:_____

Address:_____ Phone:_____

Description and dates of services provided:_____

Reference:_____ Contact:_____

Address:_____ Phone:_____

Description and dates of services provided:_____

10.0 NON-COLLUSION FORM

NON-COLLUSION FORM

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 Dudley-Oxford Road
Dudley, MA 01571
Phone (508) 943-6888 Fax (508) 943-1077

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signature of person submitting bid or proposal

Name of Business

11.0 TAX COMPLIANCE CERTIFICATION FORM

TAX COMPLIANCE CERTIFICATION

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 Dudley-Oxford Road
Dudley, MA 01571
Phone (508) 943-6888 Fax (508) 943-1077

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. Chapter 62C, 49A, I certify under the penalties of perjury that, I, to my best knowledge and belief, am in compliance with all laws of the Commonwealth related to taxes, reporting of employees and contractors, and withholding and remitting child support.

Name of person signing bid or proposal

Name of business

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
SNOW PLOWING AND SALTING BID

GROUP 1 FORMS

DUDLEY ELEMENTARY SCHOOL
MASON ROAD SCHOOL

12.1 – GROUP 1 – EQUIPMENT LIST — Mason Road School and Dudley Elementary School

**Equipment List for Use at
Mason Road School and Dudley Elementary School**

Equipment	Registered Owner	Registration Number
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

Please Note: All bidders must own a backhoe/front end loader and must document in the equipment list.

The equipment listed above must be available at the time of snow removal for this group

12.2 – GROUP 1 – BID PRICING FORM – MASON ROAD SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

12.3 GROUP I - BID PRICING FORM - DUDLEY ELEMENTARY SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

SNOW PLOWING AND SALTING BID

GROUP 2 FORMS

DUDLEY MIDDLE SCHOOL
SHEPHERD HILL REGIONAL HIGH SCHOOL

12.1 GROUP 2 - EQUIPMENT LIST — Dudley Middle School and Shepherd Hill Regional High School

**Equipment List for Use at
Dudley Middle School and Shepherd Hill Regional High School**

Equipment	Registered Owner	Registration Number
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

Please Note: All bidders must own a backhoe/front end loader and must document in the equipment list.

The equipment listed above must be available at the time of snow removal for this group

13.2 GROUP 2 - BID PRICING FORM - DUDLEY MIDDLE SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

13.3 GROUP 2 - BID PRICING FORM - SHEPHERD HILL REGIONAL HIGH SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

SNOW PLOWING AND SALTING BID

GROUP 3 FORMS

HERITAGE SCHOOL
CHARLTON MIDDLE SCHOOL
CHARLTON ELEMENTARY SCHOOL

14.1 GROUP 3 - EQUIPMENT LIST — Heritage School and Chariton Middle School

Equipment List for Use at Heritage School - Charlton Middle School — Charlton Elementary School

Equipment	Registered Owner	Registration Number
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

Please Note: All bidders must own a backhoe/front end loader and must document in the equipment list.

The equipment listed above must be available at the time of snow removal for this group

14.2 GROUP 3 - BID PRICING FORM - HERITAGE SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

14.3 GROUP 3 - BID PRICING FORM - CHARLTON MIDDLE SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

14.4 GROUP 3 - BID PRICING FORM - CHARLTON MIDDLE SCHOOL – LOWER LOT

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

14.5 GROUP 3 - BID PRICING FORM - CHARLTON ELEMENTARY SCHOOL

Snowfall Amount	Year 1 Flat Rate	Year 2 Flat Rate	Year 2 Flat Rate
Snow Plowing			
0" to 4"			
>4.1" to 9"			
>9.1 to 15"			
>15.1 to 19"			
>19.1 to 24"			
Hourly Rate for snowfall greater than 24.1" This will include snow push back requested by Maintenance	\$_____ per hr.		
Partial Plowing — Only plow driveways so that they are open for emergency vehicles			
Partial Plowing — Only plow driveways and travel lanes in parking lot so that students and staff may exit.			
Salting			
Salting Driveways -Travel Lanes - Parking Areas (Complete Coverage)			
Salting Driveways and Travel Lanes			
Salting Driveways Only			
Removal of Salt from areas serviced (at the end of the season)			

I hereby submit a bid for "Snowplowing and Salting". I agree to comply with all provisions of the bid requirements.

Company Name: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone#: _____ Fax: _____

Signature: _____ Date: _____

15.0 SAMPLE CONTRACT

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 Dudley-Oxford Road
Dudley, MA 01571
Phone (508) 943-6888 - Fax (508) 943-1077

SNOW PLOWING AND SALTING BID AGREEMENT

The **AGREEMENT** is made this _____ day of _____, 2026 by and between the **Dudley-Charlton Regional School District** ("the District"), a municipal corporation duly established under the laws of the Commonwealth, and **(Company Name)**, a **Massachusetts** corporation qualified to do business in the Commonwealth with a place of business at **(Company Address)**.

