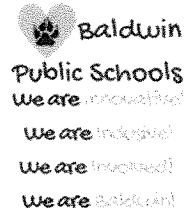




Baldwin Union Free School District
Baldwin Middle School
3211 Schreiber Place ♦ Baldwin, NY 11510-4798
(516) 434-6201



Natasha Arthurton
Assistant Principal

Dr. Erica D. Banks
Principal

Corinne Tumbarello
Assistant Principal

Michael Levine
Dean of Students

Laurie McKenzie
Dean of Students

Rosemarie Socci
Dean of Students

September 2026

Dear Parents and Guardians,

Welcome to a new school year! We are excited to partner with you to help your child achieve success both academically and personally. One of the most important factors in student success is regular attendance and arriving at school on time each day.

New York State law requires that all school-age children attend school regularly. To support academic success and meet state attendance expectations, students are expected to attend school at **least 90% of the time**. Consistent attendance helps students stay engaged in classroom learning, build positive relationships with their teachers and peers, and develop habits that support lifelong success.

We understand that illnesses, emergencies, and other unavoidable circumstances may occasionally require a student to be absent. If your child must miss school, please:

- Contact the **Attendance Office** by calling 516-434-6205 to report the absence.
- Send a written note with your child upon their return to school explaining the reason for the absence.

In addition to regular attendance, students are expected to arrive at school and class on time. Prompt arrival ensures that students are prepared for learning and helps minimize disruptions to the instructional day. When a student has an **unexcused lateness** to school or class, the following procedures will be followed:

- **First unexcused lateness:** The student will receive a warning from the teacher.
- **Second unexcused lateness:** A parent/guardian will be notified.
- **Third unexcused lateness:** The student will be assigned detention.
- **Continued unexcused lateness:** Progressive interventions and consequences will be implemented as appropriate, with increasing levels of support and accountability.

We believe that regular attendance and punctuality are shared responsibilities between home and school. By working together, we are confident that students will develop positive habits that support both their academic achievement and personal growth. Thank you for your continued partnership and commitment to your child's success.

If you have any questions regarding our attendance or lateness expectations, please contact the Attendance Office at **516-434-6205**.

We look forward to a successful school year!

Sincerely,

Dr. Erica D. Banks
Principal

We are Innovative...We are Inclusive...We are Involved...We are Baldwin!