



Mission Statement: To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE

Thursday, August 20, 2026 | 5:00 pm
Tahanto Regional Middle/High School
Multi-Purpose Room

Stream link <https://www.youtube.com/@bbrsdlive2893/streams>

Present: School Committee: Mr. Michael Totman, Chair; Mrs. Elisabeth Mancini, Vice Chair; Mrs. Jessica Degliaberti, Mrs. Meagan Grill, Mrs. Jackelyn Hoffses

Administration: Dr. Brent Conway, Superintendent; Ms. Jennifer Fortune, Executive Assistant to the Superintendent; Ms. Lisa Sequeira, Director of Curriculum & Grants Gr. 6-12; Mr. Robert Pelzarski, Boylston Elementary Principal; Mr. Richard Cameron, Tahanto Regional Middle/High School Principal; Mr. Christopher Terzigni, Berlin Memorial Principal; Mr. Joseph Sposato, Director of Technology

- I. **Call to Order** Mr. Totman called the meeting to order at 5:00pm
- II. **Pledge of Allegiance**
- III. **Public Comment**
- IV. **Consent Agenda** - A motion to approve the consent agenda was made by Mrs. Degliaberti and seconded by Mrs. Mancini. -Vote 5-0, all in favor. Motion passes.
 - Acceptance of \$146,000 state PRISM Grant for Literacy
 - Warrants
 - 06/09/2026 - Meeting Minutes
 - 07/22/2026 - Meeting Minutes
- V. **School Committee Chair Report** - Mr. Michael Totman
 - Superintendent Evaluation subcommittee re-organize
 - Mr. Totman assigned Mrs. Mancini and Mrs. Hoffses to join Mrs. Degliaberti on the Superintendent Evaluation subcommittee.
 - Mr. Totman gave an update regarding the November Election, there are 3 candidates that are running for a seat on the School Committee. They are uncontested.
- VI. **Elementary Band update BMS and BES** - Dr. Brent Conway

- We have hired Mr. Owen Nelsen as the Band Teacher at Berlin Memorial.
- Families at Boylston Elementary are trying to put something together to start hopefully late September for an After School Band Program.

VII. Superintendent of Schools Report - Dr. Brent Conway

- Dr. Conway thanked Central Office Staff and Principals for their help with the transition.
- He has met with Mr. Bill Whitehead the Teachers Union president
- BBRSD has a new Director of Finance and Operations, Mrs. Ellen Whittemore who will begin October 1st.
- We are working on staffing the Special Education Coordinator
- BBRSD has a new Director of Food Services, Mr. Kenrick Haywood who should be starting next week.
- New staff orientation was scheduled earlier this week and hosted by Ms. Sequeira and Ms. Gail Kelleher.
- Dr. Conway discussed the Superintendent Goal timeline. He will be presenting his entry plan at the September meeting.
- BBRSD has been awarded the PRISM Grant of \$146,000.00.
- Tahanto has been awarded the Innovation Career Pathway Grant, \$15,000.00 this year for the planning stage.
- US News released the Best High Schools, Tahanto ranked #44 out of 404 High School in MA and #858 in the entire country.
- Special Education 240 Grant, which is meant to help supplement SpED services, has allowed the District to hire a new Special Education teacher at Tahanto. It has also allowed us to return the Boylston Adjustment Counselor to a 1.0 FTE.
- We are working on looking at the Tahanto Parking lot being redone.
- Dr. Conway thanked the custodial staff for their work this summer.
- Mr. Cameron will appoint a student liaison by the September meeting hopefully.
- Dr. Conway asked the School Committee to be thinking if they would like to schedule an additional meeting in December to invite MASC to come and do a School Committee workshop.

VIII. Subcommittee Updates

- Student Success and Technology Subcommittee - *Mrs. Jessica Degliaberti*
 - Meeting held on 06/29/2026
 - i. Keep track of shifting of funds
 - ii. Spoke about where legislators are on policy of cellphones
 - iii. Spoke about screen time and AI
 - iv. Securely is available to parents
 - v. MASC meeting on 11/04,11/05,11/06 is an amazing opportunity and MASC is an amazing resource to have.
- Budget and Facility Subcommittee - *Mrs. Meagan Grill*
 - Did not have a meeting
- Superintendent Search Subcommittee - *TBA*
 - Change this Subcommittee to Superintendent Evaluation Subcommittee as the search is over.
- Policy Subcommittee - *Mr. Michael Totman*
 - No policy subcommittee meeting.

IX. Second Public Comment

X. Future Agenda Items

XI. Business Items

A. Cell Phone Policy Update -First Read

This is going to make the policy unified and give a coherent approach with both elementary schools being exactly the same.

Mrs. Grill requested that Admin. Take under consideration no cell phones at lunch, have everyone get the middle/high school lunch experience.

Mrs. Deglialberti stated that she is a little disappointed that there was not a ban on cell phones. She stated that she would like to see the High School mimic the Elementary schools and be uniformed all together.

B. Tahanto Student Handbook -Mr. Rich Cameron -VOTE

A motion to approve the Tahanto student handbook was made by Mrs. Mancini and seconded by Mrs. Grill. VOTE 5-0, all in favor, motion passes.

C. Policy Updates -VOTE

- KBG Parent Advisory Councils (PAC)
- JKAA Time-Out, Seclusion, and Restraint of Students
- JLCD Administration of Medication to Students
- JLCDC Self Administration and Self-Carry of Medications

A motion to approve the revised policies KBG, JKAA, JLCD, and JLCDC was made by Mrs. Deglialberti and seconded by Mrs. Mancini. VOTE 5-0, all in favor, motion passes.

D. Intermunicipal Agreement :Town of Boylston and BBRSD - VOTE

A motion to approve the Intermunicipal Agreement and BBRSD was made by Mrs. Hoffses and seconded by Mrs. Mancini. VOTE 5-0, all in favor, motion passes.

E. Appointment of Assabet Valley Collaborative (AVC) Board Member - VOTE

A motion for appointment of Assabet Valley Collaborative Board member, Dr. Conway was made by Mrs. Deglialberti and seconded by Mrs. Mancini. VOTE 5-0, all in favor, motion passes.

F. Presentation of Superintendent Evaluation Timeline -VOTE

A motion to approve the presentation of the Superintendent evaluation time line was made by Mrs. Grill and seconded by Mrs. Hoffses. VOTE 5-0, all in favor, motion passes.

G. Building Use Forms -VOTE

A motion to adopt the Building Usage Fee structure was made by Mrs. Mancini and seconded by Mrs. Deglialberti.

An amendment regarding page 2 of the Building Use Fee under Class B add after elections, Berlin-Boylston Recreational Youth Teams to this section was made by Mrs. Deglialberti and seconded by Mrs. Mancini, VOTE 5-0, all in favor, amendment passes.

VOTE for the original motion with the amendment 4-1, motion passes. Mr. Totman voted not to adopt the fee structure.

XII. Upcoming Meeting

- Tuesday, September 8, 2026

XIII. Adjournment A motion to adjourn the meeting was made by Mrs. Grill and seconded by Mrs. Hoffses. Vote 5-0, all in favor, motion passes.

The listing of items is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

The Berlin-Boylston Regional Public Schools do not discriminate on the basis of age, race, color, national origin, ancestry, sex, sexual orientation, gender identity, religion, creed, disability, veteran status, genetic information, homelessness, or any other class protected by state or federal law.