

**REGULAR MEETING
CITIZENS' OVERSIGHT COMMITTEE
OF THE PALM SPRINGS UNIFIED SCHOOL DISTRICT**

May 13, 2019 – 6:00 pm

Meeting Location

Palm Springs Unified School District
Agua Caliente Elementary School
30-800 San Luis Rey - Library
Cathedral City, CA 92234

MINUTES

1. **CALL TO ORDER**

The meeting was called to order at 6:02 pm by President Asia Horton.

2. **PLEDGE OF ALLEGIANCE**

President Horton led the pledge of allegiance.

3. **ROLL CALL (Establishment of a Quorum)**

Roll call was conducted at 6:04 pm and a quorum established by President Horton.

Members present: Mark Abercrombie
Scott Fenton
Asia Horton (President)
Jessica Huerta
Diane Ross (Vice President)

Members absent: None

District staff present: Brian J. Murray, Ed.D., Assistant Superintendent, Business Svcs.
Julie Arthur, Executive Director, Facilities Planning Development
Kristina Murphy, Senior Administrative Assistant, Business Svcs.

Public Present: None

4. **PUBLIC COMMENTS**

None

5. **APPROVAL OF MINUTES**

Member Ross made a motion and Member Abercrombie second the motion to approve the COC Regular Meeting Minutes from January 14, 2019. The committee unanimously agreed.

6. COC VACANCIES

President Horton reminded the committee that there are currently 2 seats that are being recruited for:

*At-Large Member
Taxpayer Organization Representative*

President Horton asked members to direct interested candidates to the district website to complete an application or contact the PSUSD Business Services office.

Following the meeting, Brian Murray spoke to Member Huerta regarding her seat as *Parent/Guardian of a PSUSD Student and Active in PTO/PTA/PTG/ Site Council*. She is now filling the *At-Large* seat, which leaves open seats as follows:

*Parent/Guardian of a PSUSD Student and Active in PTO/PTA/PTG/ Site Council
Taxpayer Organization Representative*

7. BOND EXPENDITURE REPORTS

The committee reviewed the quarterly expenditure reports provided by the District.

8. UPDATE ON DISTRICT FACILITIES PROJECTS

Julie Arthur gave an update on the current projects:

New Fire/Alarm System Replacement

Complete system upgrades are needed to bring outdated fire/alarm systems up to code at the following school sites:

- Cathedral City High
- Della Lindley Elementary
- Landau Elementary
- Sunny Sands Elementary

The multi-site project requires Division of State Architect approval. The project completion projection is set for summer 2020.

District Wide Prop 39 HVAC and Lighting Projects

Projects are 90% complete. Lighting replacement district wide and upgrades at Cielo Vista Charter will deplete funding.

Member Fenton asked if bond funds can be used replace/maintain solar panels. Julie stated that the rebates earned maintain the maintenance and or replacement.

Member Fenton asked how the district monitors daily use of solar energy. Julie explained that that the district has an energy manager that monitors our energy systems but that it is not supported with bond funds. Brian noted that our energy manager was hired 2 months ago after not having anyone in the position since August of 2017. Julie discussed new SCE Time of Use (TOU) rates.

Member Abercrombie asked if light fixtures in the gymnasiums, football stadiums or ball fields would be included in the upgrades. Julie stated that the current project upgrades do not include athletic facilities, but hopefully with the next 5 year plan they can be included.

Agua Caliente Elementary School

This project is our biggest currently underway. The original school site, which was built in the 1960's, is being completely redesigned. What used to be metal modular buildings are now two-story block classroom buildings. The entire school was essentially flipped. The new design will also resolve current parking and traffic issues. Once students are moved in the classrooms, the old buildings will be demolished and a new play field will be constructed. The target date for move in is mid-February with instruction in the new classrooms beginning after the Presidents' Day holiday, (Tuesday February 19th) - **timeline met.**

Project is 95% complete. Completion projection for play fields, shade structure/play structure is summer 2019.

Brian noted that the exterior fence encompassing the entire school will be chain link. The California Department of Education (CDE) mandates we protect our property. Some homeowners will share our common fence

Elementary Parking Lot Renovation projects:

- Cathedral City ES – project is in the 2nd phase. The parking circles are being taken out and the bus drop will be redirected to the west end of campus to open up additional parking spaces to accommodate hand to hand drop off/pickups for all day kinder classes.
- Katherine Finchy ES – project complete.
- Two Bunch Palms ES – project complete.
- Rio Vista ES – project just about out of design and targeted to begin at the beginning of summer. Moving bus lane to west side of campus.
- Della S. Lindley ES – (future project)
 - School site does not currently have a bus drop, (safety concern)
 - Architect currently designing

Desert Hot Springs HS Locker Rooms

The locker rooms at Desert Hot Springs HS are currently without an HVAC system. Prop 39 funding will be used to install a new system.

Elementary Shade Structures

The Board of Education approved 30x60 metal shade structures to be installed at all of our elementary sites. Four are currently under construction. They chose metal vs. cloth. Steel posts will be painted to cut heat.

