CLEAN TECHNOLOGIES & SUSTAINABLE INDUSTRIES EARLY COLLEGE HIGH SCHOOL

Student & Parent Guide

Clean Tech ECHS
2026-2027

Clean Technologies and Sustainable Industries Early College High School Program

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Program Hours
7:50 AM-10:45 AM- Class Hours

Lunch

Students who will miss their lunch at their home school can eat their lunch while in attendance at the program or prior to getting on their bus. There are vending machines available for student use. The vending machines contain fresh sandwiches, fruit, and yogurt. Students can also keep food in the refrigerator in their classroom and use the microwave. Students also have access to the coffee vending machine. **Most students will not have a lunch time at their home school due to transportation times and a full afternoon class schedule. Students will be released from high school class at 10:40 in order to eat lunch prior to the buses leaving at 10:55.**

Food is only permitted in the atrium area or upstairs hallway. Students should not be eating in the classroom. They will have breaks throughout the morning in both high school and college class.

School Supplies

College textbooks are provided by the ECHS program at no cost to students. Students can write or highlight them. Most college textbooks are electronic. New this year, students will receive the textbook codes in their BrightSpace accounts. They cannot lose this code as a new one will not be reissued. They also need to use their HVCC email account when setting up their textbooks. Students will need a pen, pencil, and folder for the ECHS program. Students may want to have their home school agenda and a notebook as well.

Cell Phone Use

This policy is in alignment with the Governor's Distraction-Free Schools mandate and aims to establish clear guidelines regarding the use of student electronic devices, including but not limited to cell phones/smart watches/headphones/earphones within the school environment to promote a positive and focused learning atmosphere. All electronic devices must be off and away for the day, which means during instructional hours starting at 7:50 AM and ending at 10:40 AM, all electronic devices should be turned off and stored by each student as outlined below. The ECHS Program and HVCC are not responsible or liable for lost, stolen, damaged or broken electronic devices and recommends that all student electronic devices be left at home and not brought to school.

Process for Building Entrance

As students enter the classroom, they will:

1. Log into their HVCC accounts that require the "Duo Authentication" using their cell phone.
2. Turn their devices off and place their cell phones, earbuds, smart watches or any other electronic devices inside a cell phone locker in the classroom.
3. Each student will have a key to the locker. Each locker will charge the student's phone for the day, if they choose to use that feature. The cell phone lockers are in the classroom.
4. The cell phone will remain in the locker until 10:40 AM when the student can unlock it to pick it up.
5. Students CANNOT have their phones in college class or on break as they are still part of a high school program while in those classes.

If you need to get a hold of your child during the time at the ECHS program, please either email their HVCC email account as they will have their email up or call the office at 518-629-4981.

Exceptions to the policy, upon administrator approval:

1. Where necessary for the management of students' healthcare after approval from administration.
2. If authorized by a teacher, principal, or district for a specific educational purpose.
3. On a case by case basis, upon review and determination by the program administration, for student caregiver who is routinely responsible for the care and well being of a family member.
4. In the event of an emergency, with approval from program administration.
5. Where required by law.
6. If a student's IEP or 504 plan deems it necessary.

Schedule

As you plan appointments for the school year, please avoid scheduling them when your student has a college class. Attendance in college classes is mandatory. If a student is going to be absent they should email their college professor and cc Mrs. Snow. There are college classes in session over both February and April school vacations. College professors may not allow students to make up work missed during this time. It is important for students to be in communication with their college professors regarding absences. **If a college class is cancelled or dismissed early, students are to report to their high school teachers for safety reasons.**

Transportation

Students should contact their home school counseling offices regarding transportation. Students from Ballston Spa will get on the bus at the high school at the room 219 building entrance at 7:25 AM each morning.

