APPROVED 9/1/2026

Burton PTA
General Meeting Minutes
Tuesday, May 12, 2026 7pm

Date: 5-12-2026
Time: 7:11 pm - 8:09 pm
Location: Multipurpose Room

Number of Attendees 23 (22 members - *one member's spouse was the listed member therefore we did not count their vote in total vote counts*)

I. Welcome and Convene
   A. Meeting called to order at 7:11 pm by Natalie Friedman
II. Quorum Check
III. Approval of April meeting minutes
   A. Minutes from 4/7/2026 motioned by Elizabeth, 2nd by Max, approved by voting members
IV. Officer Reports
   A. Officers
      1. President: Natalie Friedman
         a) PTA School of Excellence Update – spring survey
            (1) Journey to earn designation and almost there. One more survey to do and it's the same survey as in the fall, we need the results to get in to national PTA and hopefully earn designation, please complete: https://docs.google.com/forms/d/e/1FAIpQLScwg6ZWvQmtCLftW30TXiTebfM5mMJn3rRrOgSEPITX8hoaVA/viewfor
            (2) For 5th grade parents: Norup PTA welcoming new families, see attached flyer
         b) Thank you to:
            (1) Melissa Purdy & Annmarie Sanderson for an incredible Teacher Appreciation Week
            (2) Renee Allen & Jessicalyn Edwards for an amazing Culture & Diversity Fest along with all of the volunteers who helped make it happen and Sarah M's child for helping bring it to Burton 4 years ago
      2. Vice President/Chair of Standing Committees: Elizabeth Scott
         a) PTA Elections/Voting - on back of agenda sheet
            (1) **Treasurer Elect** - Chris Davidson

(a) 21 yes votes, no abstentions, no negative votes

(2) **Fundraising Chair** - *TBD*

(a) *No nominations from floor - seat remains open*

(3) **Teacher Appreciation CoChair** - Annmarie Sanderson

(a) 21 yes votes, no abstentions, no negative votes

(4) **Ice Cream Social Chairs *(vote for two)*** Teal Dimitrie & Christina Kozlowski

(a) 19 yes votes for both, no abstentions, no negative votes

(5) **Book Fair Co-Chair** - Megan Backes

(a) 20 yes votes, no abstentions, no negative votes

(6) **Room Parent Chair** - Christina Kozlowski

(a) 21 yes votes, no abstentions, no negative votes

(7) **Yearbook Chair** - David Crosslin

(a) 21 yes votes, no abstentions, no negative votes

(8) **Field Day Chairs *(vote for two)*** - Shosh Abromovich, Annmarie Sanderson

(a) 21 yes votes, no abstentions, no negative votes

(9) **PTA Council Delegate** - Natalie Friedman

(a) 21 yes votes, no abstentions, no negative votes

(10) **5th Grade Party Chairs (vote for three)** - Carli Jones, Alana Shamban, Michelle Ward

(a) 20 yes votes, no abstentions, no negative votes

b) Exec Board will talk to current chairs re: transition to new chairs, but please feel free reach out to current chairs

c) Exec board also planning an onboarding session in fall for committee chairs

3. Secretary: Ellie Mosko

a) Bylaws Updates/Voting

(1) Presented the proposed changes to bylaws as seen attached and explained the changes

(a) The proposed bylaw revisions focus on three main areas. First, there are structural and procedural updates to match current Michigan PTA requirements, especially around how we submit information and documents through Givebacks and the specific amounts and timing of dues owed to Michigan PTA, National PTA, and the Berkley PTSA Council. Second, we've clarified leadership and governance expectations, including adding more detailed duties and appointment language for the Chair of Standing Committees and specifying that officers now assume their duties at the end of the May meeting rather than in June. Third, at the local level the only other substantive operational change is lowering the number of members needed for quorum to better align with other PTAs in our district; all other edits are grammatical and formatting clean-up that do not change how the PTA functions.

(2) Questions:

(a) Paul re: change in amount of $40 for Unit dues, explained that requirement has changed, thus the removal

(b) Melissa re: changes in numbers throughout and whether those were top down changes, and explained, yes, verified changes w/ state PTA

(c) Melissa re: chair of standing committee and who it is. Explained that the Board determined needed this position and appointed Elizabeth last year. Board appointed position.

(3) Motion to Approve by Melissa, 2nd by Annmarie

(a) 20 yes

(b) 1 no

(c) 0 abstentions

(d) Amended bylaws approved

4. Treasurer: Max Shear

a) Proposed 2026-2027 Budget/Voting

(1) No changes to budget from last month

(2) Not much different from this year

(3) Big shifts no centennial celebration this coming year

(4) Field trips, one grade has extra class so reflects diff amounts and shifts as grade moves

