

2026-2027 Advanced Placement Registration Process

Self-Study (Exam-Only) Students

Students who wish to take an AP Exam without enrolling in the corresponding AP course may register as self-study (exam-only) students for any exam administered by New Trier.

The deadline to register without a late fee is November 13, 2026.

1. Please review the [2027 AP Exam Schedule](#) to confirm that New Trier will administer the exam the student wishes to take.
2. Email testing@nthsh.net to request the Exam Only Join Code. The email should identify the AP exam the student intends to take.
3. After receiving the join code, the student should sign into <https://myap.collegeboard.org/login>. Students who do not already have a College Board account will need to create one.
4. Once the student joins the AP portal with the join code, fees for each exam will be added to the New Trier Student Fee bill. Parents and Guardians will be notified by email when the fees are assessed. Payment is made in the PowerSchool Parent Portal balance tab.
5. Once logged in, select the yellow “Join a Course or Exam” button.
6. Enter the unique Join Code that was provided by the testing office. Verify that the information displayed corresponds to the correct AP exam.
7. Complete the required registration information. Students joining an AP course or exam for the first time will be asked to provide additional information. Students who have entered a join code for another class or have taken an AP exam in the past should not need to complete this information again.
8. After completing the registration process, confirm that the exam appears on the student’s My AP home screen. The exam dates and time will also be displayed.

Exam Payment

After the student joins the exam in My AP, the applicable exam fee will be added to the student’s New Trier fee bill. Parents and guardians will be notified by email when the fee has been assessed. Payment should be made through the Balance tab in the PowerSchool Parent Portal.²⁰