Students with a valid driver's license can drive to TEC-SMART as long as they complete the driving form each school year. There is a separate form for students who attend Ballston Spa High School. The form is due the first Monday of each school year. If a student gets their license during the school year, they cannot drive to TEC-SMART until the form is turned in. Most schools do not allow students to transport other students from TEC-SMART to their home school as newer drivers can be easily distracted. Students who drive others from TEC-SMART will lose their driving privileges.

One to One Device Environment

Students in the Clean Tech ECHS are issued a chromebook by the Ballston Spa School District. When at HVCC TEC-SMART, students MUST use either their program issued chromebook or a device issued by their home school district. **Students are not permitted to use their own device.** Since HVCC does not have a web filter and The Children's Internet Protection Act (CIPA) requires schools to block or filter internet access on school computers to pictures that are inappropriate for minors, and The Children's Online Privacy Protection Act (COPPA) requires schools to protect students' privacy and safety online at school, students must use a device that is filtered. Students will use their log on and password for their BSCSD Google Drive to access the Chromebook. Students will use their HVCC log on and password to log on to the HVCC Wi-Fi when on site. All students must complete the Acceptable Use Policy if using a program device.

IEP/504 Student Accommodations

Each student needs to provide the ECHS Program Coordinator with a copy of any 504 or IEP plan in order for the high school to meet the accommodations. In order to receive accommodations through HVCC for the college classes, students will need to contact the Center for Access and Assistive Technology at HVCC. https://www.hvcc.edu/caat/index.html

HVCC Paperwork

HVCC requires paperwork in order for students to register for college classes.

SRI (Student Registration Information): This form is completed each semester in order to register a student for an HVCC College class. Students can take up to 11 credits per semester from HVCC under the grant. Students can only take classes that are required for their degree.

COR (Certificate of Residency): Students need to obtain this from their county office on a yearly basis in order to take courses from HVCC.

Immunization Records: Beginning in their junior year, when registered for more than 3 credit hours, HVCC requires students to submit their immunizations and a meningitis form to the Health Services office at Hudson Valley Community College. If a student submits the immunizations after the HVCC due date, they will be responsible for paying the fine from HVCC.

High School Program Paperwork

Each year students need to complete the Chromebook form, Field Trip, and Emergency Card.

Students at the start of the program have on file the Acceptable Use Policy, Social Media, School Tool, Publication Release, and Participation in Research Studies. If at any point a parent wants to rescind their permission, written notice needs to be provided to ECHS Program Administration.

Health Information

The Clean Tech ECHS is hosted at HVCC, therefore, there is no school nurse on site. In the event that your child has to carry medication for an illness, a permission to carry form must be on file with the ECHS office. This form can be picked up at the ECHS office at TEC-SMART. Students can not bring over the counter medications with them to school, unless they have this form on file. If your child becomes sick while at TEC-SMART, we will call a parent to come pick the student up. Please keep your child home until they are fever free for 24 hours without fever reducing medication. It is recommended that if your child is vomiting they not return to school until they are vomit free for 24 hours.

Attendance

If a student is late to school or absent, attendance notes need to be submitted to the ECHS office within 5 days of the absence. Students must sign out in the office on the sign out sheet if not returning to their home school. Any student who needs to be dismissed early, must have a parent email or turn a dismissal note into the ECHS office at the start of the school day. The Clean Tech ECHS follows the Ballston Spa Central School District attendance policy.

Absences, tardiness, and early departures from class or school are defined as Excused by the Board of Education due to:

a. Personal Illness
b. Illness or death in the family
c. Unsafe travel conditions or inclement weather
d. Religious observance
e. Quarantine/Isolation
f. Required court appearance
g. Medical/Dental Appointments
h. Approved school sponsored activity
i. Approved college visits
j. Approved school based cooperative work programs
k. Military obligations

An absence is considered Unexcused if the reason for the absence does not fall into a category listed above. Examples of unexcused absences include:

a. Oversleeping
b. Babysitting
c. Sibling drop off or pick up from school
d. Lack of required immunizations
e. Missed the bus
f. Late parent/guardian drop off
g. Lack of proper clothing/personal care
h. Truant
i. Obtaining a learner's permit/road test
j. Employment
k. Vacations during school days

Student attendance will be reported to the home schools by the ECHS program every Monday for the previous week.

