



OLENTANGY SCHOOLS™
Flourish Here.

Senior Seminar



SM

Welcome Seniors!

- 1) Sign in for attendance purposes on a Chromebook at the library entrance**
- 2) Grab a chromebook from the cart or get out a personal laptop or tablet (no cell phones)**
- 3) Sign in to myOLSD**





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SM

LOGGING IN TO SCHOOLINKS:

- Log in to myOLSD
- Click on SchoolLinks icon



Transcript Access and Review



How to Access Your Transcript

Step 1: Click the “Student” icon on the left navigation bar

Step 2: Select “Record Requests” from the drop down menu

The screenshot displays the 'STUDENT Record Center' interface. On the left, a yellow navigation bar contains icons for Home, Student, Explore, Plan, Engage, Career, and College. The 'Student' icon is highlighted, and a dropdown menu is open, showing options: Profile and Resume, Credential Wallet, Scores and Performance, and Record Requests. A blue arrow points to 'Record Requests'. The main content area shows a 'Missing transcript' notification with two options: 'Download unofficial transcript' and 'Send official transcript', both circled in blue. Below these options, a grey banner states: 'Send transcripts for college apps in the College Applications Manager, not here!'. Two grey arrows point from the text below to the respective buttons. At the bottom, a table header is visible with columns: Note, Delivery method, Date requested, and Status. Below the table, the text reads: 'No requests have been made. Your transcript requests will appear here.'

Download an unofficial copy of transcript

Request transcript for scholarships, etc.

No requests have been made.
Your transcript requests will appear here.



Course Requirements

- **22 Credits**
 - **4 English**
 - **4 Math** (must have Algebra II or equivalent)
 - **3 Science** (1 physical, 1 life, 1 advanced)
 - **3 Social Studies** (World History, US History, Economics, US Government)
 - **.5 Personal Finance**
 - **1 Fine Art** (visual and/or performing arts)
 - **.5 Health**
 - **PE** (must have 2 classes or waiver)

Things to consider:

Honors Diploma?

Middle School Grades? **Form Due: 9/18/26**

Rank? **Form Due: 9/18/26**

Athletic Eligibility?



Competency

OHIO STATE TESTS

- **Algebra I AND English 10** - Earn a score of 684 or higher

Readiness

MUST EARN 2 SEALS OF YOUR CHOOSING
(1 MUST BE AN OHIO SEAL)

Ohio (State) Seals

OhioMeansJobs Readiness Seal
Industry-Recognized Credential Seal
College-Ready Seal
Military Enlistment Seal
Citizenship Seal
Science Seal
Honors Diploma Seal
Seal of Biliteracy
Technology Seal

Local Seals

Community Service Seal
Fine and Performing Arts Seal
Student Engagement Seal



SchoolLinks and the College Application



COMPLETED APPLICATION

- ✓ Application submitted online by student (either through Common App or the institution)
 - ✓ Applications can be submitted prior to supporting documents
 - ✓ Each college application will be submitted individually
- ✓ Supporting documents sent electronically through Schoollinks which includes:
 - ✓ Secondary School Report Form (Counselor Recommendation Form)
 - ✓ Transcript
 - ✓ Counselor Written Recommendation Letter (if needed) - **this is DIFFERENT from the counselor recommendation form**
 - ✓ Teacher Letter of Recommendation(s)- (if needed)
- ✓ SAT or ACT scores sent from testing agency - IF SENDING
 - ✓ **COUNSELORS CAN'T SEND TEST SCORES - YOU MUST SEND THEM THROUGH YOUR ONLINE ACT OR SAT ACCOUNT**



All items must be received by the college by the deadline!



Admission Plans

Early Decision

- Student has a clear top choice
- Can only apply to 1 school ED
- BINDING - the student must commit if accepted
- MUST tell your school counselor

Early Action

- Student can apply to as many schools EA
- Usually linked to academic scholarships
- NON-BINDING

Regular Admission/Decision

- Varies by school - apps are usually due by early-to-mid January

Rolling Admission

- Colleges assess application as they receive them
- No firm deadline - sooner the better

“College Application” Setup in SchoolLinks

- Click
 - Colleges
 - College Application
 - Let's Go

PERSONAL DETAILS

FEE WAIVER ELIGIBILITY

FERPA WAIVER

Personal information

Use the same home address you are using in your college application forms. This is needed for some documents your counselor needs to send to colleges.

