



**NATIONAL
PRESBYTERIAN
SCHOOL**

After 3 Club Program Information

Meant to provide busy families with basic after school childcare, After 3 Club (A3C) is the NPS aftercare program that is open to students in all grades. This program runs every day school is in session, with the exception of days where the school closes at noon.

Registration

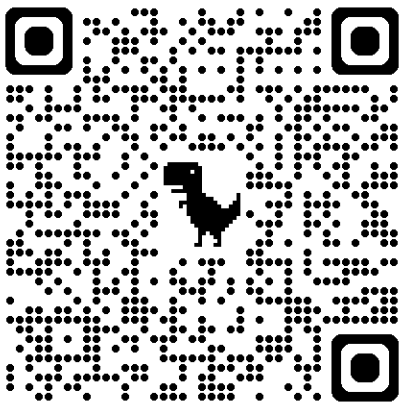
Auxiliary Programs registration is run through our CampBrain website. Students may be registered for the full school year or for specific days for a single season (Fall, Winter, Spring). Registration for a single season does not automatically carry through to the next season; please re-register each season if you choose this option. Spaces are limited for single-day registrations.

If you have already signed up for Early Birds or After 3 Club as a part of your tuition agreement, you are already registered for the full school year and you do not need to register again.

Drop In Options

For planning and staffing purposes, there are two methods by which students may “drop in” to After 3 Club:

- 1) **Weekly Drop In Reservations** – To drop in to A3C, families should sign up for individual days the week prior to the desired drop in date by making use of the Weekly Drop In Reservation form. A link to this form will be made available on the NPS website and will reset weekly. All weekly reservations must be made by 6 p.m. on the Friday of the week preceding the day of the drop in. **The fee for registering via Weekly Reservations is \$35 per child, per day.**



Save this QR code to access our
Weekly Drop In Reservation form, or click
the link found in the NPS School app!

- 2) **Last-Minute Drop Ins** – To accommodate last-minute needs, families who miss the cut-off time for the Weekly Drop In Reservations form may notify the school by 2 p.m. the day of the drop in by emailing frontdesk@nps-dc.org. **The fee for a Last-Minute Drop In is \$45 per child, per day.** Students who are picked up after the NPS carpool has ended at 3:30 p.m. will be automatically signed into After 3 Club and will incur the Last-Minute Drop In fee.

Dismissal Changes

Registered students or known drop-ins will be dismissed or escorted from their classrooms directly to After 3 Club at the start of carpool.

If you wish to pick up your student from carpool instead of After 3 Club, you must notify the Front Desk by 2 pm that day (11:00 am on Noon Dismissal Days). You may call (202) 537-7500 or email frontdesk@nps-dc.org. If you do not notify the Front Desk, please park in the lot and walk to the main entrance for pick up.

Pick Up

Children may only be released to the persons listed on the Dismissal Arrangements Form submitted before the school year. Updates must be made in writing and emailed to frontdesk@nps-dc.org.

After 3 Club pickup is available anytime between 3:15 and 6:00 pm. There is no 6:00 pm carpool line. Caregivers must park and sign out at the Front Desk. A staff member will bring the student to the Front Desk at that time. Patience may be required; please wait on the patio area once you have signed out your child.

Families may also give at least 30 minutes' notice to have their child waiting at the Front Desk.

Late Pick Up

After 3 Club closes at 6:00 pm. A late fee of \$2.00 per minute per child applies after that time.

Please make every effort to pick up on time. If an unavoidable delay occurs, contact the school immediately.

After 3 Club Groupings

Students are grouped by grade or grade bands (e.g. grades 4-6). Each group has an assigned home base. Groups may occasionally interact or share spaces.

Schedules & Activities

The program runs from school dismissal until 6:00 pm. Each group follows its own schedule, which includes snack, indoor free play, outdoor recess, and a structured activity (craft, game, or project). Electronics such as tablets, phones, or handheld games are not permitted.

Students in grades 3-6 also have a supervised study hall period Monday-Thursday between 3:30-4:30 pm. Each group has an assigned time period of 30-40 minutes to complete homework. Students are expected to arrive with all of their materials needed to complete their assignments. They may also bring a book to read or other independent quiet activity to do in the event that they finish their work early. There are no alternative activities offered during this time.

Noon Dismissal Days

On Noon Dismissal days, After 3 Club runs 12:00 pm to 6:00 pm. Students in After 3 Club eat lunch with their groups on these days, and there are typically slight changes to the schedule. K-6 students watch a movie and may have a special activity. PK3-PK4 students have a story and rest period from 1:00-2:00 pm.

When school *closes* at noon for holidays or before breaks, After 3 Club is not offered. Please see the school calendar for those dates.

Staff & Training

After 3 Club is managed by Anabelle Anderson, Interim Auxiliary Programs Assistant and Aftercare Front Desk Coordinator.

Our counselors are warm, engaging, and have experience in working with groups of children. Many are aspiring or part-time educators, and we strive to keep the same staff members with the same age groups for consistency.

All staff complete comprehensive background checks, as well as health, safety, and policy training. They also receive preparation in classroom management and guidance on supporting specific student needs.

Student Conduct & Behavior

All Auxiliary Programs are an extension of the school day and thus uphold the same policies and standards of conduct expected during the school day. Should a student's behavior become repeatedly disruptive or unsafe for the student or others, the student may be dismissed from the program for the day or suspended from the program. No refunds are offered in such instances.

Other Considerations

Our goal is for every child to have a positive experience in After 3 Club. For some students, the longer afternoon may be a big adjustment. If your child is showing signs of fatigue or difficulty with transitions, it may help to consider a shorter schedule at first—for example, registering for a single session (e.g., Winter only) or selected days (e.g., Fall Mondays) to see how they manage.

When deciding if A3C is the right fit, we encourage families to reflect on their child's daily rhythm and overall well-being:

- **Bedtime & Evening Routine:** Does a later pick-up still allow enough time for dinner, winding down, and a reasonable bedtime?
- **Physical & Emotional Regulation:** Is your child exhausted, irritable, or overwhelmed after school? Some children benefit from extra downtime at home rather than extended time in a group.
- **Independence & Transitions:** A3C is a school-based program, not a daycare setting. Students must be independent with bathroom use (restrooms are outside classrooms) and able to transition between spaces and staff throughout the afternoon.

Tips for helping your child thrive after school:

- **Set a consistent pick-up time.** Routine helps children feel secure and know what to expect.
 - Even if your child asks to stay “just 5 more minutes,” their ability to transition home calmly is a good measure of whether the schedule is sustainable.
- **Watch for patterns.** Normal end-of-day behaviors may include sleepiness or a need for extra cuddles. However, if you notice frequent meltdowns, ongoing irritability, or sleep difficulties that seem beyond typical tiredness, it may be time to adjust to an earlier pick-up.
- **Check in regularly.** Touch base with your child about their afternoons and observe how they're doing. If questions or concerns arise, feel free to connect with staff so we can work together to support a positive experience.

Contact Information

For questions please contact **Director of Auxiliary Programs Caitlin Webster** at cwebster@nps-dc.org.

During After 3 Club hours, please call the Front Desk at (202) 537-7500.