Ballston Spa uses a messenger system for attendance calls. Attendance is submitted by 8 AM. If your child signs in past 8:00 AM or forgets to sign in, an attendance call will be generated. If you tell us ahead of time that your child will be out, the system will still call due to an absence being recorded. **If your child forgets to sign in, they will be marked absent unexcused. It is difficult to prove they were in school when they don't sign in and are in a college class all morning.**

School Closing/Delay Information

The Early College High School follows both the Ballston Spa Central School District and Hudson Valley Community College's emergency closures. The Ballston Spa Superintendent of Schools is responsible for the closing of school when an emergency occurs which would affect the health and safety of students. Emergency school closing information will be available on this website, on the radio, or at www.timesunion.com or www.wnyt.com.

So that phone lines may remain clear to communicate closure/delay status, please avoid calling the Transportation Department, District Office, or schools to find out if school is delayed or closed.

Please review our **Emergency Closings** information on the Clean Tech website, and please check the Ballston Spa and HVCC websites for updates.

College classes will be dependent on HVCC North's emergency schedule for the HVCC North/TEC-SMART campus.

If your home district school is closed but HVCC is *not* closed and college classes have *not* been cancelled, and you have *no* alternative transportation, please contact your college professors via HVCC email to inform them of your absence.

If HVCC is listed as *all classes* are cancelled, but the Ballston Spa District is open, *all students, no matter if they were originally scheduled for a college class,* should report remotely on Google Meet for the high school courses. Attendance will be taken

If HVCC is listed as classes cancelled until 10 AM, the all college classes that began prior to 10 AM will be cancelled. High School classes will be remote in this situation.

If your home district school is closed, but the program is open and you have no alternative transportation, please contact your Clean Technologies high school teachers. The high school portion of Clean Technologies classes will follow the Ballston Spa Central School Districts emergency closings.

If Ballston Spa School district has a 2 hour delay, students will log into remote instruction to complete the activities for the day.

As always, please use your discretion to make sure you are travelling in safe conditions.

For the latest information from our Clean Technologies & Sustainable Industries Early College High School, please reference Parent Square for the district.

Artificial Intelligence Policy 8290 (AI)

Section 1: Purpose

The Board of Education recognizes the opportunities and challenges presented by artificial intelligence (AI). This policy outlines ethical, responsible, and secure AI use to enchance educational outcomes, streamline operations, and improve productivity while ensuring compliance with all applicable laws and regulations.

Section 3: Student Use of AI

a. Students are responsible for their work and must cite AI-generated content.
b. Instructional staff must provide clear guidelines for AI use in assignments.
c. Students under 18 require parent/guardian consent for AI tools that involve account creation.

Section 4: Prohibited Uses

a. Inputting sensitive, proprietary, or confidential information into AI tools without proper authorization.
b. Using AI to collect, analyze, or share personal data in violation of privacy laws.
c. Relying on AI for decisions without human review.

The ECHS teachers will review their procedures for the use of AI in the classroom. If a teacher does NOT allow the use of AI or there are certain assignments where AI is not permitted, the student is subject to consequences, including but not limited to; being asked to redo the assignment on paper, being given a zero, parent meeting/conference. The teachers will communicate their expectations throughout the school year.

Academic Integrity Policy

The Hudson Valley Community College's Plagiarism policy can be found here: https://catalog.hvcc.edu/content.php?catoid=12&navoid=635&hl=plagiarism&returnto=search#article-vii-code-of-conduct-for-academic-ethics

The Clean Tech ECHS Program is dedicated to provide a safe, nurturing, and rewarding environment where all students will be afforded the opportunity to enhance their knowledge, to develop self-esteem and to cultivate a respect for others by pursuing a diverse and relevant curriculum taught by a competent and caring staff. Consequently, program graduates should be responsible, thinking adults who accept learning as a lifelong process, who strive for excellence in all their endeavors, and who live productively in a changing global and technological society. In order to meet this goal, all administration, faculty, students, and parents must share in the responsibly of adhering to the *Academic Integrity Policy*.