Birthdate
MM/DD/YY

Home address

Use the same home address you are using in your college application forms. This is needed for some documents your counselor needs to send to colleges.

Street Address

Apt, suite, etc (optional)

City

State

Zip/postal code

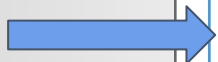
 When you add or update your address here, SchoolLinks will update the address for your account.



“College Application” Setup in SchoolLinks

We suggest that you “waive” your right to access and view recommendations.

This shows schools that you trust your recommenders to provide a non-biased recommendation for you.



• If you choose not to waive your right, some recommenders may decline to write a letter for you, and some colleges may disregard letters submitted on your behalf.

Still unsure how to respond?

• That is OK. Many students are. Before you move on, take a moment to discuss your decision with your counselor, another school official, or your parent/legal guardian. You can also read our [FERPA Help Article](#).

☒ I have fully read and understood the FERPA Release Authorization explanation above.

Select one:

☐ I waive my right to review all recommendations and supporting documents submitted by me or on my behalf.

☐ I DO NOT waive my right to review all recommendations and supporting documents submitted by me or on my behalf.

Your Signature _____
John Doe

☒ I understand that my waiver or no waiver selection above pertains to all colleges to which I apply and that my selections on here cannot change after submitting this form.

Sign Waiver

← Back

✓ Finish application setup



Using the College Application Manager in Schoolinks:

This is where you will:

- ☐ **Create a list of schools to which you're applying**
- ☐ **Add/track applications and their status**
- ☐ **Activate a request for your transcript and, if needed, additional counselor documents**
 - ☐ We will start sending transcripts on 9/30/2026
 - ☐ MUST request your transcript 10 business days prior to the deadline
 - ☐ Transcripts will be removed from SchoolLinks on September 30th if school fees are not paid
 - ☐ Once fees are paid, we will re-add and send the transcript
- ☐ **Request and track teacher recommendations**



Transcript Requests

- To activate a transcript request:
 - Add the college(s) to your College Application List
 - This automatically generates the request
 - Click “College” → “College Applications” → “Add Application”
- What all gets sent to schools with my transcript?
 1. School Profile
 2. Counselor Recommendation Form (Secondary School Report)
- You must activate the transcript request a MINIMUM of 10 business days before your application deadline
- School fees must be paid before we can send transcripts



Teacher Recommendations

1. Check with the institution to see if a letter is required- several colleges DO NOT accept letters of recommendation
 - ◆ OSU not required (one optional)
 - ◆ Miami University not required (one optional)
 - ◆ University of Cincinnati not required (optional)
 - ◆ Ohio University not required (optional)
2. Ask teacher, in person, at least 10 business days in advance
3. Give teacher a copy of list of accomplishments OR resume
4. Add teacher recommendation request in Schoolinks - A teacher cannot send a rec through Schoolinks until the request is made in Schoolinks. **DO NOT INVITE TEACHERS THROUGH COMMONAPP!**
5. Follow-up, Thank You notes

*** ALL OTHER (NON-TEACHER) RECOMMENDATIONS MUST BE REQUESTED THROUGH COMMON APP**



Common App and Schoolinks Account Matching: Must do if using Common App!!!



FAQ

Link w/ Video (Click Below)

[Connecting your CommonApp and Schoolinks Accounts](#)



COLLEGE

College Applications

Exit Student Demo X



Daniel Larsen



School search

Favorites & lists

Admission stats

Final list

College applications

Enrollment decision

Board

List

Q Search

+ Add application

Recommendation tracker

0 Fulfilled 0 Pending 0 Declined

View all requests



CONNECTED

Log in →

Unlink account

Application setup **COMPLETE**

Personal details



Fee waiver eligibility



FERPA waiver

Review

0 Incomplete



0 Completed & pending



0 Accepted

Add an application to request transcripts and counselor docs.

Complete the student checklist to mark an application completed.

Add a result to mark a completed application as accepted.





COLLEGE

College Applications

Exit Student Demo X



Daniel Larsen



Home



Student



Explore



Plan



Engage



Career



College

< Back



The Ohio State University >

[Admissions](#) | [Application Info](#) | [Financial Aid](#)

Application status: In Progress

0 Comments

Method

Common App

Type

Regular Decision

Deadline

Jan 15



Student checklist

Mark all complete ☒

Test Scores



Official ACT or SAT scores Standardized test scores from ACT or SAT are required for first-year applicants to the Columbus campus

Financial Aid Application



TEACHER EVALUATIONS

Remember to update your student profile and communicate with your teachers before adding them as a recommender on Submitlinks

1 Optional

Request Teacher Evaluation

COUNSELOR DOCUMENTS

All required documents are determined by Common App and automatically requested from counselors. Students must contact their counselor to request inclusion of optional documents.

