Welcome to the Pre-Bid Meeting for

CCS Project No. 27012 – Lighting Upgrades Contract

Please sign-in to this meeting by emailing your name, company name, preferred email address and phone number to: bbronston@columbus.k12.oh.us

Please mute your microphone; we will be muting everyone before the presentation begins.

Please direct all your questions through the chat feature or hold questions until the presentation is concluded. Questions will be addressed at the end of the presentation.

If you are unable to submit your questions via chat, please email them as a Request for Information (RFI) using the contact information provided in the presentation.

The meeting agenda is posted on the district website and will be updated with any notes from the meeting. Solicitations can be found at https://www.ccsoh.us/our-district/departments/capital-improvements/request-for-proposals
Navigate to the appropriate solicitation.

Columbus City Schools Lighting Upgrades Contract

Pre-Bid Meeting Agenda

September 8, 2026
Updated Items are Highlighted in yellow

1. Welcome/Introductions to the Project Team
    a. ***Jeff Roe, Director of Buildings & Grounds*** – Columbus City Schools
    b. ***Dustin Morrow, Electrical Supervisor*** – Columbus City Schools
    c. ***Lori Seeger, Project Manager*** – Columbus City Schools
    d. ***Brandie Bronston Houpe, Construction Contract Manager*** – Columbus City Schools

2. Administrative Items
    a. Electronic bids shall be received until ***Wednesday, September 16, 2026 at*** **10:00 am** by Capital Improvements Office.
        i. Please use the following link to access the bid: http://www.publicpurchase.com/gems/browse/home
        ii. The "Select Region" and "Select Agency" icons in the mid to upper, right corner of the screen must be used to locate our District before viewing our bids.
        iii. Please register in Public Purchase even if you are not interested in this particular bid. (If you register in Public Purchase under a commodity and we select that commodity when creating a bid, you will receive an automatic notification.)
        iv. Please note the following:
            1. Registration on the Public Purchase website is free.
            2. For your initial registration with Public Purchase, it will take Public Purchase about an hour to process. Please allow time for this processing after you register.
            3. Additional guidelines for using Public Purchase can be found on the District's website using the following link: http://www.ccsoh.us/Vendors.aspx
        v. **All bids must be submitted to Public Purchase.** We ***cannot*** accept any in person, faxed, or e-mailed bids.
    b. Pre-Bid RFI questions are to be submitted in ***written form*** via email to Columbus City Schools, Attn: Jeff Roe, PH: 614-365-6467; Email: jroe@columbus.k12.oh.us & Lori Seeger; PH 380-997-7474; Email: lseeger@columbus.k12.oh.us
        i. Please note: **All RFIs will only be answered in the project Addenda.**
    c. Lori Seeger shall respond to RFIs received more than **7** days before the bid opening. ***Deadline for RFIs is, Wednesday September 9, 2026 at 5:00pm***.
        i. Please note: **All RFIs will only be answered in the project Addenda.**

d. LEDE & Workforce Participation
    i. Community Inclusion Program – Local and Economically Disadvantaged Enterprises
        1. LEDE Participation Goal is **20%** and Workforce Participation Goal is **25%**
        2. Community Inclusion forms will be required
        3. http://www.ccsoh.us/Vendors.aspx
            a. LEDE Vendor List
            b. LEDE Certification Affidavit Instructions
        4. Prime Contractors new to Columbus City Schools will be required to submit a Vendor Application prior to receiving a Purchase Order/Notice to Proceed. (check website www.ccsoh.us – red band at bottom click on word - Vendors)

3. Project Overview
    a. Bid Package – Lighting Upgrades
        i. Single prime for all Work defined by the Contract Documents.
        ii. Bid Form
        iii. Unit Prices – 1-2 Price for 8,400 for lamp & installation
        iv. Alternate – None
        v. Contingency – $10,000.00 (to be included in total)
        vi. Addendum – Addendum No.1 to be issued by **9/11/26** via Franklin Imaging & Public Purchase
        vii. Estimate: $295,000.00, plus the $10,000.00 Contingency
        viii. Federal Davis Bacon Wages Apply

    a. General Information
        i. Any permits are to be secured by the Contractor.
        ii. Temporary Facilities – By the Contractor- May use school utilities if available

4. Default Guideline Schedule
    a. 9/16/26 Electronic Bids Due to Public Purchase website (Prior to 10:00am)
    b. 9/17/26 Virtual Post Bid Review @ 10:00am (Link will be sent following bid opening)
    c. 9/18/26 Bid Evaluation and Paperwork for Purchase Order due
    d. 10/6/26 Contract Approval – BOE Review
    e. 10/13/26 Notice to Proceed – PO Issued
    f. 10/14/26 Work on Site May Begin
    g. 3/31/27 Contract Completion

5. Ohio Bureau of Workers' Compensation (OBWC)/Drug Free Safety Program (DFSP)
    a. All prime contractors, subcontractors and lower-tier subcontractors are to be in good standing with the OBWC's DFSP or a comparable program approved by the OBWC that meets the requirements specified in O.R.C. Section 153.03.