Having academic integrity means valuing and demonstrating respect for:

- Personal honesty
- The development of lifelong learning
- The creations and opinions of others

Acting with academic integrity means:

- Taking full credit for your own work, but properly acknowledging those who have influenced you or whose work you have incorporated into your own
- Collaborating with others only as specifically directed and authorized
- Refusing to engage in cheating
- Reporting violations of the academic integrity policy to a teacher or administrator

What is cheating?

- Cheating is defined as seeking to obtain (or aiding another to obtain) credit or improved scores through the use of any unauthorized or deceptive means

Some examples of what cheating looks like:

- *Plagiarism*: Presenting information collected, organized, or envisioned by someone else as your own or allowing someone else to present your work as his or her own
- Taking shortcuts (such as unauthorized use of study aids) that allow you to bypass steps of an assignment
- Using AI without the explicit permission from the instructor
- Using prohibited material to "help" during an assessment, such as cheat sheets, graphing calculators, or cell phones
- Asking about or sharing questions and/or answers to quizzes and exams
- Submitting the same work for more than one assignment without express permission from your teacher(s)
- Altering corrections or scores with the intent of changing your grade

Dignity for All Students Act

New York State's Dignity for all Students Act (Dignity Act) went into effect July 1, 2012. The Dignity Act seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting and harassment (which includes bullying) on school property, a school bus and/or at a school function. The Dignity Act also amended Section 801-a of New York State Education Law regarding instruction in civility, citizenship, and character education by expanding the concepts of tolerance, respect for others and dignity to include: an awareness and sensitivity in the relations of people, including but not limited to, different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, gender identity, and sexes. The Dignity Act further amended Section 2801 of the Education Law by requiring Boards of Education to include language addressing The Dignity Act in their codes of conduct. Additionally, under the Dignity Act, schools will be responsible for collecting and reporting data regarding material incidents of discrimination and harassment. More information is located at: http://www.p12.nysed.gov/dignityact/

DEFINITIONS AND REPORTING

The Dignity Act prohibits discrimination and harassment of students by staff and other students defined as: the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical wellbeing; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; such conduct, verbal threats, intimidation or abuse includes but is not limited to conduct, verbal threats, intimidation or abuse based on a person's actual or perceived race,

color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

Bullying is a form of harassment. According to the US Department of Education bullying generally involves the following characteristics:

- **An imbalance of power:** Children who bully use their power, such as physical strength access to embarrassing information or popularity, to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **The Intent to Cause Harm:** The person bullying has a goal to cause harm.
- **Repetition:** Bullying behaviors generally are repeated and happen over time.

Reporting: School staff members will continue to report incidents of harassment by notifying in writing the Dignity Act Coordinator. Harassment (and all other misbehavior) should be reported immediately to a building administrator. Students are encouraged to tell a parent or staff member if they are being harassed at school. Building administrators will follow up on all reports, investigate and react appropriately. Material Incidents of discrimination and harassment will be reported as required to NYSED.

Dress Code

All students are expected to give proper attention to personal cleanliness and dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school and workplace setting. Students are on an HVCC college campus and will engage with business partners and mentors on a regular basis. A student's dress shall:

A. Be safe, appropriate, and nto disrupt or interfere with the educational process.

B. Recognize that extremely brief garments are not appropriate. A student's attire will ensure their midriff is completely covered.