WHEREAS, the District duly invited sealed bids for snow plowing and salting;

WHEREAS, **(Company Name)** has submitted a response to the District's Invitation for Bid;

WHEREAS, the District has determined that **(Company Name)** is the lowest responsive and responsible bidder;

NOW, THEREFORE, in consideration of the mutual covenants contained here, the District and **(Company Name)** agree as follows:

I. SCOPE OF SERVICES

(Company Name) shall provide the snow plowing and salting services to **(School Name)**, **(School Address)** in accordance with Sealed Invitation for Bid issued by the District and the bid dated **September 25, 2026** submitted by **(Company Name)**.

All of the above to be at the prices set forth in, and in conformance with, **(Company Name)**'s bid submittal dated **September 25, 2026**.

II. TERM

The term of this Agreement shall be for the period commencing **October 31, 2026** and concluding **June 30, 2029**, unless terminated earlier pursuant to the provisions of Section IV below.

III. APPROPRIATION OF FUNDS

The obligation of the District under this Agreement shall be dependent on annual availability and appropriation of funds for the purpose of snow plowing and salting as determined by the District in its sole discretion.

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
Snow Plowing and Salting Bid
AGREEMENT
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IV. TERMINATION

Termination for Lack of Funds. The District may terminate the entire Agreement if sufficient funds are not appropriated for snow removal in any fiscal year. The District shall give the contractor thirty (30) days written notice of such termination for lack of funds.

Other Conditions Subject to Termination. The Contractor agrees that if it is determined at any time by the Director of Finance and Operations that the Contractor has substantially violated any of the provisions of the Contract, the District may terminate this contract at any time. Determination may be based on defaults in performance, non-conformity of performance, deficiency excused by failure to presupposed condition, breach of the terms and conditions of the contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership or any condition that impairs the value of service under this contract.

V. INCORPORATED DOCUMENTS

The specifications for the snowplowing and salting contract, together with **(Company Name)**'s bid, are incorporated herein by reference and are made a part hereof. Said specifications and bid are attached to the original copy hereof. **(Company Name)** acknowledges that it has copies hereof. **(Company Name)** shall comply in **all** respects with **all** of the requirements and obligations contained in said specifications and bids, as if fully set forth verbatim herein.

In case of any conflict, inconsistency or ambiguity between this Agreement and the documents incorporated herein by reference, the following order of priority shall control interpretation of contract documents: first, this Agreement; second, Sealed Invitation For Bids, issued by the District on **October 9, 2019**, together with any and all addenda issued thereafter; last, the bid response submitted by **(Company Name)**.

VI. INDEPENDENT CONTRACTOR

It is understood that **(Company Name)** is an independent contractor and neither it nor its assigned employees shall be considered employees of the Dudley-Charlton Regional School District.

VII. ASSIGNMENTS

(Company Name) shall not assign, sublet, nor transfer its interest herein, nor any part hereof, without the District's written consent. Any assignment to which the District may consent shall be on the express condition that all claims, defenses, or set-offs available to the District against **(Company Name)** shall be available against any assignee. Nothing herein shall be interpreted as requiring the District to consent to any assignment.

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

Snow Plowing and Salting Bid

AGREEMENT

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IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as a sealed instrument the day and year first above written.

(Company Name)

By: _____

Its Duly Authorized: _____

(Title)

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

By: _____

Joseph DeSantis

Its Duly Authorized: _____

(Title)

16.0 CHECKLIST FORM

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
68 Dudley-Charlton Road
Dudley, MA 01571
Phone (508) 943-6888 Fax (508) 943-1077

ITEM	COMPLETED AND INCLUDED
The following must be submitted with your bid	
Proposal: Bid Deposit Check (\$500)	
Reference Form	
Non-Collusion Form	
Tax Compliance Certification	
Please complete all forms listed below for each group that you are bidding:	
<i>Group 1- Mason Road School and Dudley Elementary School</i>	
Equipment List	
Bid Pricing Form — Mason Road School	
Bid Pricing Form — Dudley Elementary School	
<i>Group 2 — Dudley Middle School and Shepherd Hill Regional High School</i>	
Equipment List	
Bid Pricing Form — Dudley Elementary School	
Bid Pricing Form — Shepherd Hill Regional High School	
<i>Group 3 — Heritage School - Charlton Middle School —Charlton Elementary School</i>	
Equipment List	
Bid Pricing Form — Heritage School	
Bid Pricing Form — Charlton Middle School	
Bid Pricing Form — Charlton Elementary School	