6. Safety Precautions
    a. Each member of its jobsite workforce to complete an Occupational Safety and Health Administration (OSHA) 10 or 30 Hour Construction Course and have at least one Project supervisor to complete and OSHA 30 Hour Construction Course.
7. General Items
    a. Bid Documents
        i. Documents available for purchase at Franklin Imaging 614-885-6894 or printroom@franklinimaging.com
        ii. Documents are available to view electronically/online if you are a member of:
            1. McGraw Hill Construction Dodge / Builders Exchange of Central Ohio Plan Room, 1175 Dublin Road, Columbus, Ohio 43215; **Project information may be viewed at Dodge Data & Analytics at**: http://dodgeprojects.construction.com/
            2. The Builders Exchange, 9555 Rockside Road, Suite 300, Valley View, OH 44125
8. Delivery of Quotes – Follow Instructions in Notice to Bidders
    a. Electronic bids shall be received until ***Wednesday, September 16, 2026 at*** **10:00am** by Capital Improvements Office – via ***Public Purchase.***
    b. Follow Instructions in Notice to Bidders and Item 2a of this agenda to submit bids on Public Purchase.
    c. Bid Tab will be posted to District website after bids are opened on Wednesday afternoon. Please check website for bid tab before reaching out to District staff: http://www.columbus.k12.oh.us/website.nsf/(ccs_pages)/CCS_RFP?opendocument
9. Site Visitation/Building Access:
    a. No site visitation.
10. Questions?
    a. Please confirm whether the 8,400 lamp quantity is an estimate for bid comparison only, given the indefinite quantity nature of the contract. ***Jeff Roe noted that this is an estimate based on our predicted all-in cost of approximately $35/lamp. For example, if your company can do the work for $17.50/lamp and wins, then CCS will find more work to be done. There are multiple extra buildings that have opportunities for this work. We received a grant for the $295,000 worth of work and want to stretch it as far as possible.***
    b. ***Jeff noted the regulations due to safety due to issues on past projects***
        a. Photograph fixtures while open and rewired showing removed ballasts. Install ballast cover and new Buy American compliant lamps.
        b. Wipe down lens. Leave lights on and have a fire watch on site for 6 hours following the last conversion.
        c. Federally funded, will require compliance with Davis-Bacon.
        d. Must have a City of Columbus electrical contractor's license.
        e. Work will need to be after-hours and finished by March 31, 2027.

c. Is there room for storage of material on site? ***Jeff noted work is done during school, there may be some room on site for short term storage. It would have to be while the work is being done.***

d. Brandie Bronston Houpe noted a complete bid is bid form, bid bond, LEDE Forms A&B and Power of Attorney.

Lighting Upgrades Contract

Capital Improvements

PRE BID MEETING

Tuesday, September 8, 2026 - 10:00am

Sign In:

Name (Please Write Clearly)	Organization (Please Write Clearly)	E-Mail (Please Write Clearly)	Phone
Brandie Bronston Houpe	CCS	bbronston@columbus.k12.oh.us	380-997-7471
Lori Seeger	CCS	lseeger@columbus.k12.oh.us	380-997-7474
Jeff Roe	Buildings & Grounds (Energy Management)	jroejr@columbus.k12.oh.us	614-365-6467
Dustin Morrow	Buildings & Grounds (Electrical Department)	dmorrow@columbus.k12.oh.us	
Tammy Corrado	JCORR Mechanical	tcorrado@jcorrmechanical.com	614-880-4111
John Corrado	JCORR Mechanical	jcorrado@jcorrmechanical.com	614-880-4111
Mel Corrado	JCORR Mechanical	mcorrado@jcorrmechanical.com	614-880-4111
Keith Dalton	Jess Howard Electric	keith.dalton@jesshoward.com	614-394-7160
Tony McKenzie	H.E.A.T Total Facility Controls	tony@heattfs.com	740-438-5865
Inder Singh	IKIO LED Lighting	Isingh@ikioled.com	317-737-4287
Elizabeth Raffio	Evolved Lighting Solutions	eraffio@evolvedls.com	614-867-5747
Barkey Clarke			