C. Ensure that underwear is completely covered with outer clothing.

D. Include footwear at all times. Footwear that is a safety hazard will not be allowed.

E. Not include items that are vulgar, obscene, libelous, or denigrate others on account of actual or perceived race (including traits historically associated with race such as hair texture and protective hairstyles such as locks, braids, and twists), color, weight, religion or religious practice, creed, national origin, gender and gender identity, sexual orientation, sex or disability.

F. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities. This includes prohibition of gang symbols, signs, colors, or other related apparel.

G. Schools will determine the policy of headwear which, if allowed, must allow the face, and ears, to be visible to staff (except for religious observances) and not interfere with the line of sight of any student or staff.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so or any student who repeatedly fails to comply with the dress code shall be subject to further discipline.

Prohibited Student Conduct

The Clean Technologies & Sustainable Industries Early College High School and Hudson Valley Community College expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. High school personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to grow in self-discipline. HVCC has their own disciplinary procedures for matters that go against their college code of conduct. The HVCC code of conduct can be accessed via their website: https://catalog.hvcc.edu/content.php?catoid=12&navoid=632 There is an HVCC Security Officer on site at all times to enforce HVCC policies and procedures and ensure safety on campus.

The program recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear. It is important to remember that the conduct and discipline actions outlined below are not all-inclusive and individual situations may differ and result in differing disciplinary consequences. The rules of conduct listed below are intended to focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the penalties for their conduct. The ECHS program makes each home school administrator aware of any concerns of misconduct or behavior. The ECHS program is an extension of the home school and works in partnership with each home school district.

Students may be subject to disciplinary action, up to and including suspension from school, when they:

A. Engage in conduct that is disorderly.
B. Engage in conduct that is insubordinate. Examples of insubordinate conduct include:
   1. Failing to comply with the reasonable directions of teachers, school administrators or other school employees in charge of students or otherwise demonstrating disrespect.
   2. Lateness for, missing or leaving school without permission.
C. Engage in conduct that is disruptive. Examples of disruptive conduct include:
   1. Failing to comply with the reasonable directions of teachers, school administrators or other school personnel in charge of students.
D. Engage in conduct that is violent. Examples of violent conduct include:
   1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator or other school employee or attempting to do so.
   2. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student or any other person lawfully on school property or attempting to do so.
   3. Possessing a weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function.
   4. Displaying what appears to be a weapon.
   5. Threatening to use any weapon.

6. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.
7. Intentionally damaging or destroying school district property.
8. Engaging in harassing, bullying or discriminatory conduct, including through threats, intimidation or abuse which may include verbal and non-verbal actions, which has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being, including conduct, threats, intimidation or abuse that reasonably causes or would be reasonably expected to cause emotional harm; or reasonably causes or would reasonably be expected to cause a physical injury to a student or to cause a student to fear for his or her physical safety; or well-being or creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property.

E. Engage in any conduct that endangers the safety, morals, health or welfare of others. Examples of such conduct include:

1. Lying to school personnel.
2. Stealing the property of other students, school personnel or any other person lawfully on school property or attending a school function.
3. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them.
4. Discrimination, which includes the use of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, gender, gender identity sexual orientation or disability as a basis for treating another in a negative manner.
5. Harassment and bullying, which includes the creation of a hostile environment by verbal and non-verbal conduct, intimidation, verbal threats or abuse, including cyberbullying, that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits; or mental, emotional and/or physical well-being; including conduct, threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause emotional harm; or reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety. Such acts of harassment and bullying include those that occur on school property; at a school function or off school property where such acts create or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property. Harassing and bullying behavior may be based on any characteristic including but not limited to actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, gender and gender identity.
6. Intimidation or bullying. Threatening, stalking or seeking to coerce or compel a person to do something; engaging in nonverbal or verbal or physical conduct that threatens another with harm, including intimidation through the use of epithets or slurs involving actual or perceived race, ethnicity, national origin, religion, religious practices, gender, gender identity and expression, sexual orientation, age or disability that substantially disrupts the educational process or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being. Intimidation, cyberbullying and bullying are forms of harassment.
7. Hazing, which includes any intentional or reckless act directed against another for the purpose of initiation into, affiliating with or maintaining membership in any school sponsored activity, organization, club or team.
8. Selling, using or possessing obscene material.
9. Using vulgar or abusive language, cursing or swearing.

