PORT REPUBLIC SCHOOL DISTRICT
137 Pomona Avenue Port • Republic, NJ 08241
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Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Minutes
February 17, 2026

2025-2026 Board Goals

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.

2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.

3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.

4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

2025-2026 District Goals

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.

2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.

3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.

Goals Board approved on August 26, 2025

Call Meeting to Order

I, **Jill Yochim**, Vice President, call this meeting to order under the Open Public Meeting Act at **5:02 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on February 14, 2026.

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President		**X**
Kathryn Cox	**X**	
Brenda Crema	**X**	
Kristina Hanselman		**X**
Brian Hartmann	**X**	
Eric Stevenson	**X**	
Kevin Wessler	**X**	
Jennifer Williams	**X**	
Jill Yochim, Vice President	**X**	
Amanda Redrow, Superintendent	**X**	
Todd D'Anna, Business Administrator	**X**	
Amy Houck-Elco, Board Solicitor		**X**
	was	**was not**
A quorum was/was not established.	**X**	

Approval of Minutes
MOTION that the Board of Education approve the meeting minutes of January 20, 2026.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox		**X**	**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson			**X**
Kevin Wessler	**X**		**X**
Jennifer Williams			**X**
Jill Yochim, Vice President			**X**

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Ms. Yochim discusses the Cooper Levenson boat show and the Superintendent evaluation.

Board Committee Reports

A. **Educational Committee (Cox, Stevenson, Yochim)**

Ms. Yochim updates the BOE on a review of a 5 year curriculum revision cycle. They also looked at educational facilities.

B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
Eric Stevenson discussed the shared meeting with Mullica.

C. **Facilities Committee (Hartmann, Wessler, Williams)**

Mr. Wessler discusses the recent meeting with the architect last week and the scope of work for updating the facility plan. This plan will then be sent to finance after the scope is set.

D. **Personnel Committee (Hanselman, Hooper, Yochim)**
None.

E. **Policy Committee (Crema, Hanselman, Hartmann)**
None

Superintendent's Report
MOTION to approve all recommendations listed in items A through O of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox			**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson	**X**		**X**
Kevin Wessler		**X**	**X**
Jennifer Williams			**X**
Jill Yochim, Vice President			**X**

A. **Monthly Report**

1. Upcoming
   - March 06, 2026 - PTS Annual Dinner Auction - Smithville Inn
   - March 26, 2026 - Kindergarten Registration
   - March 17, 2026 - BOE Meeting 5:00pm
   - March 23, 2026 - 8th grade Dialogue & Reception - Mullica Twsp. Elementary School
   - March 23, 2025 - PTS Meeting 3:15pm

2. **Student Enrollment** as of **February 17, 2026 is 107.**

3. **Suspension Report**

	In	Out
Monthly		
Year Total		

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

C. **Safety and Security**
RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
2/10/26	9:30am	Lockdown	20	99	0

D. **Field Trips**
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
5/18/26 (Second choice: 5/11/26)	3-5	E. Polito, B. Platt, L. Ale, C. Stester	Edelman Fossil Park and Museum 66 Million Mosasaur Way Mantua, NJ 08080
6/4/26	8	J. Laning, R. Jaindl	Six Flags Great Adventure, Jackson, NJ

E. **Facilities Use**
RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
2/25/2026	4:45-6:30 pm	Cafeteria	Movie Night	PREA
3/26/2026	5:00 pm	Gym	Family Reading Event for K-2	PREA
5/28/2026	5:00 pm	Field (Volleyball Court)	Family Volleyball Night for Grades 6-8	PREA

F. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following personnel items for the **2025-2026 school year**.

Position	Name	Amount

G. **Curriculum Writer**

Position	Name	Amount

H**. Curriculum and Instruction**

1. N/A

I. **Professional Development**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
2/19/26	Erica Polito	Student Use of Internet-Enabled Devices: New Legal Requirements, Foreseeable Issues, and Next Steps.	Zoom (9:30-11:30 a.m.)	None
3/2/26	Robin Jaindl	Training for State Testing Coordinator	Zoom (8:30-11:30 a.m.)	None

J. **District Policies:**

Policy Number	Policy

K. **QSAC**

1. None at this time.

L.

M. **Student Teacher Field Placement Requests**
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

N. **Calendar Revisions**
1. Yearly Calendar Revision - Inclement Weather

O. **Discussion Items:**

1. None at this time.

School Business Administrator's Report
MOTION to approve all recommendations listed in items A through H of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox		**X**	**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson			**X**
Kevin Wessler	**X**		**X**
Jennifer Williams			**X**
Jill Yochim, Vice President			**X**

A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending

January 31, 2026.

B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for January 31, 2026.

Fund 10
Fund 20

C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of $93,400.

D. **Revenue Changes:** There are no revenue changes.

E. **Bill List:** Motion to approve the Board Secretary's Bill List in the amount of $161,735.88.

F. **Contracts**

1. None

G. **Grants**

1. None

H. **Discussion Items**

1. None at this time.

Old Business

A. None at this time.

New Business

A. None at this time.

Public Comments – Open the meeting to the public.
Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox	**X**		**X**
Brenda Crema			**X**

Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson			**X**
Kevin Wessler		**X**	**X**
Jennifer Williams			**X**
Jill Yochim, Vice President			**X**
Time Opened	**5:19**		

Recognition of Citizens – for agenda items only
The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Ms. Mull indicates she will be going to the Cape May Zoo for her field trip.

Public Comments – Close the meeting to the public.
Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox			**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson			**X**
Kevin Wessler		**X**	**X**
Jennifer Williams			**X**
Jill Yochim, Vice President	**X**		**X**
Time Closed	**5:20**		

Executive Session - IN

MOTION to go into Executive Session to discuss personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 20 minutes and action will NOT be take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

4. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
    a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
    b. Matters dealing with Federal Funding
    c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land.
    f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox			**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson			**X**
Kevin Wessler		**X**	**X**
Jennifer Williams			**X**
Jill Yochim, Vice President	**X**		**X**
Time In	**522 PM**		

Executive Session – CLOSE
Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox			**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson		**X**	**X**
Kevin Wessler			**X**
Jennifer Williams			**X**
Jill Yochim, Vice President	**X**		**X**
Time Out	**5:44**		

Adjournment
Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			**ABSENT**
Kathryn Cox			**X**
Brenda Crema			**X**
Kristina Hanselman			**ABSENT**
Brian Hartmann			**X**
Eric Stevenson			**X**
Kevin Wessler		**X**	**X**
Jennifer Williams			**X**
Jill Yochim, Vice President	**X**		**X**
Time Adjourned at	**5:45**		