

Comprehensive Needs Assessment (CNA) Development Meeting Agenda

Date: 5/28/26 @ 3:30 p.m.

Location: Microsoft Teams

Meeting Purpose: Review the Comprehensive Needs Assessment, validate identified strengths and needs, examine root causes, and establish priority focus areas and actionable next steps.

Facilitator: Principal/School Leader

Participants: CNA Stakeholder Committee

Agenda Item	Discussion / Action
Welcome & Purpose	Review meeting objectives and desired outcomes. Reinforce the role of stakeholders in the CNA process.
CNA Overview & Data Sources	Review the areas examined and data sources, including DIBELS/LECTURA, CIRCLE, STAAR, MAP, Teacher SPOT, and IRT walks.
Celebrate Identified Strengths	Discuss strengths in 4th Grade Reading, 4th Grade Math, and 5th Grade Reading . Review instructional growth reflected in IRT results from 13.75 at BOY to 15.6 at IRT 4 .
Review Priority Problems/Needs	Examine identified growth areas: 3rd Grade Reading, 3rd Grade Math, Writing, Math achievement, and learning gaps among bilingual students .
Root Cause Analysis	Discuss factors contributing to identified needs, including professional development and instructional support for special education and emergent bilingual students and improved monitoring of student mastery.

**Confirm Priority
Focus Areas**

Validate priorities for **Reading and Writing, Math, overall quality of instruction, and closing learning gaps for Emergent Bilingual students.**

**Action Planning &
Next Steps**

Determine specific actions for each priority, identify responsible staff/teams, establish evidence of implementation, and determine progress-monitoring measures.

**Closing &
Commitments**

Review decisions, confirm responsibilities, identify follow-up items, and establish expectations for continued CNA/Campus Improvement Plan work.