10. Possessing or smoking a cigarette, cigar, pipe, bidi, clove cigarette, e-cigarette, "vape" pen, personal vaporizer and any other smoking product; as well as spit tobacco, also known as smokeless, dip, chew, and snuff, and any other spit tobacco product in any form.
11. Possessing, consuming, selling, distributing or exchanging alcoholic beverages, illegal substances, or drug paraphernalia or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any substances commonly referred to as "designer drugs."
12. Inappropriately using or sharing prescription and over-the-counter drugs.
13. Gambling.
14. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner.
15. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.
16. Possess, use or distribute synthetic cannabinoids on school property or at school functions.

F. Engage in misconduct while on a school bus. It is crucial for students to behave appropriately while riding on district buses, to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving and fighting will not be tolerated.

G. Engage in any form of academic misconduct. Examples of academic misconduct include:
1. Plagiarism.
2. Cheating.
3. Copying.
4. Altering records.
5. Assisting another student in any of the above actions.

H. Engage in inappropriate use of electronic devices during the school day; including, but not limited to, cell phones, cameras, pagers/beepers, radios, iPods, MP3 players and CD players.

Reporting Violations

The program encourages student to Stand Up and Speak up. All students are expected to promptly report violations of the code of conduct to a teacher, school counselor, or Coordinator. Any student observing a student possessing a weapon, alcohol or illegal substance on school property or at a school function shall report this information immediately to a staff member or the Superintendent of Schools. Any student observing a student being harassed or discriminated against by another student or a staff member shall report this information immediately to a high school program staff member or if unavailable, their home school counselor who will then contact the ECHS program.

Student Searches & Interrogations

The ECHS program is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of the law or the district code of conduct. Students are not entitled to any sort of "Miranda"- type warning before questioned by school officials, nor are school officials required to contact a student's parent before questioning the student.

In addition, the Ballston Spa Board of Education authorizes school officials to conduct searches of students and their belongings if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct. Before searching a student or the

student's belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that they violated the law or the district code, or to get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought. The school has the right to require drug, alcohol, or metal detection testing if a reasonable suspicion exists that a student is under the influence of drugs, alcohol, or is in possession of a weapon.

P-TECH Grant Information

A student who entered the program as of September of their 9th grade year is considered a P-TECH student. A P-TECH student can finish their Associate's Degree at HVCC at no cost to them or their families. Students under the P-TECH grant must stay in the pathway they choose at the end of their sophomore year in order for coursework to be covered. The P-TECH grant covers the cost of tuition, textbooks, parking, and associated fees with being a college student.

- Students continuing on for their Associate Degree as part of the program will remain on the high school roster until they leave the NYS P-TECH program which is up to 2 additional years or when they earn their Associate's Degree.
- Students will have up to two years after high school to finish their Associate's degree from HVCC.
- Since students are remaining on the high school roster as part of the NYS P-TECH program they are not eligible to apply for financial aid. Tuition, fees and books are paid through the grant funding. This means that students will have four years of eligibility for finanacial aid remaining should they decide to pursue a Bachelor's Degree.
- Tuition and books will be covered for students that remain in the pathway which they started during their junior year of the ECHS.
- P-TECH grant funding is *only* able to cover the classes required for the Associate's degree in the students approved chosen pathway.
- Based on restrictions of the grant, students are able to retake (failed courses) one course as part of their tuition covered by the grant.
- Students will attend mandatory meetings with the P-TECH Program Coordinator to maintain their status under the grant.
- If you are going to miss your college classes you will need to email your professor and copy Mrs. Snow on the email.
- Students will matriculate into their major right before they graduate with their Assoicate' Degree.
- Each semester students will provide a schedule to program administration. Students will provide their grades to the program on a biweekly basis. Students will be required to attend a monthly check in at the main campus.

