



4-8 Chronic Minor Behavior Intervention Guide

One integrated system: Classroom Interventions → Dean Support → Positive outcomes
Use this chart to respond consistently to student behaviors.



REFERRAL REQUIREMENTS

Before submitting any minor behavior referral, teachers must:

- ✓ Implement classroom interventions
- ✓ Complete the Classroom Pre-Referral Form
- ✓ Enter the referral into Synergy
- ✓ Contact parent/guardian (when appropriate)

A Synergy referral indicates that classroom interventions have already been attempted and documented.



DOCUMENTATION EXPECTATIONS

Every referral is entered in Synergy.

The Pre-Referral Form documents classroom interventions completed prior to the referral.
Synergy serves as the official record of student behavior and interventions.

Level of Minor Chronic Referrals	Dean Action	Consequence	Meeting Protocol
Level 1 1-2 Chronic Minor	- Review Synergy Referral - Review Pre-Referral Form - Conference with student	- Referral - EA/Teacher Phone Call - Dean Warning	Teacher /Parent (Teacher contacts parent)
Level 2 3rd Minor Chronic	- Review Synergy referral history - Conference with student - Dean Contact Parent	- Referral - Parent Phone Call from Dean	Dean/Parent (Phone Call)
Level 3 5th Chronic Minor	- Create Behavior Success Plan 2-3 behavior goals - Weekly Check-In	- Referral - Parent Meeting - In School Suspension (ISS)	Dean/Parent (In School Meeting)
Level 4 8th Chronic Minor	- Check-in/Check-Out (CICO) - Daily check-in with adult - Updates sent home daily	- Referral - Loss of field trip/events - In School Suspension (ISS)	Dean/Assistant Principal/ Parent (In School Meeting)
Level 5 12th Chronic Minor	- Tier 2 Intervention Plan - Targeted supports - Counseling or social groups	- Referral - Loss of field trip/events - Out of School Suspension (OSS)	Dean/Assistant Principal/ Principal/ Parent (In School Meeting)
Level 6 15+ Chronic Minor	- Behavior Intervention Plan (BIP) - Specific Strategies for staff - Progress Monitor	- Referral - Loss of field trip/events - Out of School Suspension (OSS)	Executive Director/ Principal/Parent (In School Meeting)



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Major Behavior Response Guide

1st Major

- Dean Meeting
- Consequences per Handbook

2nd Major

- Dean/Admin/Parent Meeting
- Consequences per Handbook
- Intervention Review

3rd Major

- Dean/Admin/Parent Meeting
- Consequences per Handbook
- SST referral
- Behavior Intervention Plan

4th Major

- Dean/Admin/Parent Meeting
- Consequences per Handbook
- SST Intervention Plan

Upon Return from Out-Of-School Suspension (OSS):

- Student must have a re-entry meeting before returning to class.
 - Dean, student, parent, Assistant Principal/Principal
 - Review: Behavior history, Interventions attempted, Expectations, Support plan, Follow-up plan