Facilities Master Plan

The California Department of Education requires California school districts to prepare and/or update their Facilities Master Plan (FMP) for their district every five years. PSUSD last updated their FMP in 2013. Projects will be prioritized with high priority going to safety and security of campuses and buildings with aging infrastructure.

Julie brought a copy of the Facilities Master Plan draft to show members. The focus is on school sites for long range plans. The draft showed CCHS plus feeder schools with information including:

- Site identification
- Project recommendations
- Cost measures

We are still working on the draft for finalization. Upon completion and Board approval, an electronic copy posted to our website.

Member Ross asked how often the FMP is updated. Julie stated the CDE recommends 5 years, but our plan says 10. We try to start updating at year 5 to put out a new plan in year 6.

The district hired TruNorth to complete a Vulnerability Assessment district wide for security and the operations of our district. This report may add projects to the FMP.

Member Abercrombie asked if assessments done randomly at school sites. Julie noted that site visits were scheduled each of our school site principals.

M&O Bond Projects

Roof Replacements:

- James Workman Middle School - project complete
- Rancho Mirage Elementary School - project complete
- Raymond Cree Middle School - 95% complete

Drinking fountain replacement and hydration station installation:

- projects are underway district wide

Carpet replacement at various sites.

Member Fenton asked if the drinking fountain replacement included indoor and outdoor. Brian stated that currently we are in phase 4 for replacement of the drinking fountains deemed most needed. He also noted that every school site has a refrigerated water station in their multi-purpose room.

Nellie Coffman Chiller

The chiller plant at this site is failing. The school is currently running on a temporary chiller. SCE electricity is also failing due to a deteriorating vault that also needs to be replaced. Project has been submitted to the Division of State Architect. We are looking at a spring bid and project completion summer 2019. Contractor has been on site and SCE is replacing switch gear. The site will be completely shut down June 6-July 26 for a central plant and vault replacement. The fire and intrusion alarms will be operating on a generator.

Palm Springs High School Restroom Building

The new restroom building was installed on the blacktop near the baseball fields and tennis courts on the west end of campus. This project is complete.

Palm Springs High School Seismic - Palm Springs High School Seismic Building Renovations project includes 5 buildings that were built prior to 1980 that are on the AB 300 list and are in need of seismic upgrades. Construction is scheduled to begin in the summer of 2019:

- Library
- Cafeteria
- Gymnasium
- 500 Building
- Multi-purpose Room

Plans have been drawn and reviewed which also include adding a mini gym, new bleachers, and storage to the gymnasium.

Cathedral City High Pool Solar and Re-roof Project

This project is complete and solar panels are up and running.

DLA 500 Building

The DLA 500 building was reviewed structurally and it was determined the costs to mitigate the existing building may be better spent to replace with a smaller more classroom/media flexible space. Upon completion of the PSHS seismic project, this project will be next in line.

9. DISCUSSION OF FUTURE COC MEETING DATE

The next COC Regular Board meeting will be held Monday, September 23, 2019 at 6:00 pm at the District Administration Center.

Member Huerta asked whom is allowed submit requests for bond fund projects. Julie reminded the committee that projects are approved and prioritized by the Board of Education based on the Facilities Master Plan.

Member Abercrombie asked how Agua Caliente ES project held up with the heavy rains in February; Julie stated that there were no big issues district wide, other than puddling at Katherine Finchy ES which led to water running into classrooms. Brian added that there was some flooding at Palm Springs HS, but we were prepared for it. Every drain was *Roto-Rootered* to the basin.

Member Fenton asked if drain inspections would commence every year as a preventative measure; Brian stated that yearly inspections will happen to ensure drains are clear of dirt and debris. Flooding and drain discussion ensued.

10. ADJOURNMENT

Member a Ross made a motion to adjourn and Member Abercrombie second. The committee unanimously in favor.

Meeting adjourned at 644 pm.

Minutes approved at September 23, 2019, Regular Meeting



President Asia Horton

Compliance with the Requirements of California Government Code Section 54954.2

In compliance with California law and the Americans with Disabilities Act (ADA), if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in this meeting, or if you need this agenda provided in an alternative format, please contact the office of Business Services at (760) 883-2710, (as representative of the Committee) at least 72 hours in advance of the scheduled Committee meeting. Notification 72 hours prior to the meeting will assist the Committee and the District in making reasonable arrangements to accommodate your request. The District Office Board Room is wheelchair accessible.

Availability of Agenda Materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Palm Springs Unified District Citizens Oversight Committee(s) in connection with a matter subject to discussion or consideration at an open meeting of such Citizen's Oversight Committee(s) are available for public inspection at the Palm Springs Unified School District, Business Services Department located at 150 District Center Drive Palm Springs, CA. If such writings are distributed to members of the Committee(s) less than 72 hours prior to the meeting, they will be available in the Business Services Department at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the Board Room at the District Office.