HVCC Coursework is Subject to Change based on HVCC staffing & enrollment decisions

Program Coursework Sequence

11th Grade High School Coursework

Course	Credit
English 11- Regents taken at home school	1.0
Applied Mathematics in Clean Technologies- not NCAA approved	1.0
Environmental Science & Sustainability	1.0

11th Grade College Coursework

Pathway	Fall Semester Course	# of College Credits	Spring Semester Course	# of College Credits
Clean Energy	MCTS 105: AC/DC Electrical Fundamentals	6.0	MATH 150: College Algebra or MATH 170: College PreCalculus ESYS 100: Intro to Wind	4.0 3.0
Hacking & Cybersecurity	ENGR 120: Intro to Engineering Design CISS 110: Programming & Logic I	3.0 4.0	MATH 150: College Algebra or MATH 170: College PreCalculus CISS 125: Computer & Information Security	4.0 3.0
Entrepreneurship	ENTR 110: Intro to Entrepreneurship MKTG 120: Principles of Marketing	3.0 3.0	BADM 207: Organization & Management MKTG 210: Digital Marketing	3.0 3.0
Community Health	PSYC 100: General Psychology ENGL 125: Public Speaking	3.0 3.0	CMHL 110: US Healthcare CMHL 115: Healthcare Ehtics	3.0 3.0
Engineering Sciences	ENGR 120: Intro to Engineering Design MUSC 106: History of Rock n Roll	3.0 3.0	MATH 170: College PreCalculus ENGR 110: Engineering Tools	4.0 3.0

Surgical Tech	PSYC 100: General Psychology	3.0	MATH 150: College Algebra or MATH 170: College PreCalculus PSYC 205: Developmental Psychology	4.0 3.0

College Math

A student will be place in College Math for the 2nd semester. A student who is in College Algebra should also be taking Algebra II at their home school in order to prepare them for the NYS Regents exam.

A student who has already passed Algebra II will take the College PreCalculus course.

All students in Cybersecurity and Engineering Sciences need to have a C or higher in order to move on in the pathway.

12th Grade

Course	Credit
CHS English Composition I (English 12)- 3 HVCC College Credits	1.0
Green Economics & Public Policy (4th year of Social Studies)	1.0
Introduction to Nanotechology	1.0
P-TECH Career Exploration (Internship between junior/senior year) Optional	.5

12th Grade College Coursework 2025-2026 School Year

Pathway	Fall Semester Course	# of College Credits	Spring Semester Course	# of College Credits
Clean Energy	ECMN 210: Photovoltaic Systems Theory & Design PSYC 100: General Psychology	3.0 3.0	ECMN 211: Photovoltaic Systems Installation & Maintenance BADM 207: Organization & Management	3.0 3.0
Community Health	SOCL 120: Cultural Diversity in American Society BIOL 109: Biology of the Human Organism	3.0 4.0	CMHL 110: US Healthcare CMHL 115: Healthcare Ehtics	3.0 3.0
Engineering Sciences	MATH 180: Calculus I PHYS 150: Physics I	4.0 4.0	MATH 190: Calculus II ENGL 104: English Composition II	4.0 3.0
Entrepreneurship	ENTR 120: Entrepreneurial Process PSYC 100: General Psychology	3.0 3.0	BADM 207: Organization & Management BADM 200: Business Communications	3.0 3.0
Hacking & Cybersecurity	ENGR 120: Intro to Engineering Design MUSC 106: History of Rock n Roll	3.0 3.0	ENGL 104: English Composition II CISS 125: Computer & Information Security	3.0 3.0
Surgical Tech	BIOL 270: Anatomy & Physiology I	4.0	BIOL 271: Anatomy & Physiology II	4.0