Request Counselor Document



Scholarships and College Rep. Visits



Scholarships in SchoolLinks

1. Accessing Scholarship Matching
 - a. Click the **College** icon and select **Scholarship Matching**
2. Creating a Scholarship Match Profile
 - a. There are three segments to complete your scholarship match profile on SchoolLinks.
Complete as much of these sections as you can to help increase your matching accuracy
3. Viewing Results
 - a. Click on **View Matches**
 - i. Your scholarship matches will be given a score from 1-100 based on how well the scholarship matches your profile.
4. Favoriting and Applying for Scholarship
 - a. Click the scholarship you want to apply for to expand the scholarship card. You can **Favorite** the scholarship so that it shows on your favorites list so that you can sort to show just favorites in the top right.
 - b. You can apply by clicking **Apply** which will take you to the scholarship application (outside of SchoolLinks).

[Additional Information on SchoolLinks](#)



Signing Up for College Rep Visits @ LHS

1. In your “**Home**” section of Schoolinks click on “**Events**” in the top menu bar.
2. Select a school and register to visit with the College Rep when they visit Liberty.
 - a. Click on the school
 - b. Register for This Event
3. Come to location of meeting on date/time it is scheduled for.



Final Thoughts



Senior Brag Sheet

Please take a couple of minutes to complete this brag sheet. This will help your school counselor complete the most accurate School Counselor Recommendation Form for your college applications!

The screenshot displays a school counseling software interface. On the left is a yellow sidebar with navigation icons and labels: Home, Student, Explore, Plan, Engage, Career, and College. The main content area is titled 'Here's what's happening' and lists two opportunities: 'Junior Veterinary Scribe Certificate' and 'Seminary Hill Farm - 2026 Volunteering', both from Orlentangy LSD. On the right, a 'To Do List' is shown with tabs for To Do List, Events (20), Reminders, My Team, Survey/Forms, and Shared Notes. The 'To Do List' tab is active, showing a list of tasks. A red circle highlights the first task, 'Recommendation Letter Brag Sheet', which is marked as 'Incomplete' (20) and has a due date of 9/7/26. Below it are three other tasks: 'Set/update Goal College' (due 9/30/26), 'Set or update goal major or training program' (due 9/30/26), and 'Set up College Applications in the SchoolLinks Application Manager' (due 9/30/26). The interface also includes filters for 'Overdue', 'Incomplete', 'Complete', and 'Ahead', along with a search bar and an 'Expand All' link.

Home Student Explore Plan Engage Career College

Here's what's happening

Check out this Opportunity!
Junior Veterinary Scribe Certificate
Lewis Center, OH
Orlentangy LSD

Check out this Opportunity!
Seminary Hill Farm - 2026 Volunteering
Delaware, OH | 5-10 mi.
Orlentangy LSD

Check out this Opportunity!
Work at the Zoo - Upcoming Job Fairs

To Do List Events 20 Reminders My Team Survey/Forms Shared Notes

Overdue Incomplete 20 Complete 1 Ahead 1

Search by name Expand All

Recommendation Letter Brag Sheet
To complete this To Do, click on the button shown below and go through each step of the activity
Go to feature →

Set/update Goal College
Set or update goal major or training program
Set up College Applications in the SchoolLinks Application Manager



Things to Consider

- ❑ Colleges do not check for new applications and transcripts every day, it can take 4-6 weeks to process everything.
- ❑ If you feel the college has not received your transcripts, contact the college FIRST.
 - ❑ Admission Counselors are willing to help you, and really know the institution you are applying to.
- ❑ REMINDER: Legal names must be used on all official documents, even if you go by a nickname or preferred name.
- ❑ College deadlines are hard deadlines. Be sure to get everything submitted on time.
 - ❑ Waiting until the last minute or the night before to submit something is risky.
 - ❑ Who knows what tomorrow will bring?
- ❑ Need help?
 - ❑ See your school counselor with questions
 - ❑ Access seminars at any time on Counselor Corner site on Schoology
 - ❑ Attend College Application Bootcamps
 - ❑ Every Tues./Thurs. 11th/12th periods in October
 - ❑ Student Services Classroom
 - ❑ No appointment necessary!





THANK YOU