Welcome to the RFQ Informational Meeting for

CCS *Project No.27006 – HVAC Improvements Package*

Please sign-in to this meeting by emailing your name, company name, preferred email address and phone number to: bbronston@columbus.k12.oh.us

Please mute your microphone; we will be muting everyone before the presentation begins.

Please direct all your questions through the chat feature.

You can access chat at the top right corner of your screen.

Questions will be addressed at the end of the presentation.

If you are unable to submit your questions via chat, please email them as a Request for Information (RFI) using the contact information provided in the presentation.

The meeting agenda is posted on the district website and will be updated with any notes from the meeting. Solicitations can be found at https://www.ccsoh.us/our-district/departments/capital-improvements/request-for-proposals

Navigate to the appropriate solicitation.

Columbus City Schools – HVAC Improvements at Multiple Sites

Informational Meeting Agenda

September 15, 2026

Updates Highlighted in Yellow

1. Welcome/Introductions to the Project Team
   a. ***Brandie Bronston Houpe, Construction Contract Manager*** – Columbus City Schools
   b. ***Dan Cline, Project Manager*** – Columbus City Schools
   c. ***Alex Trevino, Facility Director*** – Columbus City Schools
   d. ***Evan Williams, Criteria Engineer*** – M-Engineering
   e. ***Cory Bitner, Criteria Engineer*** – M-Engineering

2. General
   a. Deadline: ***October 2, 2026 (Friday) at 10:00 AM***
   b. Submit statements of qualification to Brandie Bronston Houpe at bbronston@columbus.k12.oh.us Submit in PDF format ONLY.
   c. General questions can be directed to Alex Trevino, Director of Capital Improvements at atrevino3260@columbus.k12.oh.us Project specific questions should be directed to the project manager ***Dan Cline*** dcline@columbus.k12.oh.us . Questions will be answered and posted to the website at https://www.ccsoh.us/our-district/departments/capital-improvements/request-for-proposals on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.
   d. Cancellation and Rejection: CCS reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. CCS shall have no liability to any Proposer arising out of such cancellation or rejection. CCS reserves the right to waive minor variations in the selection process.
   e. Selection Schedule: Tentative Schedule Is subject to change.

Activity:	Date:	Time:
Issue RFQ	09/08/2026	
RFQ Informational Meeting	09/15/2026	10:00 AM
Receive Statements of Qualifications	10/02/2026	10:00 AM
Shortlist D-B firms	10/09/2026	
Issue Criteria	10/13/2026	
Initial Group Site Tour	10/15/2026	8:00AM-5:00PM
Additional Site Visits Available (by Appt.)		
Virtual One on One Meetings w/ Shortlisted Companies	10/23/2026	9:00AM-Noon
GMP Received	11/06/2026	
Interviews	11/13/2026	9:00AM-Noon
Board of Education Award	01/07/2027	
Notice to Proceed	01/15/2027	
Construction to Commence	06/06/2027	
Substantial Completion	08/06/2027	
Final Completion	12/31/2027	

f. EDGE requirements do not apply but the Board of Education's LEDE policy (Locally and Economically Disadvantaged Enterprise program) does apply. Please reference the RFQ document online for the required forms A&B to submit and to the district's vendor page for more information on the LEDE program, as well us updated LEDE information proposers should submit with Statement of Qualifications.
g. Submit on OFCC's form F110-330 available from their website. Delete sections H, items 34c and 34d and include district's LEDE forms instead.
h. Do not reach out to any district school or other department to prepare your statement of qualifications.
i. Page limits are contract specific and as follows:
    a. Design-Builder – ***Part 1 is limited to 30 pages. Total submittal should be no more than 45 pages.***
j. Score sheet is included in the RFQ packet which is available on the district's purchasing website.
k. Prevailing Wage Rates ***DO NOT*** apply to this project

3. Scope
    a. **HVAC Improvements Package #27006**
        i. This project will consist of upgrades or replacements to various HVAC equipment at multiple facilities across the district. The work will largely be focused on at least 1-6 facilities (potentially). It may also include selected air handler, boiler, chiller, automation, or other major component replacements where systems are at or beyond anticipated useful life. The work should also focus on simplification of systems where the planned upgrades will allow (i.e. eliminating hydronic systems where possible, eliminating pneumatic controls, etc.)
        ii. Specific site locations will be announced after selection.

    b. Budget and Schedule
        i. Funding for the projects will come from the district's Permanent Improvement Fund.
            1. HVAC Improvements anticipated total construction costs estimated at $6-$8.5M
        ii. Construction activities to begin as soon as practically possible and with schedule coordination with the district and be substantially complete by ***August 6, 2027***. Work may be permitted outside of typical summer break window if design-builder can demonstrate that work can be completed while facility is occupied without disrupting the educational environment.

    c. Team Structure
        i. Organization and competence of team
        ii. Availability of manpower to manage the work
        iii. Estimating, reconciliation, Guaranteed Maximum Price negotiation
        iv. Constructability and value engineering
        v. Past performance on similar projects
        vi. Financial responsibility

4. Questions?