(5) Slush fund to allocate money towards other things and better info about what money going for previous years and situations
(6) 5th grade party - have item for income to raise $3500 for it, since being absorbed for PTA and and then also plan for committee to spend the same $3500, explanation re: incorporating to PTA raising all this money and using giveback to buy, also greater transparency for parental involvement
    (a) Alyssa: What if raise over? Aim is to stick with the 3500 and keep best cap that we can, every party has fundraised at different times, understand can't just stop the fundraising, but goal is to really stay within that amount, as close as can, with excess past years have passed money down, don't aim to go over, last year was under 3500 and anticipate same for this year. Budget came from 2 years ago analysis and has been sustainable amount
    (b) Marie: What is? 5th grade party is slideshow, lunch, then pool party for graduating 5th graders
(7) Melissa: Over by about 12K, what are we doing w/ that?
    (a) Lauren: for next year one idea of something that would benefit all the kids looking into is a rock wall for the gym as a big price tag item. Board asked her to come to them with ideas for school. Coming in higher than that (just shy of 15K) one thought would be a big fundraising goal for Fun Run to afford for the kids, magnetic kids could traverse to magnetic items of educational part, and also wanting it to be accessible and turning down and putting up pads, would be a station in the gym, also has diff accessible holds to accommodate different needs and abilities. Lot of research and conversations with Mrs. Grabowski.
    (b) Alyssa: since goal to use money this year for this year? Looking to order for this year for next

year? Not yet ready, as the amount is over what we have in excess and want to ensure we are able to raise enough funds to cover. In response to question re: money in bank account, bank account not best way of assessing what have because other funds, such as, money for t-shirts, money in and immediately out so not part of line item, and funds not spent. Also every month money comes in for supporting stocking the lounge but not part of funds that go to account.

(c) Re: budget most items in green which is how able to make educated guess that going to be around 13K under, but may get some late expenses

(d) Melissa question: how does work if need variance for next year, i.e. food being more this year. Ask for money now or wait until later. Re: teacher appreciation. We plan budget based off this year, we try to keep within budget and line item increased over past couple year, and as prices go up bringing that up and can look into raising more via vote. Suggested bringing up later to assess

(8) Alyssa: Looking @ PTA to date, how much in account? $66K

(9) Motion to Approve Carly K, Second Carly J

(a) 17 yes, 0 no, 3 abstentions

(b) Budget passes

5. Principal: Lauren Fragomeni
   a) Happy May, hard to believe 20+ days
   b) Started year in classrooms for lunch and now in The Nest
   c) Fence supposed to be down right before Field Day, looks gorgeous, looking promising on timing, last piece of construction
   d) Big staffing update:
      (1) Mrs. Grabowski retiring, getting posted and will interview shortly

(2) Ms. Patty also just announced retirement after 18 years + Burton alumni, posting will also be going up to help lead office team
(3) Ms. Van Dorn going up to 2nd grade w/ Edge, Henry & Brzezinski

e) NWEA right now, by Friday most classrooms done w/ ELA and Math and will let know when reports available
f) Lower ed teachers will be meeting w/ kids and assessing reading using the Fountas and Pinnell reading assessment
g) Kindergarten roundup on 21st for K + TK
h) 1 more Burton Bash (town hall) recognize student leadership, 1 more birdhouse
i) 4th grade talent show, open to 4th grade families all June 2 @ 1:30, auditions this week, 1-2 shows depending on number of acts, goal for all kids to watch some if not all
j) 5th grade food science night coming up
k) 5th grade graduation ceremony, **Friday** June 5 in The Nest, seating for about 160 and then standing room only, will be tight and then come back and enjoy ice cream social in evening
l) Recognized e-board w/ flowers

V. Committee Reports
   A. Ice Cream Social Update – Sarah Gutierrez & Beth Raquepau
      1. Coming up June 5, tremendous plan celebrating 100th year and sponsor for dunk tank
   B. Field Day Update – Melissa Purdy & Lyndsay Franklin
      1. Set for May 29th, room parents let know about wagons, water balloons, etc., all hands on deck and will take all volunteers we can get
      2. Between 9-11:15, rain date June 1st, collecting paper towel and toilet paper rolls send in to school
      3. TK on scotia 9-10:10 and they are a part of the Parade of Athletes

VI. New Business
   A. Educational extension in addition to math/reading night, inspired by Rogers career day, with booths in gym during day (or after school), signup and recruiting parents, propose adding to calendar next year
      1. Laura: Question re: alternating math/literature night? Seems like Ms. Smith has reading night under control w/ March is Reading Month but maybe add STEM component to math night or do STEM night.

2. Laura: Question re: Assemblies? Logistically tricky through education extension but if there are ideas bring to Mrs. Fragomeni, note that lot of assemblies are about a year out

B. PTSA has some open roles
   1. president, vice president, secretary, and treasurer.

C. Paul: Question re: Latchkey moving here, enough spots?
   1. Handled through district and info to contact w/ questions in newsletter: https://www.berkleyschools.org/family-resources/latchkey-kids-zone

VII. Good of the Order

A. Natalie recognize everyone in room and online and thanked everyone for being here. Looking @ calendar that's almost complete, 7 of 9 big events have had 100s of people at them and grateful to everyone for their help and participation

VIII. Adjourn

A. Motion by Laura, 2nd by Ann Marie, Adjourned @ 8:09

Important Dates

May:

- May 21 - Kindergarten Round Up (during the day - schedule will be sent to families)
  - Kindergarten Last Names A-J 8:30-9:30 am; Kindergarten Last Names K-Z 9:45-10:45 am, Transitional Kindergarten All Last Names 1:30 – 2:30 pm
- May 22 - Kids' Zone Registration for New Families
- May 25- No School - Memorial Day
- May 29 – Field Day (morning) 9 am – TBD

June:

- June 5 - 5th Grade Graduation Ceremony at 1:30pm
- June 5 - Ice Cream Social 5:30 - 7:30 pm
- June 12 - Last Day of School - 1/2 Day - 5th Grade Clap Out